

**Perkins County Commission
Regular Meeting**

Date: October 6, 2020

Present: Commissioners Carmichael, Foster, Hopfinger, Schweitzer and Henderson and Finance Officer Chapman

Others present: Shane Penfield, Lincoln Shuck, Dennis Nash, Roger Nash, Russell Beld, Darwin Huiner, Dale Nash, Mike Hendricks, Tucker Ellingson, Henry Miller, Corina Molnar, Christine Becker, Beth Hulm, press.

Call to Order

Chairman Carmichael called the meeting to order at 10:00 am.

Pledge of Allegiance

The Pledge of Allegiance was recited by those in attendance.

Conflict of Interest

There was no conflict of interest declared.

Approval of the Agenda

Foster moved, Hopfinger seconded to approve the Agenda as presented, motion carried.

Minutes

Hopfinger moved, Schweitzer seconded to approve the minutes of the September 1, 2020 meeting as presented, motion carried.

Monthly Reports

- Finance Officer's Account with the Deputy Finance Officer - To the Honorable Board of County Commissioners Perkins County: I hereby submit the following report of my examination of the cash and cash items in the hands of the Deputy Finance Officer of this County as of September 30, 2020, Sylvia Chapman, Finance Officer, Perkins County. Total amount of deposits in banks \$1,625,713.07; Total amount of actual cash \$200.00; Dakota Plains Federal Credit Union: \$103,015.54; Certificates of Deposit \$400,000.00; Total \$2,128,963.94. The total represents state, county, schools, cities and township funds, which will be transferred to each entity of government after being apportioned.
- Register of Deeds fees for August were \$3,873.50 and for September were \$4,198.50.
- Sheriff's Fees in the amount of \$1,696.26 were reviewed.
- Motor Vehicle fees for the month of September 2020 were reviewed.
- A longevity increase of .10 per hour will be realized by C Grimes 10-31-20.

Highway Superintendent

- Highway Superintendent Shuck presented his monthly Project and Maintenance Report. They have made some repairs to one of the newer road graders. The crew has completed the replacement of several culverts around the County. Mowing road ditches and blading of roads is currently taking place. Aggregate Construction Inc. has been crushing gravel at the Storm Pit. Shuck has been carefully monitoring the gravel to meet the bid specifications.
- Cheyne Wakeley has been hired as a seasonal employee. Foster moved, Henderson seconded to set Cheyne Wakeley's wage at \$13.93 per hour, motion carried.
- A delegation of patrons from Northwest Perkins County were present to discuss roads. They would like reassurance that the roads in their District are not being overlooked. They have been happy with the mowing of the ditches. Highway Superintendent Shuck reviewed the current plan of action, including a plan to increase the quality of gravel for use on County roads. Shuck gave a gravel sampling demonstration.
- Discussion was held on the Secondary Road Policy. The current policy is:

SECONDARY ROAD MAINTENANCE POLICY

*Perkins County will maintain Unorganized Township Roads (Secondary Roads) into **occupied residences only**. Secondary Road are deemed low maintenance roads. All maintenance including blading, mowing, graveling, snow removal (per snow removal policy), and culvert installation/maintenance will be at the discretion of the Highway Superintendent.*

*Unorganized Township Roads **not** leading to occupied residence, may receive minimal maintenance at the discretion of the Highway Superintendent.*

- Discussion was held on creating a Cattle Guard Policy. Copies of the proposed policy will be reviewed by the Commission and the policy will be placed on the agenda for approval at the next Commission Meeting.

DOE Corina Molnar

- DOE Corina Molnar introduced Christine Becker as a new employee in the DOE Office.
- Carrie Fisher has accepted the position of Administrative Deputy in the DOE Office. Schweitzer moved, Carmichael seconded to set Carrie Fisher's wage at \$15.80 per hour, motion carried.

Executive Session

Foster moved, Henderson seconded to declare Executive Session to discuss personnel and legal matters at 11:52 am, motion carried. Carmichael declared the meeting back in open session at 1:03 pm.

Finance Officer Chapman

- The Sheriff's Office has received an HLS grant in the amount of \$12,660.12. Foster moved, Hopfinger seconded to accept the HLS grant in the amount of \$12,660.12 and to auto-supplement 101-211-426.29, motion carried.
- The November Commission Meeting must be held the first week of November. Foster moved, Hopfinger seconded to set the regular November Commission Meeting on Thursday, November 5, 2020 at 10:00 am, motion carried.
- Tax Deferral – Hopfinger moved, Foster seconded to opt out of the payroll tax deferral that is allowed under the Presidential Memorandum issued August 8, 2020, motion carried.
- Finance Officer Chapman requested that a wage be set for the Absentee Precinct Board and the Perkins County Tabulation Board. Foster moved, Henderson seconded to compensate the Absentee Precinct Board \$65.00 and the Tabulation Board \$65.00, for the November 3, 2020 election, motion carried.

Claims

The following claims were presented and approved for payment, Sept. payroll: 81,126.59; IRS, fica, 7,973.07; SD Retirement, retirement, 6,218.14; Delta Dental, insurance, 1,303.66; Medico Life, insurance, 107.88; Wellmark, insurance, 18,529.80; SDPEF, insurance, 96.00; HRA Reimbursements, 9,925.87; A&B, copier maint, 37.12 & 42.44; A+ Repair, repairs, 334.78; Agpro, repairs, 139.00; American Solutions, supplies, 45.25; Avera, prof. services, 96.55; BH Family Practice, jail meds, 24.00; Birmingham & Cwach Law Office, MH Cr. Appt. Atty, 246.15; Bison Courier, advertising, 377.94; Bison Food, supplies, 53.42; Bison Impl, supplies, 847.23; Bluetarp Financial, supplies, 1504.86; Bob Barker, covid supplies, 74.45; Chapman's Electronics, maint, 37.50; C. Jesfeld, weed rebate, 71.69; Connecting Point, software contract, 8250.00; Contractors Supply, supplies, 279.15; Current Connection, repairs/supplies, 1482.57 & 2,289.18; Dakota Feed & Seed, chemical, 5,589.20; Dakota Herald, advertising, 1,799.31; Deer Credit, Grader, 128,483.28; Eagle Next Ranch, weed rebate, 576.66; E. Arneson, weed rebate, 558.90; ES&S, election supplies, 833.30; Evanson-Jensen Funeral Home, indigent burial, 1,525.00; Five Counties Nursing Home, prof. fees, 100.00; G&O, supplies, 512.95; Girard Auction, equip, 20,927.50; Godfrey Brake Service, repairs, 114.19; Gooseneck Impl, repairs, 604.54; Gov't Forms, Covid supplies, 47.82; Grand Electric, utilities, 1,391.77; Highway Improvement, Inc, contracts, 41,237.46; Horizon, Ambulance & CHN Rent, 1,680.00; HR direct, supplies, 70.01; Intab, election supplies, 51.92; John Deer Financial, 6,629.33; KBJM, advertising, 78.00; Kinney Law, Cr. Appt Atty, 2,130.15; Lemmon EMT, travel, 402.36; Lewis & Clark, MH Board, 184.00; Matheson, supplies, 45.85; D. McKinstry, weed rebate, 139.73; Meade County, jail board, 1,840.00; Melling & Roseland, Cr. Appt. Atty, 414.55; Natl Sheriff's Assn, dues, 65.00; Office of Child & Family Services, CN quarterly, 1,602.64; S. Penfield, rent, 400.00; Pennington County Jail, transport, 184.44; Perkins County Ambulance, travel, 563.04; Pitney Bowes, postage maint, 473.04, postage, 5,000.00; Runnings, supplies, 431.06; Schaefer Cr. Reporting, MH Cr. Reporting, 60.00; SD Development Center, MH Subsidy, 60.00; SD Dept of Transp. Prof. fees, 5,596.99; SD Federal Property, supplies, 67.15; SD Public Health Lab, prof. fees,

305.00; SDEMA, dues, 60.00; SD Sheriff Association, dues, 60.00; Servall, supplies, 161.74; Stelter Repair, repairs, 6,445.48; Tennants, maint, 209.40; Three Rivers, rent, 900.00; Town of Bison, utilities, 212.72; Trans Source, rentals, 5,950.00; TrueNorth, repairs, 12,804.90; Verizon, utilities, 281.42; Visa, supplies, 749.98, travel, 99.23; WRCTC, utilities, 1,425.00; Yellowstone County Sheriff, service, 75.00.

Adjournment

There being no further business to come before the Commission, Chairman Carmichael adjourned the meeting at 1:18 pm. The next regular meeting of the Perkins County Commission will be held on Thursday, November 5, 2020 at 10:00 am.

ATTEST:

APPROVED:

Sylvia Chapman, Finance Officer

Kyle Carmichael, Chairman