

**Perkins County Commission
Regular Meeting**

Date: June 9, 2015

Present: Commissioners: Besler, Henderson, Ottman, Schweitzer (11:00 am) and Foster, and Finance Officer Chapman

Others Present: Shane Penfield, Duane Holtgard, Douglas Kinniburgh, Michael Hubbard, Laurence Carr, Rownea Gerbracht, Casey Deibert, Heidi Stevens, Linda Borchert, Gladys Schell, Brooke Daly, Veronica Kari, Ron Harris, Lyndel Johnson, Beth Hulm, press.

Pledge of Allegiance

The Pledge of Allegiance was recited by those in attendance.

Call to Order

Chairman Besler called the regular Commission Meeting to order at 10:00 a.m. at the Perkins County Courthouse in Bison.

Approval of the Agenda

Foster moved, Henderson seconded to approve the agenda as presented, motion carried.

Minutes

Henderson moved, Foster seconded to make a correction on the minutes of the May 12, 2015 meeting which read: Henderson moved, Foster seconded to approve the minutes of the regular May Commission meeting - it should read **April** instead of May, motion carried. Henderson moved, Foster seconded to approve the corrected minutes of the regular May Commission meeting, motion carried.

Monthly Reports

- ✓ Finance Officer's Account with the Deputy Finance Officer - To the Honorable Board of County Commissioners Perkins County: I hereby submit the following report of my examination of the cash and cash items in the hands of the Deputy Finance Officer of this County as of May 31, 2015, Sylvia Chapman, Finance Officer, Perkins County. Total amount of deposits in banks \$7,617.00, Total amount of actual cash \$200.00; Insured Money Market \$2,788,856.37; Dakota Plains Federal Credit Union membership fee \$10.04; Certificates of Deposit \$500,257.72; Total \$3,296,941.13. The total represents state, county, schools, cities and township funds, which will be transferred to each entity of government after being apportioned.
- ✓ Motor Vehicle fees for the month of May 2015 were reviewed.
- ✓ Register of Deed's fees in the amount of \$4,502.50 were reviewed.
- ✓ Sheriff's Fees in the amount of \$1,051.58 were reviewed.
- ✓ Sheriff Car Logs were reviewed.
- ✓ Longevity Increases of .10 per hour were realized by the following: June 1st for Wm Johnson, G Karels, M Schackow, June 2nd – P Clark. Register of Deeds position on June 1st - H Stevens \$3,378.34/mo.

Commemorative Resolution 2015-7

Ottman moved, Foster seconded to introduce and approve Commemorative Resolution 2015-7, roll call vote: Henderson aye, Ottman aye, Foster aye, Besler aye, motion carried.

County of Perkins

State of South Dakota

Commemorative Resolution 2015-7

Whereas, Perkins County is made up of residents that have dedicated their lives to the settlement and betterment of this county; and

Whereas, James "Bob" Hanson was a resident of the Town of Bison in Perkins County for much of his life; and

Whereas, James "Bob" Hanson continues to make Perkins County his home; and

Whereas, James "Bob" Hanson bravely served the United States of America in World War II in the 15th Mechanized Cavalry Reconnaissance Squadron, US Army; and

Whereas, James "Bob" Hanson was severely injured and held for ten months as a Prisoner of War; and

Whereas, James “Bob” Hanson was a recipient of the Purple Heart by the United States of America; and

Whereas, James “Bob” Hanson is a recipient of the French Legion of Honor Medal from the Country of France; and

Whereas, James “Bob” Hanson, like many fellow veterans of the second Great War, came home with little fanfare and began his life in Perkins County; and

Whereas, the Governor of the State of South Dakota recognizes this great honor with a ceremony at the state capitol; and

Now Therefore Be It Resolved that said Perkins County Commission recognizes and celebrates this important honor for James “Bob” Hanson and hereby provide this commemoration and hereby declare June 9, 2015 as James “Bob” Hanson Day in Perkins County and also hereby declare a day of celebration for all the residents of Perkins County.

We, the undersigned County Commissioners of the County of Perkins, hereby set our hands on this joint commemoration on the Ninth day of June, In the Year of Our Lord Two Thousand Fifteen, at the Seat of Government of the County of Perkins, State of South Dakota.

Commemorative Resolution 2015-8

Foster moved, Ottman seconded to introduce and approve Commemorative Resolution 2015-8, roll call vote: Ottman aye, Foster aye, Henderson aye, Besler aye, motion carried.

County of Perkins
State of South Dakota

Commemorative Resolution 2015-8

Whereas, Perkins County is made up of residents that have dedicated their lives to the settlement and betterment of this county; and

Whereas, Bernadette Hartman was born on June 29, 1915 in Foster Township, Perkins County, South Dakota; and

Whereas, Bernadette Hartman married to Alwyn Rose on November 19, 1938 in Bison, South Dakota; and

Whereas, Bernadette Rose was a resident of the Town of Meadow in Perkins County for most of her 100 year life; and

Whereas, Bernadette Rose continues to make Perkins County her home; and

Whereas, Bernadette Rose has raised her family in Perkins County including three children; and

Whereas, Bernadette Rose and Alwyn Rose, former Perkins County Commissioner, served the citizens of this county with Rose Electric, which business continues today; and

Whereas, Bernadette Rose has nine Grandchildren, nineteen Great Grandchildren and five Great Great Grandchildren whom all have better lives because of the influence of this great matriarch; and

Now Therefore Be It Resolved that said Perkins County Commission recognize and celebrate this important milestone in Bernadette Rose’s life hereby provide this commemoration and hereby declare June 29, 2015 as Bernadette Rose day in Perkins County and also hereby declare a day of celebration for all the residents of Perkins County.

We, the undersigned County Commissioners of the County of Perkins, hereby set our hands on this joint commemoration on the Ninth day of June, In the Year of Our Lord Two Thousand Fifteen, at the Seat of Government of the County of Perkins, State of South Dakota.

Douglas Kinniburgh, SDDOT

Douglas Kinniburgh, SDDOT Local Government Engineer, was present to discuss highway funding with the Commission. A lengthy discussion was held concerning the various options on the STIP funding. Currently, Perkins County has a project scheduled on the Statewide Transportation Improvement Program and therefore has the option to keep the project on the STIP plan rather than having the

dollars paid out over a period of time. If the Commission wish to opt out of the STIP plan, they will need to pass an Opt-Out Resolution.

Highway Superintendent

- Surplus Bridge Bids – One lone bid was received from Laurence Carr in the amount of \$2,215.00. Henderson moved, Schweitzer seconded to approve the lone bid from Laurence Carr in the amount of \$2,215.00, motion carried.
- Highway Project and Maintenance Report was reviewed. They have been astrolighting the Bixby Road and blading roads.
- Superintendent Holtgard would like to do a cooperative agreement with one of the Municipalities if they are interested in the purchase of the county's surplus oil distributor.
- Superintendent Holtgard would like to purchase a state surplus oil distributor. Schweitzer moved, Foster seconded to allow Superintendent Holtgard to confer with Chairman Besler when the State surplus distributor becomes available, motion carried.
- Tyler Fisher, Perkins County Highway mechanic, has resigned to take a position with Grand Electric. Superintendent would like to change Butsavage's position to full-time. Henderson moved, Foster seconded to change Matthew Drake Butsavage's position to full-time, effective May 26, 2015 at a rate of \$16.14 per hour, motion carried.

Special Event Liquor License

- Schweitzer moved, Henderson seconded to approve the 3-day special event license for the Lemmon Chamber of Commerce / Boss Cowman Rodeo for July 10-11-12, 2015 at the Lemmon Rodeo Grounds, motion carried.
- Henderson moved, Ottman seconded to approve the 1-day special event license for the Lemmon Chamber of Commerce / Bellamy Brothers Concert on July 9, 2015, motion carried.

Malt Beverage Licenses

- Ottman moved, Henderson seconded to approve the renewal of Smoky's Bar Package Off-Sale License# PB-1700, motion carried.
- Foster moved, Schweitzer seconded to approve the renewal of Summerville Store Retail On-Off Sale Malt Beverage License# RB-19071, motion carried.

Michael Hubbard

Michael Hubbard was present to review the progression of the courthouse project proposal. Foster moved, Schweitzer seconded to solicit Letters of Interest of a licensed professional, such as an architect or engineer to evaluate Johnson Controls' final proposal, motion carried. The proposal evaluated will present improvement recommendations at the Perkins County Courthouse that include, but not limited to lighting system retrofit, HVAC system improvements, environmental controls upgrade, water efficiency improvements, and sewer/vent pipe repairs and/or replacement. The Letters of Interest deadline is July 3, 2015 and will be reviewed at the July 7, 2015 Commission meeting.

PDM Survey

The Commission was informed of the Pre-Disaster Mitigation survey that is available for the public to complete by June 26, 2015. The survey is available by an internet link on the county website, as well as paper copies are available at the Bison and Lemmon libraries, and the Courthouse.

GIS Contingency Transfer

Discussion was held on the need for the Agland tool in the GIS system. Schweitzer moved, Henderson seconded to do a contingency transfer to the GIS budget in the amount of \$1500 for the purchase of the Agland tool, motion carried.

Rownea Gerbracht

- Rownea Gerbracht, Director of Equalization, was present to review the summer plans for reappraisal. They will be working in the northwest part of the County.
- Gerbracht has been approached concerning doing workshops throughout the state on Sales Ratio Analysis Statistics. The Commission approved the request for Gerbracht to participate as an instructor at these Sales Ratio Workshops.

WIC Contract

Foster moved, Ottman seconded to approve the 2015 WIC Contract, motion carried.

Heidi Stevens, Register of Deeds

Heidi Stevens, newly appointed Register of Deeds approached the Commission concerning hiring a Deputy Register of Deeds. Currently she would like to hire a part-time position with the option of

reconsidering a full time position. Approval was given for her to advertise for a part-time Deputy Register of Deeds position.

Meeting was recessed for lunch at 12:05 p.m.

Meeting was reconvened at 1:08 p.m.

Budget

- Gladys Schell and Linda Borchert, co-directors for CAVA, requested \$2,000 for the 2016 budget year.
- Perkins County Conservation District represented by Brooke Daly, Veronica Kari, Ron Harris and Lyndell Johnson, requested a budget allocation of \$25,000. The 2015 allocation was \$21,000.

Executive Session

Henderson moved, Schweitzer seconded to go into executive session to discuss the performance of a public officer or employee under SDCL 1-25-2(1) at 1:25 p.m. motion carried. Chairman Besler declared the meeting out of executive session at 1:50 p.m.

Township Bonds

Foster moved, Schweitzer seconded to approve the following Township Bonds: Clerk/Treasurer – Ada, Antelope, Barrett, Burdick, Chaudoin, Clark, Duell, Grand River, Hall, Horse Creek, Maltby, Marshfield, Martin, Sidney, Vrooman, Wilson; Clerk & Treasurer: Beck-Highland, Bison, Cash, Chance, Cash, DeWitt, Englewood, Flat Creek, Foster, Fredlund, Glendo, Liberty, Lincoln, Lodgepole, Lone Tree, Moreau, Scotch Cap, Strool, Trail, Vail, Viking, Wells, White Butte; Clerk: Meadow, motion carried.

Claims

The following claims were presented and approved for payment, May payroll: 98,466.07; IRS, fica, 6,668.92; SD Retirement, retirement, 4,930.60; Delta Dental, insurance, 1,284.46; Lincoln Mutual, insurance, 153.36; SDSDBF, insurance, 26,883.92; A&B Business, supplies, 577.08; Avera Queen, prof fee, 61.90; Bison Courier, publishing, 210.59; Bison Food, supplies, 6.62; Bison Grain, repairs/supplies, 185.55; Bison Implement, repairs/supplies, 1,981.65; BL Contracting, repairs, 12,173.49; Boom Concrete, supplies, 270.00; Lynnel Bruemmer, court reporting, 40.40; Butler Machinery, repairs, 597.88; Cedar Shore Resort, travel, 551.70; Clinical Lab of BH, prof fees, 398.00; Randal Connelly, ct appt atty/bh, 2,128.68; Contractors Supply, supplies, 220.00; Current Connection, supplies/equipment, 1,725.10; Dakota Auto, supplies, 231.23; Dakota Business, supplies, 13.50; Dakota Feed & Seed, chemical, 204.00; Dale's Tire, repairs, 156.00; G & O Paper, supplies, 18.80; R Gerbracht, travel, 224.36; Godfrey Brake, repairs, 130.63; Governors Inn, travel, 246.00; Grand Electric, utilities, 1,377.63; Hamand Tire, maintenance, 91.00; W Henderson, travel, 77.94; Infinity Printing, supplies, 232.00; Intoximeters, supplies, 198.50; John Deere Financial, repairs, 285.69; Johnson Family Trust, supplies, 1,000.00; Kinney Law, ct appt atty, 1,449.18; J Kruger, travel, 94.09; Lemmon City, travel, 2,447.62; Lemmon EMT, travel, 494.98; Lodgepole Propane, propane/repairs, 299.85; McLeod's Printing, supplies, 346.36; Meade County, jail board, 720.00; National Pen Co, supplies, 63.50; B Nelson, travel, 98.00; Newman Signs, supplies, 2,442.33; NW Farm & Home, supplies/equipment, 288.04; S Penfield, rent, 400.00; Postoffice, box rent, 362.00; Regional Health Lab, prof fees, 406.00; SBM, maintenance, 39.81; SD DOT, prof fees, 1,740.66; Servall Uniform, supplies, 34.37; Sheehan Mack, repairs, 92.86; State Animal Damage, pred animal, 5,049.85; Town of Bison, utilities, 209.98; Vance & Tina Trogstad, easement, 1,000.00; J Vanvactor, supplies, 63.52; R Veal, travel/supplies, 85.76; Verizon Wireless, maintenance, 240.10; VISA, travel, 152.09; West River Telephone, utilities, 1,230.53.

Adjournment

Henderson moved, Foster seconded to adjourn the meeting at 1:53 p.m., motion carried. The next meeting of the Perkins County Commission will be July 7, 2015 at 10:00 a.m. at the Perkins County Courthouse in Bison.

ATTEST:

Approved:

Sylvia Chapman, Finance Officer

Brad W. Besler, Chairman