

**Perkins County Commission
Regular Meeting**

Date: January 5, 2016

Present: Commissioners Besler, Henderson, Ottman, Schweitzer and Foster and Finance Officer Chapman

Others present: Shane Penfield, Casey Deibert, Kelly Serr, Duane Holtgard, Rownea Gerbracht, Anthony Fike, Wade Huntington, Patty Benson, Beth Hulm, press.

Pledge of Allegiance

The Pledge of Allegiance was recited by those in attendance

Call to Order

Finance Officer Chapman called the regular meeting to order at 10:00 a.m.

Approval of the Agenda

Schweitzer moved, Foster seconded to approve the agenda as presented, motion carried.

Election of Officers

- ✓ Finance Officer Chapman called for nominations for Chairman. Henderson nominated Besler. Schweitzer moved, Henderson seconded that nominations cease and a unanimous ballot be cast for Besler, motion carried. Chairman Besler presided over the meeting.
- ✓ Chairman called for nominations for Vice Chairman. Foster nominated Henderson. Schweitzer moved, Foster seconded that nominations cease and a unanimous ballot be cast for Henderson, motion carried.

Approval of Minutes

Foster moved, Henderson seconded to approve the minutes of the December 8, 2015 and December 29, 2015 minutes, motion carried.

Correspondence

- ✓ Court Appointed Attorney fees have been set at \$92.00 per hour and mileage is \$1.00/mile.
- ✓ Michael Hubbard has left Johnson Controls and Roger Koens will be interfacing with Perkins County on the Courthouse project.

Monthly Reports

- ✓ Finance Officer's Account with the Deputy Finance Officer - To the Honorable Board of County Commissioners Perkins County: I hereby submit the following report of my examination of the cash and cash items in the hands of the Deputy Finance Officer of this County as of December 31, 2015, Sylvia Chapman, Finance Officer, Perkins County. Total amount of deposits in banks \$8,490.05, Total amount of actual cash \$200.00; Insured Money Market \$1,599,133.00; Dakota Plains Federal Credit Union membership fee \$10.04; Certificates of Deposit \$500,294.80; Total \$2,108,127.89. The total represents state, county, schools, cities and township funds, which will be transferred to each entity of government after being apportioned.
- ✓ Sheriff's Fees in the amount of \$632.62 were reviewed.
- ✓ Motor Vehicle fees for the month of December 2015 were reviewed.
- ✓ Register of Deed's fees in the amount of \$8,561.50 were reviewed.
- ✓ Longevity increase of .10/hour will be realized for the following: Shane Penfield, 1-1-2016, Renita Van Vactor 1-2-16.

Appointments

- ✓ Schweitzer moved, Foster seconded to appoint the following Perkins County Fair Board Members: TW Schalesky, Tracy Buer, Bev Heier, Max Matthews, JD Ryen, Julia Brixey, Tarina Kopren, Faye Schalesky, Khayen Vanderpool, Clyde Hafner, Dan Anderson, Gary Larson, Jens Hansen and Brad Besler, Commissioner Representative, motion carried.
- ✓ Foster moved, Henderson seconded to appoint the following people to the Local Emergency Planning Committee: Kelly Serr, Patty Benson, Tamara Buer, Harlan Hess, Alan McGinnis, Greg Karels, David Kopren, Keith Mutschler, Todd Campbell, Heidi Stevens, Mike Schweitzer, motion carried.
- ✓ Henderson moved, Schweitzer seconded to appoint the following to the Perkins County Weed Board: Robert Hermann, Kevin VanSlooten, Chuck Anderson, Tim Smith, and Rusty Foster, Commissioner Representative, motion carried.

- ✓ Schweitzer moved, Foster seconded to appoint the following to the Mental Health Board: Tim Parmley, Patty Benson and Dan Kvale, motion carried.
- ✓ Henderson moved, Foster seconded to appoint Loyson Carda as Veteran Service Officer for Perkins County, motion carried.

Designation of Legal Newspapers

Foster moved, Schweitzer seconded to appoint the Bison Courier and Dakota Herald as legal newspapers for Perkins County, motion carried.

Per Diem Set

Foster moved, Ottman seconded to set the mileage per diem rate at the current state rate, motion carried.

Election

Schweitzer moved, Ottman seconded to recognize Primary Election Date of June 7, 2016 from 7:00 am to 7:00 pm MDT and General Election date of November 8, 2016 from 7:00 am to 7:00 pm MT, and the polling places listed below, motion carried.

2016 Perkins County Precincts & Polling Places

<u>Precinct</u>	<u>Towns/Townships</u>	<u>Polling Place</u>
1	All within the city limits of the City of Lemmon North of Fourth Street and East of Main Street	Beehler Community Center 203 Main Avenue Lemmon, SD 57638
2	Horse Creek, Viking, Grand River, Wilson, Duck Creek, Lodgepole, Glendo, Sidney & Fredlund Townships	Lodgepole Hall 11006 SD Hwy 75 Lodgepole, SD 57640
3	Within the city limits of the City of Lemmon, South of Fourth Street and West of Main Street, Trail & Flat Creek Townships	Beehler Community Center 203 Main Avenue Lemmon, SD 57638
4	Castle Butte, White Butte, Liberty, Barrett, Burdick, Pleasant Valley & Rockford Townships	Beehler Community Center 203 Main Avenue Lemmon, SD 57638
5	Seim, DeWitt, Anderson, Hudgins, & Lincoln Townships	Beehler Community Building 203 Main Avenue Lemmon, SD 57638
6	Independence, Clark, Whitney, Meadow, Grand Central, Chance, Easter & Foster Townships	Indian Creek Church 13506 SD Hwy 73 Meadow, SD 57644
7	White Hill, Vail, Cash, Plateau, Strool, Jones, Maltby, Wells, Antelope & Duell Townships	Beckman Memorial Church 303 1 st St E Prairie City, SD 57649
8	Moreau, Englewood, Arrowhead, Flint Rock & Deep Creek Townships	Faith Community Center 204 N Main St Faith, SD 57626
9	Wyandotte, Beck-Highland, Sheffield, Dillon, Bixby, Martin, Mildrew & Vrooman Townships	Zeona Church 15263 Zeona Rd Zeona, SD 57795
12	Marshfield, Scotch Cap, Bison, Rainbow, Richland, Vickers, Lone Tree, Hall, Ada, Brushy & Chaudoin Townships & Town of Bison	Bentley Memorial Building 400 W Carr St Bison, SD 57620

Election Worker Compensation

Foster moved, Henderson seconded to pay the Election Supervisor \$9.50 per hour and Precinct Workers \$8.50 per hour on the primary and general election days, \$25 per election school and mileage at .42 per mile, motion carried.

Dacotah Bank Insurance

Anthony Fike from Dacotah Insurance was present to review the Commercial, Liability Property and Automobile Insurance coverage for Perkins County. Henderson moved, Foster seconded to accept the quote in the amount of \$44,404.00 for insurance with the addition of the following buildings: Old Jail, Chemical Building, Announcement Booth, Cement Bathroom, and Grandstands, motion carried.

Annual Publication of Salaries

Schweitzer moved, Henderson seconded to increase the base wage 2.5% across the board for hourly and salaried employees. Discussion was held. Schweitzer moved, Foster seconded to amend the motion to exclude the commissioners, amendment to the motion carried; Shane Penfield requested that his 2.5% increase be given to Casey Deibert and establishing a base wage of \$15.76 per hour. Schweitzer moved, Foster seconded to amend the motion giving Penfield's 2.5% increase to Casey Deibert and setting her base wage at \$15.76 and leaving Penfield's base wage at the 2015 amount, amendment to the motion carried. Foster called for a vote on the original motion as amended, all ayes, motion carried.

The 2016 wages, including longevity, are as follows:

Mike Schweitzer	Commissioner	\$7,067.04/year
Rusty Foster	Commissioner	\$7,067.04/year
Willard Ottman	Commissioner	\$7,067.04/year
Brad W. Besler	Commissioner	\$7,067.04/year
Wayne Henderson	Commissioner	\$7,067.04/year
Shane C. Penfield	States Attorney	\$48,803.30/year
Casey Deibert	Administrative Assistant	\$24,741.60/year
Sylvia Chapman	Finance Officer	\$53,296.63/year
Paulette Fero	Deputy Finance Officer	\$16.07/hour
Paula Kopren	Deputy Finance Officer	\$15.31/hour
Heidi Stevens	Register of Deeds	\$41,506.82/year
Paulette Ellison	Temp Deputy Register of Deeds	\$14.81/hour
Rownea Gerbracht	Director of Equalization	\$42,546.82/year
Jeanette Kruger	Deputy Director of Equalization	\$15.11/hour
BreAnn Nelson	Deputy II Director of Equalization	\$13.98/hour
Kelly Serr	Sheriff	\$55,916.68/year
Kirby Chapman	Chief Deputy Sheriff	\$46,169.87/year
William B. Johnson III	Deputy Sheriff	\$18.98/hour
Greg Karels	Deputy Sheriff	\$18.22/hour
Matthew Schackow	Deputy Sheriff	\$17.79/hour
Antonio Garcia	Deputy Sheriff	\$17.69/hour
Alan McGinnis	Part-time Deputy Sheriff	\$14.35/hour
Tamara Buer	Administrative Deputy	\$16.61/hour
Jackie Van Vactor	Custodial	\$25,667.20/year
Custodian Fill-In	Custodial	\$9.86/hour
Jill Olson	Administrative Assistant	\$13.52/hour
Loyson Carda	Veteran Service	\$13.23/hour
Loyson Carda	Weed Supervisor	\$1000.00/month
Duane Holtgard	Highway Superintendent	\$53,420.68/year
Patsy Crow	Secretary	\$17.00/hour
Jeff Van Vactor	Maintenance Worker	\$18.86/hour
Joseph Green	Maintenance Worker	\$18.45/hour
Patrick Clark	Maintenance Worker	\$17.63/hour
Daroll Aukland	Maintenance Worker	\$16.84/hour
Cody Green	Maintenance Worker	\$16.64/hour
Matthew Chandler	Maintenance Worker	\$16.64/hour
Julie Bachand	Maintenance Worker	\$16.64/hour
Matthew Drake Butsavage	Maintenance Worker	\$16.54/hour
Rick Stevens	Maintenance Worker	\$16.54/hour
Certified	Part-time Jailers	\$12.30/hour
Non-Certified	Part-time Jailers	\$11.28/hour
	Extension Board	\$35.00/meeting
	Comprehensive Planning Board	\$50.00/meeting
	Weed Board Chairman	\$125.00/meeting
	Weed Board	\$100.00/meeting

Highway Superintendent

- ✓ Highway Superintendent Holtgard reviewed the Monthly Project and Maintenance Report with the Commission.
- ✓ Schweitzer moved, Foster seconded to grant permission to Holtgard to piggyback off of the Beadle County culvert bid, motion carried.
- ✓ Holtgard requested permission to advertise for bids for chip sealing the White Butte Road. The chips have already been purchased and are stock piled along the White Butte Road. Henderson moved, Schweitzer seconded to authorize Holtgard to advertise for bids for chip sealing the White Butte Road, motion carried.
- ✓ Holtgard presented the Weight Limit Resolution for passage. Foster moved, Henderson seconded to approve Resolution 2016-1 Perkins County Weight Limit Enforcement Resolution, roll call vote: Schweitzer aye, Foster aye, Henderson aye, Ottman aye, Besler aye, motion carried.

Resolution 2016-01**PERKINS COUNTY WEIGHT LIMIT ENFORCEMENT RESOLUTION**

WHEREAS, seasonal climatic changes can be detrimental to our highways, causing serious and expensive damage to occur, and

WHEREAS, the Perkins County Board of County Commissioners, desires to protect existing Perkins County Highways, ultimately saving tax dollars and,

WHEREAS, the Perkins County Board of County Commissioners, desire the enforcement of weight limitations on Perkins County Roads as set forth and posted by the Perkins County Highway Superintendent.

NOW THEREFORE BE IT RESOLVED;

WHEREAS, the spring load restrictions on Perkins County Highways shall be set at Six (6) tons per axle on County Highways C-19, C-3, C-9, C-9A, C-25 and C-2 during the spring thaw period and when limit signs are in place. The South Dakota Highway Patrol is hereby requested to enforce these spring weight restrictions on Perkins County Highways.

BE IT FURTHER RESOLVED, that the penalty for the violation of the load restrictions shall be set forth in SDCL 32-22-55.

Delinquent Tax List

The Commission reviewed the Delinquent Tax List as of December 31, 2015.

Economic Development

Discussion was held on the possibility of making a county-wide economic development.

Bee Hives

Discussion was held on the placement of bee hives in Perkins County. State's Attorney Penfield will draft up a resolution concerning bee hives.

Monitor

Foster moved, Ottman seconded to authorize Schweitzer up to \$,2000.00 towards the purchase of a new monitor/tv for the Commissioner Room, motion carried.

Wade Huntington

Wade Huntington with the South Dakota Department of Health was present to review the recent WIC reports with the Commission. Discussion was held concerning utilizing Perkins County secretarial staff Jill Olson at the Faith Office once every even month. The State would reimburse Perkins County for those days. Schweitzer moved, Foster seconded to approve the use of Perkins County's secretarial staff once every even month at the Faith office with the State reimbursing Perkins County for costs incurred, motion carried.

Claims

The following claims were presented and approved for payment, December payroll: 104,486.85; IRS, fica, 7,222.49; SD Retirement, retirement, 5,616.88; Delta Dental, insurance, 1,303.66; Medico

Life, insurance, 146.88; Wellmark, insurance, 20,548.70, SDPEF, insurance, 93.00 ; A&B Business, supplies, 368.15; All Around Auto, supplies, 355.00; Bison Food, supplies, 19.74; Bison Implement, repairs/supplies, 841.67; Butler Machinery, supplies/repairs, 4,856.32; CAVA, subsidy, 1,055.00; Chapman's Electronics, repairs, 19.99; Contractors Supply, supplies, 815.50; Current Connection, supplies, 338.81; Dakota Farm Equipment, repairs, 46.56; Dale's Tire, repairs, 1,307.50; G&O Paper, supplies, 139.80; Godfrey Brake Service, repairs, 414.29; Grand Electric, utilities/repairs, 1,372.30; Hamand Tire, maintenance, 88.00; Harmelink, Fox, Ravnsborg Law, MH ct appt atty, 143.00; Jenner Equipment, supplies, 203.78; Jim Grothe Electric, repairs, 200.00; John Deere, repairs, 188.36; Lodgepole Store, propane, 905.67; Matheson Tri-Gas Inc, supplies, 147.11; Meadow Fire Dept, subsidy, 4,500.00; Newman Signs, supplies, 1,156.28; Northern Truck Equipment, repairs, 305.16; Premier Equipment, repairs, 122.14; Print Shop, supplies, 225.00; Runnings, supplies/repairs, 228.95; Schneider Corp, GIS fees, 19,970.00; SD DOT, prof fees, 208.22; SD State Attorney, dues, 679.00; SDACO, dues, 733.74; SD Assn Weed & Pest, dues, 50.00; SD Sheriffs Assn, dues, 439.46; Servall Uniform, supplies, 35.65; Sheehan Sales, repairs, 86.62; Stateline Designs, supplies, 110.28; Strobes N' More, repairs, 326.18; S Storm, chemical rebate, 215.85; SW Crime Conf, dues, 60.00; Three Rivers MH, rent, 900.00; Town of Bison, utilities, 203.44; Tri-County Conservation Dist, subsidy, 2,850.00; Verizon Wireless, cellphone, 240.06.

Adjournment

Foster moved, Henderson seconded to adjourn the meeting at 12:16 p.m., motion carried. The next regular meeting of the Perkins County Commissioner will be held on Tuesday, February 9, 2016 at 10:00 a.m. at the Perkins County Courthouse.

ATTEST:

APPROVED:

Sylvia Chapman, Finance Officer

Brad W. Besler, Chairman