

**Perkins County Commissioner
Regular Meeting**

Date: January 9, 2018

Present: Commissioners Foster, Henderson, Hopfinger, Schweitzer, Carmichael and Finance Officer Chapman

Others present: Shane Penfield, Corina Erickson, Duane Holtgard, Anthony Fike, Kelly Serr, Beth Hulm, press

Call to Order

Finance Officer Chapman called the regular meeting to order at 10:00 a.m.

Pledge of Allegiance

The Pledge of Allegiance was recited by those in attendance.

Election of Officers

- ✓ Finance Officer Chapman called for nominations for Chairman. Hopfinger nominated Foster. Schweitzer moved, Hopfinger seconded to cast a unanimous ballot for Foster for Chairman, motion carried.
- ✓ Chairman Foster called for nominations for Vice Chairman. Hopfinger nominated Henderson for Vice Chairman. Schweitzer moved, Carmichael seconded to cast a unanimous ballot for Henderson for Vice Chairman, motion carried.

Approval of the Agenda

Hopfinger moved, Henderson seconded to approve the agenda, motion carried.

Approval of Minutes

Carmichael moved, Schweitzer seconded to approve the minutes of the December 5, 2017 and December 28, 2017 meetings, motion carried.

Monthly Reports

- ✓ Finance Officer's Account with the Deputy Finance Officer - To the Honorable Board of County Commissioners Perkins County: I hereby submit the following report of my examination of the cash and cash items in the hands of the Deputy Finance Officer of this County as of December 31, 2017, Sylvia Chapman, Finance Officer, Perkins County. Total amount of deposits in banks \$9,671.95, Total amount of actual cash \$200.00; Insured Money Market \$1,840,671.66; Dakota Plains Federal Credit Union membership fee \$10.04; Certificates of Deposit \$501,000.89; Total \$2,351,554.54. The total represents state, county, schools, cities and township funds, which will be transferred to each entity of government after being apportioned.
- ✓ Sheriff's Fees in the amount of \$1,266.00 were reviewed.
- ✓ Motor Vehicle fees for the month of December 2017 were reviewed.
- ✓ Register of Deed's fees in the amount of \$1,996.00 were reviewed.
- ✓ Longevity increase of .10/hour will be realized for the following: Shane Penfield, 1-1-2018, Renita VanVactor 1-2-2018, Rick Stevens 1-1-2018, Corina Erickson 1-4-2018.

Highway Superintendent Holtgard

- ✓ Highway Superintendent Holtgard presented his Monthly Project and Maintenance Report.
- ✓ Holtgard requested permission to piggy-back off the Beadle County Culvert Bid. Schweitzer moved, Hopfinger seconded to piggy-back off the Beadle County Culvert Bid, motion carried.
- ✓ Holtgard presented an Agreement between Perkins County and Brosz Engineering for Professional Engineering Services for the Reconstruction Project of Theatre Road. Carmichael moved, Schweitzer seconded to authorize Chairman Foster as signatory on the Agreement with Brosz Engineering for Professional Engineering Services for the Reconstruction Project of Theatre Road in the amount of \$14,300, motion carried.

Insurance

Anthony Fike, Dacotah Insurance was present to review the 2018 renewal of Perkins County's General Liability, Property and Auto Insurance. Discussion was held on deductibles and coverage. Schweitzer moved, Henderson seconded to approve the quote conditionally as presented and

upon additional information regarding deductibles for 2018, the County reserves the right to amend the quote to a lower premium, motion carried.

Appointments

- ✓ Henderson moved, Hopfinger seconded to appoint the following to the Perkins County 4-H Promotion and Expansion Board: Faye Schalesky, Sharon Anderson, Julia Brixey, Kim Anderson and Kyle Carmichael, Commissioner Representative, motion carried.
- ✓ Henderson moved, Carmichael seconded to appoint the following Perkins County Fair Board Members: TW Schalesky, Tracy Buer, Bev Heier, Max Matthews, JD Ryen, Julia Brixey, Tarina Kopren, Faye Schalesky, Khayen Vanderpool, Clyde Hafner, Dan Anderson, Gary Larson, Jens Hansen and Brian Hopfinger, Commissioner Representative, motion carried.
- ✓ Hopfinger moved, Carmichael seconded to appoint the following people to the Local Emergency Planning Committee: Kelly Serr, Patty Benson, Tamara Buer, Harlan Hess, Alan McGinnis, Greg Karels, David Kopren, Keith Mutschler, Todd Campbell, Heidi Stevens, Mike Schweitzer, Commissioner Representative, motion carried.
- ✓ Henderson moved, Hopfinger seconded to appoint the following to the Perkins County Weed Board: Robert Hermann, Kevin VanSlooten, Chuck Anderson, Tim Smith, and Rusty Foster, Commissioner Representative, motion carried.
- ✓ Carmichael moved, Schweitzer seconded to appoint the following to the Mental Health Board: Tim Parmley, Patty Benson and Dan Kvale, motion carried.
- ✓ Schweitzer moved, Carmichael seconded to appoint Loyson Carda as Veteran Service Officer for Perkins County, motion carried.

Designation of Legal Newspapers

Henderson moved, Hopfinger seconded to appoint the Bison Courier and Dakota Herald as legal newspapers for Perkins County, motion carried.

Per Diem Set

Schweitzer moved, Carmichael seconded to set the mileage per diem rate at the current state rate, motion carried.

Coroner Fees

Henderson moved, Hopfinger seconded to set the Coroner fee at \$75.00 per event, motion carried.

Annual Publication of Salaries

- ✓ Schweitzer moved, Henderson seconded to give a 2% increase across the board on the base wage, all ayes, motion carried.
- ✓ Shane Penfield requested that his 2% increase be given to Casey Deibert. Hopfinger moved, Schweitzer seconded to allow Penfield to give his 2% increase to Casey Deibert, motion carried.

<u>Name</u>	<u>Position</u>	<u>Wage/Salary</u>
Rusty Foster	Commissioner	\$7,208.40/year
Wayne Henderson	Commissioner	\$7,208.40/year
Brian Hopfinger	Commissioner	\$7,208.40/year
Mike Schweitzer	Commissioner	\$7,208.40/year
Kyle Carmichael	Commissioner	\$7,208.40/year
Shane C. Penfield	State's Attorney	\$49,926.50
Casey Deibert	Administrative Asst/Dep State Atty	\$27,047.41
Sylvia Chapman	Finance Officer	\$55,383.43
Paulette Fero	Deputy Finance Officer	\$16.92/hour
Paula Kopren	Deputy Finance Officer	\$16.15/hour
Heidi Stevens	Register of Deeds	\$43,436.86
Paulette Ellison	Deputy Register of Deeds	\$15.45/hour
Corina Erickson	Director of Equalization	\$44,068.00/year
Jeanette Kruger	Deputy Director of Equalization I	\$15.95/hour
Tracy Hintz	Deputy Director of Equalization II	\$14.50/hour
Kelly Serr	Sheriff	\$58,051.72/year
Christopher Goldsmith	Chief Deputy Sheriff	\$45,088.00/year
William B. Johnson III	Deputy Sheriff	\$19.90/hour
Greg Karels	Deputy Sheriff	\$19.13/hour

Matthew Giesler	Deputy Sheriff	\$18.29/hour
Matthew Kindsvogel	Deputy Sheriff	\$18.19/hour
Adam Aus	Deputy Sheriff	\$18.19/hour
Tamara Buer	Administrative Deputy	\$17.45/hour
Kirby Chapman	Part-time Deputy Sheriff	\$18.19/hour
Renita VanVactor	Custodian	\$27,268.80/year
Custodian fill-in	Custodian	\$10.40/hour
Jill Olson	CHN Administrative Assistant	\$14.33/hour
Rebecca Miller	4-H Coordinator	\$15.25/hour
Loyson Carda	Veteran Service Officer	13.84/hour
Loyson Carda	Weed Secretary	\$200/month
Melvin Utter	Weed Supervisor	\$800/month
Duane Holtgard	Highway Superintendent	\$55,555.72/year
Patricia Crow	Highway Administrative Assistant	\$17.83/hour
Jeff VanVactor	Highway Foreman	\$19.76/hour
Joe Green	Highway Maintenance	\$19.35/hour
Daroll Aukland	Highway Maintenance	\$17.72/hour
Cody Green	Highway Maintenance	\$17.52/hour
Matthew Chandler	Highway Maintenance	\$17.52/hour
Julie Bachand	Highway Maintenance	\$17.52/hour
Matthew Drake Butsavage	Highway Maintenance	\$17.42/hour
Rick Stevens	Highway Maintenance	\$17.42/hour
Christopher Grimes	Highway Maintenance	\$17.32/hour
Certified	Jailer	\$12.89/hour
Non-Certified	Jailer	\$11.85/hour
4-H Promotion & Expansion	Board Members	\$35.00/meeting
Comprehensive Planning	Board Members	\$50.00/meeting
Weed & Pest	Board Chairman	\$125.00/meeting
Weed & Pest	Board Members	\$100.00/meeting

Generator Contract

Sheriff Serr addressed the Commission concerning a generator contract. The current generator needed service so he contacted Dak Generator Services for maintenance and inspection. Discussion was held on the possibility of contracting with Dak Generator Services for annual maintenance and inspection.

Claims

The following claims were presented and approved for payment, December payroll: 97,300.18; IRS, fica, 7,916.32; SD Retirement, retirement, 6,180.59; Delta Dental, insurance, 1,429.96; Medico Life, insurance, 131.04; Wellmark, insurance, 26,514.92; SDPEF, insurance, 99.00; HRA Reimbursements, A&B Business, supplies, 158.98; Active Data System, maintenance, 179.00; Denise Andahl, ct reporting, 489.00; Axon Enterprise, equipment, 2,184.00; BASE, insurance, 1,438.00; Bison Courier, publishing, 290.18; Bison Food Store, supplies, 64.94; Bison Grain, repairs, 273.51; Bison Implement, repairs/supplies, 1,800.32; Bob's Repair, supplies, 73.22; Chapman's Electronics, supplies, 19.95; Current Connection, maintenance/equipment, 1,832.95; Dacotah Bank, box rent, 10.00; Dakota Farm Equipment, repairs, 335.42; Dakota Fluid Power, repairs, 194.39; Dale's Tire, supplies/repairs, 755.88; Eagle Nest Truck Repair, repairs, 4,566.03; Executive Mgmt Finance, supplies, 22.44; G&O Paper, supplies, 279.85; Godfrey Brake Service, repairs, 779.10; Grand Electric, utilities/supplies, 1,722.73; Horizon Health, rent, 1,680.00; IAAO, dues, 190.00; Jenner Equipment, repairs, 37.78; Jim Grothe Electric, supplies, 500.66; Kalon's Auto Service, maintenance, 454.35; Kinney Law, PC, ct appt atty, 3,120.02; Lemmon EMT, travel, 601.94; Lodgepole Propane, utilities, 1,073.15; Mid-States Org Crime, dues, 100.00; NAPA Auto, repairs, 235.57; Newman Signs, supplies, 90.40; S Penfield, rent, 400.00; Pennington County Jail, jail board, 2,325.00; Perkins Co Conservation Dist, 2018 subsidy, 10,500.00; Pharmchem Inc, testing, 50.00; Pitney Bowes, maintenance, 408.54; Rapid Fire Protection, repair, 195.00; Regional Health Home, jail medical, 39.51; Runnings, supplies, 64.95; SBM, maintenance, 16.35; SD Dept of Health, CHN qtrly, 1,545.00; SD Developmental Center, subsidy, 60.00; SD Human Services, patient care, 611.63; SDAAO, dues/registration, 750.00; SDACC, dues, 1,397.00; SDACO, dues, 733.74; SD Assn Weed & Pest, registration, 380.00; SD Sheriff's Assn,

dues, 589.46; Servall Linen, supplies, 51.42; Steinley RE Appraisal, registration, 695.00; Stelter Repairs, repairs, 1,599.68; SW Crime Conference, dues, 70.00; Three River MH, rent, 900.00; TK Diesel, Inc, repairs, 2,128.11; Town of Bison, utilities, 195.87; Transource Equipment, repairs, 962.12; Verizon Wireless, maintenance, 280.13; VISA, faxage, travel, supplies, 285.87; West Group, law books, 973.81; West River Telephone, utilities, 1,472.24.

Adjournment

There being no further business to come before the Commission, Chairman Foster declared the meeting adjourned at 12:30 p.m. The next regular meeting of the Perkins County Commission will be held on Tuesday, February 13, 2018 at 10:00 a.m. at the Perkins County Courthouse.

ATTEST:

APPROVED:

Sylvia Chapman, Finance Officer

Rusty Foster, Chairman