

**Perkins County Commission  
Regular Meeting**

**Date: December 12, 2023**

**Present: Commissioners Carmichael, Foster, Campbell, Schweitzer, Henderson and Finance Officer Stadler**

**Others Present: Corina Kocer, Kelly Serr, Cody Green, Shane Penfield, Shawnda Carmichael, Wade Huntington & Beth Hulm, press.**

Call to Order

Chairman Carmichael called the Regular Commissioner Meeting to order at 10:00 a.m.

Pledge of Allegiance

The Pledge of Allegiance was recited by those in attendance.

Conflict of Interest

There was no Conflict of Interest to declare.

Approval of the Agenda

Foster moved, Campbell seconded to approve the Agenda, motion carried.

Approval of the Minutes

Henderson moved, Schweitzer seconded to approve the Minutes of the November 7, 2023, Regular Commission Meeting and the Minutes of the November 29, 2023, Special Tele-Conference Meeting, motion carried.

Monthly Reports

- Finance Officer's Account with the Deputy Finance Officers – To the Honorable Board of County Commissioners of Perkins County: I hereby submit the following report of my examination of the cash and cash items in the hand of the Deputy Finance Officers of this County as of November 30, 2023, Sara Stadler Finance Officer, Perkins County. Total amount of deposits in banks \$3,244,883.10, Total amount of actual cash \$200.00; Dakota Plains Federal Credit Union: \$104,824.16; Certificates of Deposit \$400,000.27; Total \$3,749,907.53. The total represents state, county, schools, cities and township funds, which will be transferred to each entity of government after being apportioned.
- Sheriff's Fees in the amount of \$484.00 were reviewed.
- Motor Vehicle Fees for the month of November were reviewed.
- Register of Deed's fees in the amount of \$2,962.00 were reviewed.
- Longevity increase of .10/hour will be realized for the following: L. Green 12-6

Correspondence - Perkins County Commissioners received correspondence from SD Department of Health, Simon, USDA, and BMO.

Dept of Health – Update on CHN/WIC

Wade Huntington from the Department of Health was present to discuss with the Commissioners the upcoming changes for the CHN/WIC offices in Perkins County. The local office staff will be responsible for WIC, our CHN contact will be coming up from Belle Fourche and is tentatively looking at being in Lemmon 2 days a month. Mr. Huntington said he will bring the Commissioners' concerns back to upper management.

WIC Contract – Henderson moved, Foster seconded to appoint Chairman Carmichael as signatory on the 2024 WIC (Women, Infants, & Children) Contract, motion carried.

Highway Department

Superintendent Green gave his monthly highway report for the month of November. The crew is working on grooming roads, hauling gravel, and has completed weed eating around bridges. Green reported that Summerville Road is now complete. Green reported there currently is a truck in Rapid City that is needing repairs, the '07 Bobcat has a seal out and is not working. The Fero Pit will be emptied by the end of the week.

- ✓ Bridge 53-281-151 – White Butte Rd over Lodgepole Creek – Chairman Carmichael would like Superintendent Green to talk to Brosz about the box culverts downstream to see if that could be an option that could save the County money.
  - Survey & Hydraulics Work Order - Henderson moved, Campbell seconded to authorize Chairman Carmichael as the signatory on the Work Order for Consultant Services (Project # BRF-B-6399(190)), structure 4.5 E & 13.9 N of Bison on White Butte Rd over Lodgepole Ck, SN53-281-151 and the Memorandum to have Brosz Engineering complete the Attachment #1 – Checklist for Hydraulic Survey & Design Work Order and Attachment #2 – Photo Documentation and Record Search of the Structure, motion carried.
  - Bridge Replacement Agreement - Schweitzer moved, Foster seconded to authorize Chairman Carmichael as the signatory on the 2023 Local Federal Bridge Replacement “Joint Powers and Funding Agreement for Bridge Replacement between SD Dept. of Transportation and Perkins County,” motion carried.
- ✓ Foster Bridge 53-399-414 – Foster moved, Schweitzer seconded to authorize Chairman Carmichael as the signatory on the 2024 Application for Bridge Improvement Grant (BIG) Funds for Bridge # 53-399-414, located 15.9 miles E and 12.4 miles S of Bison, SD, over Thunder Butte Creek on Foster Road, motion carried.

#### Supplemental Budget Hearing

Schweitzer moved, Foster seconded to advertise a Supplemental Budget Hearing for Friday, December 29<sup>th</sup>, 2023 at 10:00 a.m. to supplement the highway budget (201-313-425 – road and bridge repairs) with \$625,000, motion carried.

#### Surplus – Director of Equalization Office

Campbell moved, Foster seconded to declare the following items surplus: Monitor – Acer – Model # V243H, Monitor – Samsung – P2350-1, 4 Battery Backups – Model #'s CP685AVR-G X 3, 825VA, 2 Telephone – Headset – Plantronics – Model # CO54, and Tablet – Lenova ThinkPad Ultrabook – Model # 1703, motion carried. Chairman Carmichael appointed 3 real property owners to assess the value of the surplus property, and they are Rusty Foster, Todd Campbell, and Beth Hulm.

#### Finance Office

- Jerome Erhart – Henderson moved, Foster seconded to forgive liens for Jerome Erhart’s parcel (record # 13530) up until the date of sale on 9-21-2023, motion carried.
- Contingency Transfers – Schweitzer moved, Foster seconded to approve contingency transfer for Elections, 101-120-425, Election Maintenance for \$2,000 and to approve contingency transfer to Indigent Burial, 101-411-422.01, fees for \$500, motion carried.
- Risty Benefits – Risty Benefits had asked Finance Officer Stadler to present a flyer to the Commissioners about possibly offering Emergent Plus Membership to all employees. Commissioners are not interested at this time.
- Correct Resolution 2023-06 – Schweitzer moved, Campbell seconded to CORRECT Resolution 2023-06 “Adoption of Annual Budget for Perkins County, South Dakota” roll call vote: Foster aye, Henderson aye, Campbell aye, Schweitzer aye, Carmichael aye, motion carried.

#### **CORRECTED Resolution 2023-06**

#### **ADOPTION OF ANNUAL BUDGET FOR PERKINS COUNTY, SOUTH DAKOTA**

*WHEREAS, (7-21-5 THRU 13), SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all its institutions and agencies for such fiscal year and,*

*WHEREAS, the Board of County Commissioners did prepare a Provisional Budget and cause the same to be published by law, and*

*WHEREAS, due and legal notice has been given of the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, eliminations and additions have been made thereto:*

NOW THEREFORE BE IT RESOLVED, That such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, SHALL BE APPROVED AND ADOPTED AS THE ANNUAL BUDGET OF THE APPROPRIATIONS AND EXPENDITURES FOR PERKINS COUNTY, South Dakota and its institutions and agencies for calendar year beginning January 1, 2024 and ending December 31, 2024 and the same is hereby approved and adopted by the Board of County Commissioners of Perkins County, South Dakota this 12<sup>th</sup> day of December, 2023. This Annual Budget so adopted is available for public inspection during normal business hours at the office of the County Finance Officer, Perkins County, South Dakota. The accompanying taxes are levied by Perkins County for year January 1, 2024 through December 31, 2024.

COUNTY TAX LEVIES	LEVY IN DOLLARS	\$'/1,000
General County Purposes	\$1,945,065	2.497
Secondary Road	\$141,050	0.612

- Goldsmith Agency – Commissioners reviewed the final quotes received from the Goldsmith Agency for Dental and Vision Insurance. Commissioners decided to leave it as is for now.
- Abate Jim Landgrebe records #17525 & #13279 – Commissioners tabled this to the end of month meeting, to give employees time to research the procedures with the Mobile Home on this property. There was discussion on distress warrants.
- Abate Douglas Dauwen record # 13421 – Foster moved, Henderson seconded to abate all remaining taxes on record #13421, motion carried. Schweitzer moved, Foster moved to declare record #13421, legal description: City of Lemmon, Lemmon’s 1<sup>st</sup> Addn, Blk 3 Lot 6, as surplus property. Chairman Carmichael appointed Mike Schweitzer, Todd Campbell and Neil Pinnow as 3 real property owners to appraise the value on this parcel.
- Christmas Bonus – Campbell moved, Schweitzer seconded to give employees the same Christmas Bonus as last year, in the amount of \$400.00 to fulltime employees, \$50.00 for jailers and Veteran Service Officer and \$200.00 for permanent parttime employees, motion carried.
- Year-End Meeting – Commissioners decided to hold a Special Year-End Meeting on Friday, December 29<sup>th</sup> at 10:00 a.m. at the Perkins County Courthouse.
- Compensation Time – Schweitzer moved, Foster seconded to pay any remaining compensation time earned within a calendar year with the final year-end paycheck and to add to the handbook effectively immediately, motion carried.

4-H Memo of Understanding – Commissioners tabled until the Special Year-End Meeting.

Liquor License Renewal – Bison Country Club -Schweitzer moved, Henderson seconded to approve the renewal of Retail (on-sale) Liquor License #RL-5825 for Bison Country Club, motion carried.

Sheriff Office – K9 Drug Detection Dog – Sheriff Serr wanted to give the Commissioners an update on the Drug Dog. Deputy Schmeling has a Drug Detection Dog. Once Deputy Schmeling has become SD certified the drug dog will also need to become certified in SD. As promised, the City of Lemmon will cover the initial cost and afterwards would like to share the cost with Perkins County. The estimated cost should be approximately \$3500. Schweitzer moved, Campbell seconded to pursue the canine program with the City of Lemmon, motion carried.

Executive Session

Foster moved, Campbell seconded to declare Executive Session per SDCL 1-25-2 (1) for personnel at 1:30 p.m., motion carried. Chairman Carmichael declared the meeting out of Executive Session at 1:37 p.m.

Claims

The following claims were presented and approved for payment, November payroll: : 82,128.56; IRS, fica, 7,579.64; SD Retirement, 6,130.77; Delta Dental ins, 1,189.50; Medico Life insurance, 136.80; Wellmark, insurance, 21,082.11; SunLife, Insurance, 87.00; HRA, Reimbursements, 7,909.64; A&B, maint, 49.40; Agpro, equip, 36.99; American Solutions, supplies, 131.38; C. Archibald, chem rebate, 2,430.00; Avera Queen of Peace, prof fees, 135.00; D. Beckman, chem

rebate; 1,215.00; Bison Courier, publishing, 349.41; Bison Food, supplies, 77.01; Bison Grain, supplies, 28,389.38; Bison Imp, supplies, 996.30; Border State, Summerville rd, 1,159,445.72; Butler Machinery, repairs, 5,073.46; City of Lemmon, travel, 9,589.32; Current Connection, supplies/equip, 3,526.98; Dakota Herald, publishing, 478.25; DMC Wear, repairs/labor, 305.90; First Net, utilities, 280.28; G & O paper, supplies, 201.00; Godfrey Brake, repairs/labor, 848.28; Grand Electric, utilities, 1,484.13; Horizon Health Care, prof fees, 167.00; Hunt, prof fees, 417.30; Jenner Equip, repair/labor, 569.00; John Deere, repairs/labor, 1,101.60; Johnson, chem rebate, 225.00; Lemmon EMT, travel, 1,052.10; Lodgepole Propane, utilities, 2,625.73; Make it Happen Counseling LLC, MH phy, 800.00; Mathison, supplies, 98.46; Meade Co, BOP, 5,510.00; Newman Signs, supplies, 3,671.60; Northern Fire, supplies, 591.50; NW Farm & Home, supplies, 82.85; O. Ophiem, chem rebate, 1,822.50; Penfield, rent, 400.00; Pheasantland, supplies, 248.78; Pitney Bowes, postage, 5,000.00; Pomp's Tire, repair, 379.35; RC Police, prof fees, 40.00; RDO, repair/labor, 4,545.06; Runnings, supplies, 259.96; SD Dept of Health, County Nurse, 7,096.70; SD Dev Center, MH, 120.00; SD Human Ser Center, MH, 19.73; SD Public Health, prof service, 415.00; SDACC, dues, 1,375.00; SDACHS, dues, 350.00; SDACO, dues, 762.11; Servall, supplies, 97.43; Simon, supplies, 2,930.20; T Smith, chem rebate, 770.00; Stensberg Family Ranch, chem rebate, 3,645.00; Tennant's, repairs, 111.24; Top Coat, repairs, 413.51; Town of Bison, utilities, 253.91; Vanguard, comp programs, 2,480.00; Vanvactor, supplies/services, 1,925.00; Verizon, utilities, 160.04; Visa, utilities, supplies, 3,340.62; West group, books, 393.92; WRCTC, utilities, 1,303.33; Jury, fees, 450.00; Jury, travel, 358.02; USDA, MG payment, \$4,425.00; JD Financial, MG payments, 7,156.71.

#### Adjournment

There being no further business to come before the Board, Chairman Carmichael declared the meeting adjourned at 1:37 p.m. The next Special Year End meeting of the Perkins County Commission will be held on Friday, December 29<sup>th</sup>, 2023 at 10:00 a.m.

ATTEST:

APPROVED:

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Sara Stadler, Finance Officer

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Kyle Carmichael, Chairman