

**Perkins County Commission
Regular Meeting**

Date: Wednesday, November 9, 2016

Present: Commissioners Besler, Henderson, Ottman, Schweitzer and Foster and Finance Officer Chapman

Others Present: Shane Penfield, Duane Holtgard, Jeanette Kruger, Rebecca Miller, Kelly Serr, Greg Fried, Ida Sander, Malcolm McKillop, Brian Kolb, Heidi Stevens, Patsy Crow, Tamara Buer, Beth Hulm, press

Pledge of Allegiance

The Pledge of Allegiance was recited by those in attendance.

Call to Order

Chairman Besler called the November Regular Meeting to order at 9:00 a.m.

Approval of Agenda

Foster moved, Ottman seconded to approve the agenda as presented, motion carried.

Minutes

Foster moved, Henderson seconded to approve the minutes of the October 11th regular meeting, motion carried.

Correspondence

- ✓ A raffle letter was received from Lemmon Rodeo Committee for proceeds to go towards debt retirement on the Lemmon Grandstands.
- ✓ A raffle letter was received from the Bison Public Library with proceeds going towards supporting the library.
- ✓ A letter was received from the SD Department of Agriculture concerning the updating of the SD Forest Action Plan. They are encouraging input from residents. Surveys may be completed at <https://www.surveymoney.com/r/SDFAPsurvey>.

Monthly Reports

- ✓ Finance Officer's Account with the Deputy Finance Officer - To the Honorable Board of County Commissioners Perkins County: I hereby submit the following report of my examination of the cash and cash items in the hands of the Deputy Finance Officer of this County as of October 31, 2016, Sylvia Chapman, Finance Officer, Perkins County. Total amount of deposits in banks \$17,725.95, Total amount of actual cash \$200.00; Insured Money Market \$2,825,512.17; Dakota Plains Federal Credit Union membership fee \$10.04; Certificates of Deposit \$500,480.42; Total \$3,343,928.58. The total represents state, county, schools, cities and township funds, which will be transferred to each entity of government after being apportioned.
- ✓ Motor Vehicle fees for the month of October 2016 were reviewed.
- ✓ Register of Deed's October fees in the amount of \$8,764.00 were reviewed.
- ✓ Sheriff's October Fees in the amount of \$712.72 were reviewed.
- ✓ Longevity increases of 10¢ per hour will be realized for K Serr 11-1, J Green 11- 1, P Crow, 11-14, A Garcia 11-18, J Kruger 11-28.

Resolution 2016-11

Henderson moved, Foster seconded to introduce and approve Resolution 2016-11, Resolution Authorizing State of South Dakota Energy Efficiency Loan in an Amount Not to Exceed \$440,118, Approving Documentation and Authorizing Execution; roll call: Henderson aye, Ottman aye, Schweitzer aye, Foster aye, Besler aye, motion carried.

Resolution 2016-11

Resolution Authorizing State of South Dakota Energy Efficiency Loan in an Amount Not to Exceed \$440,118, Approving Documentation and Authorizing Execution

WHEREAS, the Governor's office of Economic Development has an Energy Efficiency Loan Program, as administered by the Bureau of Administration;

WHEREAS, the County deems it necessary to make improvements which will enhance the energy efficiency of County buildings; and

WHEREAS, the County deems it necessary and in the best interest to participate in the Energy Efficiency Loan Program.

NOW THEREFORE BE IT RESOLVED BY THE COUNTY COMMISSION OF PERKINS COUNTY as follows:

1. The County approves the Energy Efficiency Loan (the "Loan Program") in the maximum amount of \$440,118.
2. The County authorizes the Chairman of the Board and Finance Officer to execute such acceptances, loan agreements, documents or certificates as are required under the Loan Program.
3. All terms and conditions of the Loan Program are hereby approved and incorporated herein as if stated in full.

Ambulance Auto-supplement

Foster moved, Ottman seconded to approve the auto-supplement to Ambulance Department to be expensed to Bison Ambulance in the amount of \$3,450 which is proceeds from an insurance claim, motion carried.

Website Proposal

Commission reviewed a proposal from Rownea Gerbracht for the Perkins County website maintenance. Schweitzer will visit with Gerbracht concerning options.

Meeting Dates Set

- ✓ Schweitzer moved, Foster seconded to set December 28, 2016 at 1:30 p.m. for a special year-end meeting, motion carried. Schweitzer moved, Henderson seconded to change the time to 4:00 p.m., motion carried.
- ✓ Henderson moved, Foster seconded to set the January regular meeting on January 10, 2017, at 10:00 a.m., motion carried.

Highway Superintendent

- ✓ Superintendent Holtgard reviewed the Maintenance & Project Report. The crew is moving to the northwest part of the county to gravel. They have completed the mowing and are weed eating every bridge.
- ✓ Iron Planet will be selling the surplused motor graders on Thursday, November 17, 2016. He is confident the County will be pleased with the bids received.
- ✓ Holtgard would like approval to purchase two new pickups off the South Dakota state bid. There is a Dodge Ram 2500 pickup on state bid. Schweitzer moved, Ottman seconded to purchase the following vehicles for the Perkins County Highway Department, using state vehicle contract #16998: Two 2017 Dodge Ram 2500 pickups from Wegner Auto, 330 E Sioux Ave, Pierre, SD for the total amount of \$52,858.00, motion carried.
- ✓ Holtgard plans on applying for grant money to help with repairs to the bridges.
- ✓ Holtgard has hired Christopher Grimes as an operator. Schweitzer moved, Foster seconded to set Christopher Grimes starting wage at \$16.54 per hour, motion carried.

Liquor Hearings

- ✓ Foster moved, Ottman seconded to approve the renewal of the On-Sale Liquor License # RL-7800 for Smoky's Bar & Grill, motion carried.
- ✓ Henderson moved, Schweitzer seconded to approve the renewal of the On-Sale Liquor License #RL-4306 for K-T, motion carried.

Rebecca Miller

Rebecca Miller, Perkins County 4-H Coordinator, was present to update the Commission on the 4-H activities in the County. She requested permission to travel to Rapid City to attend a training for County support staff. The cost of the workshop is \$20.00. Approval was given.

Jeanette Kruger

Jeanette Kruger visited with the Commission concerning the office hours during the interim period. Kruger has appointments set up to coordinate with the 10 hour days. She hopes to be back to courthouse hours in a couple of weeks.

Director of Equalization Salaried Versus Hourly

Foster moved, Henderson seconded to change the Director of Equalization position from salaried to hourly with the need to track overtime, vacation and sick leave, motion carried.

Kelly Serr, Sheriff/Emergency Manager

- ✓ Kelly Serr, Emergency Manager, presented an updated Mutual Aid Agreement between the counties of Harding, Butte, Lawrence, Pennington, Custer, Fall River, Meade, and Oglala Lakota. Schweitzer moved, Foster seconded to approve the County Mutual Aid Agreement update as executed by the County Emergency Managers, motion carried.
- ✓ Sheriff Serr stated that the tasers in the Sheriff's Office are outdated. Foster moved, Henderson seconded to authorize Sheriff Serr as signatory on a contract for the taser replacement under the "Taser 60 Basic Trade Up Program", motion carried.
- ✓ Serr applied for and received a HLS grant in the amount \$31,966 to be used towards record management and mobile CAD software systems. Schweitzer moved, Foster seconded to accept the HLS Grant in the amount of \$31,966, motion carried.
- ✓ Sheriff Serr informed the Commission that Chief Deputy Kirby Chapman will be retiring effective March 31, 2016 and that he is trying to fill that position as soon as possible to begin training and transitioning. Discussion ensued concerning the setting of wages and meeting FLSA standards. Henderson moved, Schweitzer seconded to adopt the policy that the Chief Deputy position will be a fixed salary with fluctuating hours, motion carried.
- ✓ Schweitzer moved, Ottman seconded to set starting base wage for the Chief Deputy position at \$44,000 per year, motion carried.

Health Insurance

- ✓ Greg Fried & Ida Sander, Farm Bureau Insurance, were present to go over the health insurance for 2017.
- ✓ Malcolm McKillop, South Dakota Public Entity Fund, was present to propose an option for health insurance for 2017.
- ✓ Health insurance will be put on the December regular meeting agenda.

December Meeting

Foster moved, Schweitzer seconded to set the regular meeting on December 6, rather than December 13, starting at 10:00 a.m., motion carried.

Brian Kolb – Access Dispute

Brian Kolb presented a Kolb Land Access Relief Application. The item will be placed on the December 6th agenda.

Executive Session

Foster moved, Henderson seconded to go into executive session to discuss legal matters at 12:02 p.m., motion carried. The Chairman declared the meeting out of executive session at 12:15 p.m.

The meeting was recessed for lunch at 12:20 p.m.

The meeting was reconvened at 1:00 p.m.

Canvas of the 2016 General Election

The Perkins County Commission, acting as the Perkins County Canvassing Board, conducted the Canvas of the Perkins County 2016 General Election. Ottman moved, Schweitzer seconded to approve the 2016 General Election Results as canvassed, motion carried.

DOE Applicants

The Commission reviewed the applicants for the DOE position. Foster moved, Henderson seconded to set Thursday, November 17th as a special meeting to conduct interviews, motion carried.

Claims

The following claims were presented and approved for payment, October payroll: 99,494.89; IRS, fica, 6,941.46; SD Retirement, retirement, 5,332.70; Delta Dental, insurance, 1,177.36; Medico Life, insurance, 131.04; Wellmark, insurance, 19,061.62; SDPEF, insurance, 87.00; HRA Reimbursements, 652.63; A&B Business, supplies, 31.55; Bison Courier, publishing, 2,016.32; Bison Food, supplies, 37.98; Bison Grain, fuel, 18,196.50; Bison Implement, supplies/repairs, 1,954.90; Blomberg Trust, chemical rebate, 416.64; Brock White Co, supplies, 3,163.50; Butler Machinery, repairs, 2,115.43; CAVA, collections, 465.00; Current Connection, supplies, 1,130.06; Dakota Business, supplies, 65.14; Dakota Feed & Seed, supplies, 10.95; Travis Ellison, chemical rebate, 59.52; EMC Insurance, insurance, 687.00; Election Systems, supplies, 621.61; Executive Mgmt Finance Office, supplies, 22.44; Five Counties Nursing Home, blood testing, 600.00; G & O Paper, supplies, 598.80; Godfrey Brake Service, repairs, 1,800.00; Grand Electric, utilities, 1,324.66; Gary Hendricks, chemical rebate, 595.20; Horizon Health Care, prof services, 154.00; Rena M Hymans, ct appt atty, 3,230.60; Inland Truck, repairs, 98.80; John Deere Financial, repairs, 9,209.52; Johnson Controls, contractual services, 29,513.40; K&R Body, maintenance, 50.00; M Katterhagen, MH board, 15.00; KBJM, radio ad, 87.57; J Kruger, travel, 8.05; Lemmon EMT, travel, 1,267.37; Lemmon IGA, supplies, 24.33; Lewis & Clark, MH physician, 160.00; L Lewno, MH board, 150.46; Lodgepole Creek Ranch, chemical rebate, 194.82; Matheson Tri-Gas, supplies, 188.59; McLeod's Printing, supplies, 443.40; Meade County, jail board, 2,730.00; Cameron Miles, chemical rebate, 595.20; Randy Miller, chemical rebate, 800.04; NAPA Auto, repairs/supplies, 986.33; Newman Signs, supplies, 2,061.73; Northern Truck Equipment, repairs, 305.01; NW Farm & Home, supplies, 119.95; Shane Penfield, rent, 400.00; Pharmchem Inc, drug testing/supplies, 221.60; Phil's Paint & Body, repairs, 3,232.63; Pitney Bowes, maintenance, 408.54; Premier Equipment, repairs, 64.47; Ramada Hotel, travel, 218.00; Ramkota Hotel, travel, 455.00; Rapid Tire & Alignment, repairs, 4,307.46; SBM, maintenance, 22.04; SD Dept of Health, blood testing, 35.00; SD Human Services, patient care, 600.00; Sheehan Mack, repairs, 933.66; Smith Drug, supplies, 8.94; State Animal Damage, predatory animal, 5,049.86; Stateline Designs, supplies, 520.65; H Stevens, travel, 103.32; K Swanda, MH board, 15.00; Tennant's Auto, maintenance, 126.17; Theo's Bakery, supplies, 54.00; Town of Bison, utilities, 194.96; Truenorth Steel, supplies, 2,703.00; J VanVactor, supplies, 31.92; Verizon Wireless, maintenance, 240.14; VISA, travel/supplies, 664.14; West Group, lawbooks, 840.71; Western SD Senior Services, subsidy, 3,000.00; WR Telephone, utilities, 1,378.23; Yankton Co Sheriff, MH fees, 50.00; Election salary, 4,410.78; Election travel, 951.89; Election rent, 260.00.

Adjournment

Schweitzer moved, Henderson seconded to adjourn the meeting at 2:15 p.m., motion carried. The next regular meeting of the Perkins County Commissioners will be Tuesday, December 6, 2016 at 10:00 a.m. at the Perkins County Courthouse.

ATTEST:

APPROVED:

 Sylvia Chapman, Finance Officer

 Brad W. Besler, Chairman