

**Perkins County Commission
Regular Meeting**

Date: February 11, 2020

Present: Commissioners Carmichael, Foster, Hopfinger, Henderson and Schweitzer (via phone) and Finance Office Chapman

Others Present: Shane Penfield, Corina Molnar, Lincoln Shuck, Cody Green, Anthony Fike, Greg Jensen, Dana Brentlinger, Garry Johnson, Mary Jo Johnson, Tracy Collins, Austin Risty, Dan Beckman Jr., Joshua Beckman, Dylan Beckman, James Wilkinson, Kent Wilkinson, Beth Hulm, press.

Call to Order

Chairman Carmichael called the February 11, 2020 Commission Meeting to order at 10:00 am.

Pledge of Allegiance

The Pledge of Allegiance was recited by those in attendance.

Declaration of Conflict of Interest

There was no Conflict of Interest declared.

Approval of Agenda

Foster moved, Hopfinger seconded to approve that agenda as presented, motion carried.

Approval of Minutes

Hopfinger moved, Foster seconded to approve the minutes of the January 7, 2020 Commission Meeting, motion carried.

Correction of December 10, 2019 Minutes

Foster moved, Henderson seconded to make the following correction to the December 10, 2019 minutes. [Contingency Transfers Foster moved, Schweitzer seconded to authorize the following contingency transfers: Court Budget: 101-130-427.01 - \\$5,500.00 and Jail Budget: 101-212-422.01 - \\$15,000.00 and 101-212-424.00 - \\$20,000.00, motion carried.](#)

Monthly Reports

- Finance Officer's Account with the Deputy Finance Officer - To the Honorable Board of County Commissioners Perkins County: I hereby submit the following report of my examination of the cash and cash items in the hands of the Deputy Finance Officer of this County as of January 31, 2020, Sylvia Chapman, Finance Officer, Perkins County. Total amount of deposits in banks \$1,860,163.98, Total amount of actual cash \$200.00; Dakota Plains Federal Credit Union: \$102,061.54; Certificates of Deposit \$400,000.00; Total \$2,352,460.85. The total represents state, county, schools, cities and township funds, which will be transferred to each entity of government after being apportioned.
- Sheriff's Fees in the amount of \$363.06 were reviewed.
- Motor Vehicle fees for the month of January 2020 were reviewed.
- Register of Deed's fees in the amount of \$2,926.00 were reviewed.
- Longevity increase of .10/hour will be realized for the following: H Stevens 2-6-2020, P Kopren 2-16-2020; C Green 2-24-2020.

Highway Department

- Highway Superintendent Shuck gave a report on equipment repairs.
- Superintendent Shuck presented the Commission with a recommendation for the 2020 Equipment Rates. Hopfinger moved, Henderson seconded to set the 2020 Equipment Rates as follows, motion carried.

**2020 EQUIPMENT
HOURLY COST**

<u>MACHINES</u>	<u>PRICE PER HOUR</u>
PATROLS	\$125.00
PATROLS- WITH SNOWPLOWS	\$150.00
LOADERS	

RTL06, RTL84	\$125.00
RTL95	\$125.00
TL07	\$125.00
RIDGE MULCHERS	\$100.00
<u>TRUCKS</u>	
T97, T14, T14A MACKS	\$100.00
WITH SNOWPLOW	\$120.00
T99, 02, 03, T14, T14A	\$100.00
WITH TRAILER	\$150.00
GRAVEL TRAILERS	\$50.00
MOWING TRACTORS	\$100.00
PICKUPS	\$45.00
FB07 FLATBED TRAILER	\$60.00
LB95 LOWBOY	\$60.00
CPS61 CHIP SPREADER	\$90.00
SPR48 HYSTER ROLLER	\$60.00
DT95 DISTRIBUTOR	\$65.00
AC86 AIR COMPRESSOR	\$30.00
W2000 MILLER WELDER	\$25.00
WP2000 HONDA WATER PUMP	\$15.00
<u>SAND SPREADERS</u>	
SS04 (T97)	\$50.00
SS06B (T14A)	\$50.00
SS14 (T14)	\$50.00

- Shuck would also like permission to let bids for gravel crushing. Foster moved, Hopfinger seconded to authorize Highway Superintendent Shuck to advertise for bids on crushing 100,000 ton of gravel to be opened at the April 7th Commission Meeting, motion carried.
- Foster moved, Henderson seconded to allow Shuck permission to piggy-back off the Beadle County Culvert Bid, motion carried.
- Discussion was held on the Foster Bridge. Paperwork has been sent in for possible FEMA funding.
- Shuck would like to replace a couple of the pickups that have close to 300,000 miles on them. He requested authorization to purchase a 2016 Ford F250 extended cab with 70,056 for \$24,900. Henderson moved, Hopfinger seconded to authorize Highway Superintendent Shuck to purchase the 2016 Ford F250 from SD Federal Surplus Property, motion carried.
- A discussion was held on cattle guards and who is responsible for upkeep.
- A brief discussion was held on signage on county roads.
- Dana Brentlinger from RDO was present to discuss the purchase of a new motor grader. Perkins County is in the process of making application for a grant to be used towards the purchase of a motor grader. No action was taken regarding purchase.

11:00 am – Surplus Property Sale

Chairman Carmichael declared that it was the time for the Public Auction of the Sale of Surplus Property, Smith's Addition Block 14 Lot 12, City of Lemmon, which was obtained through the tax deed process. A brief question and answer period was held on the property. The property is under a nuisance abatement with the City of Lemmon and the structure will be torn down. Chairman Carmichael called for any bids on Smith's Addition Block 14 Lot 12. There were no bids.

Henderson moved, Hopfinger that Commission deems it advisable and in the best interest of the public to convey the property to the City of Lemmon pursuant to SDCL 6-5-2, motion carried.

Indigent Burial Rates

Greg Jensen was present for the discussion on Indigent Burial Rates. Perkins County's indigent burial rates has been \$1525.00 since 1994. The Indigent Burial Rate will be set at a later meeting after more information is forthcoming.

Coroner Fee Set

Foster moved, Henderson seconded to set the Coroner fee at \$75.00 plus mileage per incident, motion carried.

DOE Corina Molnar

- Director of Equalization Corina Molnar shared the proposed Perkins County Platting Guidelines with the Commission. Molnar would like the Commissioners to review the information and make suggestions as needed.
- DOE Molnar requested authorization to advertise for a Clerk/Field Assistant position in the DOE office. Foster moved, Hopfinger seconded to authorize DOE Molnar to advertise for a Clerk/Field Assistant position, motion carried.

Anthony Fike

Dacotah Insurance Agent Anthony Fike was present to visit about Umbrella Coverage for Perkins County. Two quotes with a \$10,000 deductible were given: 2 Mil - \$4298.00/year and 5 Mil - \$6,485.00 per year. The Commission will give it consideration during budget time. Discussion was also held on liability coverage on independent contractors.

Plateau & Strool Townships

There were several persons present to encourage the Commission to hold a public hearing on the possible merger of Strool and Plateau Townships. Foster moved, Hopfinger seconded to set a Public Hearing on the merger of Plateau Township and Strool Township to be held at the next regular meeting.

HVAC System

Tracy Collins was present to discuss the courthouse HVAC system. There are some issues that require a trip from Johnson Controls. Henderson moved, Foster seconded to authorize Tracy Collins to contact Johnson Controls to schedule a trip to remedy the problem, motion carried.

Executive Session

Foster moved, Carmichael seconded to go into Executive Session at 12:18 pm to discuss legal matters, motion carried. Chairman Carmichael declared the meeting out of Executive Session at 12:29 pm.

The Commission recessed for Lunch at 12:30 pm

The Commission reconvened at 1:15 pm

Capital Outlay Accumulations

Henderson moved, Hopfinger seconded to move \$200,000 per budget to Capital Outlay Accumulations, motion carried.

Lemmon Country Club Liquor License Renewal

Foster moved, Hopfinger seconded to approve the renewal of the Lemmon Country Club Retail On-Sale Liquor License RL-5710, motion carried.

Milwaukee Land Co. 2nd Addition Block 34 Lot 5

Finance Officer Chapman announced that she had received a check in the amount of \$250.00 from J&K Enterprises. Upon further research it was discovered that according to state bid laws on surplus property the County must receive 90% of the appraised price of the property. The property was appraised at \$5,000. Foster moved, Henderson seconded to rescind the motion from the December 10, 2019 meeting concerning the sale of Milwaukee Land Co. 2nd Addition Block 34 Lot 5, and to return the check to J & K Enterprises, motion carried.

Rural Development Grant Application

Finance Officer Chapman reported she has received the Rural Development Grant Application. Discussion was held on conditions of the Grant. Rural Development would like the funds used within 1 year, but could be extended up to 3 years. Foster moved, Hopfinger seconded to proceed with the grant application, motion carried.

Added Taxes

- Lemmon Original Blk 25 Lot 4 & N ½ Lot 5 was a property owned by Lemmon Area Charitable & Economic Development (a tax-exempt entity) and was sold to Sheldon & Bobbie Froelich on March 28, 2019. Foster moved, Hopfinger seconded to approve the added tax (prorated) to Record #13709 – Lemmon Original Blk 25 Lot 4 & N ½ Lot 5 in the amount of \$2,463.60, motion carried.

- Lemmon's 2nd Addition Block 2 Lot 1 was a property owned by Lemmon Area Charitable & Economic Development (a tax-exempt entity) and was sold to Jacob & Lyndse Shockley on April 4, 2019. Henderson moved, Hopfinger seconded to approve the added tax (prorated) to Record #13510 – Lemmon's 2nd Addition Block 2 Lot 1 in the amount of \$84.34, motion carried.

Tax Abatements

- Record #13709 Smith's Addition Block 14 Lot 12 is owned by Perkins County, therefore is tax exempt. Foster moved, Hopfinger seconded to approve the abatement of taxes in the amount of \$327.92 on Smith's Addition Block 14 Lot 12, motion carried.
- Record #13779 Engebretson's Addition Blk 5 Lot 8 was purchased by Lemmon Housing Authority, a not for profit entity, on 5-28-2019. Henderson moved, Hopfinger seconded to approve the abatement of taxes in the amount of \$968.39 on Engebretson's Addition Block 5 Lot 8, motion carried.
- Record #13211 Lemmon Original Block 18 Lot 10 & S ½ of Lot 11 is owned by Candy Frisvold. The garage on this property was destroyed by fire on 2-19-2019. Foster moved, Hopfinger seconded to approve the abatement of taxes in the amount of \$195.52 on the Lemmon Original Block 18 Lot 10 & s ½ of Lot 11 (garage only), motion carried.
- Record #17523 MH only located on SE 7-18-10 is owned by James & Vicki Wilkinson. The MH was destroyed by fire on 3-30-2019. Foster moved, Hopfinger seconded to approve the abatement of taxes in the amount of \$8.80 on the MH only located on SE 7-18-10, motion carried.
- Cody Schuelke received a predator bill for livestock that was also reported by Wade Derflinger, therefore he requested an abatement. Hopfinger moved, Carmichael seconded to approve the abatement of predator tax in the amount of \$35.00 for Cody Schuelke, motion carried.
- Record #12863 Carr's 1st Addition Block 14 Lot 12 is owned by Alan & Karen Voller. The discretionary was missed due to a clerical error. Carmichael moved, Foster seconded to approve the abatement of taxes in the amount of \$2,329.96, motion carried.
- Record #17761 Hangar on Lease Site was purchase by the Town of Bison, a tax-exempt entity, in December of 2018. Henderson moved, Foster seconded to approve full abatement of \$101.06, motion carried.

Uncollectible Tax

Finance Officer Chapman presented taxes deemed uncollectible on Record #17761 MH only. Foster moved, Henderson seconded to deem the taxes as uncollectible and remove them from the tax rolls, motion carried.

SDSU Memorandum of Understanding

Foster moved, Carmichael seconded to authorize Chairman Carmichael on the 2020 Memorandum of Understanding between SDSU and Perkins County, motion carried.

Claims

The following claims were presented and approved for payment, January payroll: 76,006.83; IRS, fica, 7,606.86; SD Retirement, retirement, 6,098.66; Delta Dental, insurance, 1,387.86; Medico Life, insurance, 115.80; Wellmark, insurance, 22,530.50; SDPEF, insurance, 96.00; HRA Reimbursements, 8,784.86; A&B Business, maintenance, 33.75; A+ Repair, repairs, 328.12; American Solutions, supplies, 155.34; Artz Equipment, repairs, 1,170.69; Avera Queen, prof fees, 229.50; Beck Motors, vehicle, 32,149.00; BH Family Practice, jail meds, 34.00; Bison Courier, publishing, 425.95; Bison Food, supplies, 8.96; Bison Grain, fuel, 17,671.20; Bison Implement, repairs/supplies, 2,252.01; Black Strap, Inc, supplies, 4,936.80; Blue Tarp Financial, supplies, 1,603.07; Bootz & Tires, repairs, 230.00; Brosz Engineering, prof fees, 625.00; Butler Machinery, repairs, 212.34; Carl's Trailer Sales, repairs, 100.03; Chapman Electronics, repairs/supplies, 386.60; D Colgrove, supplies, 34.00; Connecting Point, maintenance, 195.00; Contractors Supply, supplies, 66.50; Correct Rx Pharmacy, prof fees, 36.99; County Drug, jail meds, 879.12; Current Connection, supplies/maintenance, 1,400.32; Dakota Fluid, repairs, 1,204.59; Dakota Herald, publishing, 340.10; Dale's Tire, repairs, 319.28; Discovery Benefits, insurance, 1,453.50; DMC Wear Parts, supplies, 4,243.62; Dolan Consulting, registration, 120.00; Eagle Nest Truck, repairs, 1,947.96; Five Counties, prof fees, 100.00; Floyd's Truck Center, repairs, 23.74; G&O Paper, supplies, 331.10; Godfrey Brake Service, repairs/supplies, 479.74; Grand Electric, utilities/supplies, 2,199.09; Gregorian Inc, repairs, 35.91; Grimms Pump, repairs, 114.25; Harmelin & Fox Law, MH ct appt atty, 213.20; Karen Hunt, ct appt atty, 197.50; Inland Truck Parts,

repairs, 491.83; J and J Operating, repairs, 313.40; John Deere Financial, repairs, 1,539.74; Johnson Controls, repairs, 452.88; Kinney Law, ct appt atty, 1,515.60; Lawson Products, supplies, 84.11; City of Lemmon, fuel, 908.72; Lemmon EMT, travel, 401.77; Lemmon Fire Dept, subsidy, 22,000.00; Lemmon IGA, supplies, 80.94; Lucy Lewno, MH board, 81.50; Lodgepole Propane, utilities, 1,023.50; Manlove Psychiatric, jail meds, 4,559.90; Matheson Tri-Gas, supplies, 627.58; Meade Co Jail, jail board, 3,680.00; Melling & Roseland Law, ct appt atty, 1,511.90; Motorola Solutions, EM equipment, 23,282.00; NAPA/Agpro, repairs/supplies, 291.88; Newman Signs, supplies, 4,041.00; Northern Truck Equipment, repairs, 107.00; NW Farm & Supply, supplies, 76.02; S Penfield, rent, 400.00; Prairie City Fire Dept, subsidy, 5,000.00; Qualified Presort Service, prof fees, 3,040.96; RDO Truck Centers, repairs, 934.80; Runnings, supplies/repairs, 1,261.74; Dean Schaefer, MH ct reporter, 30.00; SD Atty General, 24/7, 150.00; SD Dept Health, CHN qrtly, 1,602.64; SD Dept of Public Safety, maintenance, 2,340.00; SD Developmental Center, subsidy, 120.00; SD DOT, repairs, 3,202.13; SD Federal Property, supplies, 155.50; SD Human Services, patient care, 611.63; SD Public Health Lab, blood testing, 170.00; SDACHS, registration/dues, 475.00; Servall Uniform, supplies, 109.09; Steinley RE Appraisal, registration, 210.00; Stelter Repair, repairs, 88.60; Stock's Electric, supplies/repairs, 98.80; Tennant's Auto, maintenance, 138.70; TK Diesel, repairs, 7.37; TLC Fabrication, contract services, 102.00; Town of Bison, utilities, 207.27; Trans Source, repairs, 119.01; J VanVactor, supplies, 291.55; Verizon Wireless, maintenance, 280.09; VISA, registration/postage, 511.81; VISA, faxage/repairs/registration, 968.74; Weed & Pest Conference, registration, 480.00; West Group, law books, 964.61; West River Welding, supplies, 130.00; West River Telephone, utilities, 1,407.76; Zuercher Technologies, repairs, 3,460.28.

Adjournment

There being no further business to come before the Commission, Chairman Carmichael declared the meeting adjourned at 2:25 pm. The next regular meeting of the Perkins County Commission will be held on March 10, 2020 at 10:00 am at the Perkins County Courthouse.

ATTEST:

APPROVED:

Sylvia Chapman, Finance Officer

Kyle Carmichael, Chairman