

**Perkins County Commission
Regular Meeting**

Date: January 7, 2020

Present: Commissioners Carmichael, Foster, Hopfinger, Schweitzer and Henderson and Finance Officer Chapman

Others Present: Shane Penfield, Lincoln Shuck, Corina Molnar, Anthony Fike, Kelly Serr, Brenda Moore, JJ Hofts, Beth Hulm, press

Call to Order

Finance Officer Chapman called the regular meeting to order at 10:00 a.m.

Pledge of Allegiance

The Pledge of Allegiance was recited by those in attendance.

Election of Officers

- Finance Officer Chapman called for nominations for Chairman. Hopfinger nominated Kyle Carmichael. There were no other nominations. Schweitzer moved, Foster seconded that nominations cease and that a unanimous ballot be cast for Kyle Carmichael as Chairman, all ayes, motion carried.
- Chairman Carmichael took over the meeting and called for nominations for Vice Chairman. Schweitzer nominated Rusty Foster. There were no other nominations. Hopfinger moved, Henderson seconded that nominations cease and that a unanimous ballot be cast for Rusty Foster as Vice Chairman, all ayes, motion carried.

Declaration of Conflict of Interest

There was no Conflict of Interest declared.

Approval of the Agenda

Foster moved, Hopfinger seconded to approve the Agenda as presented, motion carried.

Minutes

Hopfinger moved, Foster seconded to approve the minutes of the December 30, 2019 Special Commissioner Meeting, motion carried.

Monthly Reports

- Finance Officer's Account with the Deputy Finance Officer - To the Honorable Board of County Commissioners Perkins County: I hereby submit the following report of my examination of the cash and cash items in the hands of the Deputy Finance Officer of this County as of December 31, 2019, Sylvia Chapman, Finance Officer, Perkins County. Total amount of deposits in banks \$1,490,999.84, Total amount of actual cash \$200.00; Dakota Plains Federal Credit Union: \$101,585.29; Certificates of Deposit \$400,000.00; Total \$1,992,820.46. The total represents state, county, schools, cities and township funds, which will be transferred to each entity of government after being apportioned.
- Sheriff's Fees in the amount of \$444.26 were reviewed.
- Motor Vehicle fees for the month of December 2019 were reviewed.
- Register of Deed's fees in the amount of \$5,166.00 were reviewed.
- Longevity increase of .10/hour will be realized for the following: Shane Penfield, 1-1-2020, Renita VanVactor 1-2-2020, Rick Stevens 1-1-2020, Corina Molnar 1-4-2020.

Highway Superintendent

- Highway Superintendent Shuck reported on some equipment repairs that are currently being done.
- Foster moved, Hopfinger seconded to appoint Cody Green as Assistant Highway Superintendent and Chris Grimes as Foreman effective January 1, 2020, motion carried.
- Discussion was held on the truck route in Lemmon. Perkins County does have authority to put weight limits on the truck route.

Director of Equalization

A proposed End User Agreement for Perkins County Shapefiles was presented by Director of Equalization Corina Molnar. Foster moved, Henderson seconded to approve the End User

Agreement for Perkins County Shapefiles, motion carried. Molnar spent time going over the new GIS site hosted by Vanguard.

Anthony Fike – Dacotah Insurance

Anthony Fike with Dacotah Insurance was present to go over the 2020 Property, General Liability, Linebacker Law Enforcement, Government Crime, Inland Marine and Business Auto Insurance. The premium increased approximately 4% over the 2019 premium. A brief discussion was held on an umbrella policy for the County. Schweitzer moved, Hopfinger seconded to accept the renewal from Dacotah Insurance, motion carried. The Commission requested that Anthony Fike give the County a quote on a \$2,000,000 and \$5,000,000 umbrella policy.

Appointments

- Foster moved, Hopfinger seconded to appoint the following Perkins County Fair Board Members: TW Schalesky, Tracy Buer, Bev Heier, Max Matthews, JD Ryen, Julia Brixey, Tarina Kopren, Faye Schalesky, Dan Anderson, Jens Hansen, Jordan Seim and Brian Hopfinger, Commissioner Representative, motion carried.
- Carmichael moved, Hopfinger seconded to appoint the following to the Perkins County Weed Board: Robert Hermann, Kevin VanSlooten, Chuck Anderson, Tim Smith, and Rusty Foster, Commissioner Representative, motion carried.
- Hopfinger moved, Schweitzer seconded to appoint the following people to the Local Emergency Planning Committee: Kelly Serr, Patty Benson, Tamara Buer, Harlan Hess, Alan McGinnis, Greg Karels, David Kopren, Keith Mutschler, Todd Campbell, Heidi Stevens, Mike Schweitzer, Commissioner Representative, motion carried.
- Foster moved, Hopfinger seconded to appoint the following to the Mental Health Board: Tim Parmley, Patty Benson and Dan Kvale, motion carried.
- Schweitzer moved, Foster seconded to appoint Bridget Keller as Veteran Service Officer, motion carried.
- Foster moved, Hopfinger seconded to appoint Bison Courier and Dakota Herald as the legal newspapers, motion carried.
- Schweitzer moved, Foster seconded to set the per diem rate at the State per diem rates, motion carried.
- Foster moved, Schweitzer seconded to cover Volunteer Fire Departments and EMT's, (lists are on file in the Finance Office), motion carried.
- The Coroner Rate and Indigent Burial Rate will be set at the February meeting.

Publication of Salaries

- Schweitzer moved, Henderson seconded to increase Perkin's County employee wages by 2.5% for all officials, full-time and part time employees effective January 1, 2020, motion carried.
- State's Attorney Penfield requested the Commission consider a wage adjustment for Casey Deibert by the amount which was formerly budgeted for the Rural Attorney Program (\$4,400.00). Foster moved, Hopfinger seconded to adjust Casey Deibert's base wage, after the 2.5% increase, by \$4,400.00 effective January 1, 2020, motion carried.
- Henderson moved, Hopfinger seconded to change Casey Deibert to a salaried position with no vacation and sick leave to be accrued and to pay out vacation using 2019 wage schedule, motion carried.
- Foster moved, Schweitzer seconded to increase the base wage of Assistant Highway Superintendent and Highway Foreman by 25¢ per hour, after the 2.5% increase, motion carried.

2020 Annual Publication of Wages

<u>Name</u>	<u>Position</u>	<u>Wage/Salary</u>
Rusty Foster	Commissioner	\$7,388.60/year
Wayne Henderson	Commissioner	\$7,388.60/year
Brian Hopfinger	Commissioner	\$7,388.60/year
Mike Schweitzer	Commissioner	\$7,388.60/year
Kyle Carmichael	Commissioner	\$7,388.60/year
Shane C. Penfield	State's Attorney	\$52,290.06/year
Casey Deibert	Administrative Asst/Dep States Atty	\$32,983.55/year
Sylvia Chapman	Finance Officer	\$57,774.22/year
Paulette Fero	Deputy Finance Officer	\$17.87/hour

Paula Kopren	Deputy Finance Officer	\$17.10/hour
Heidi Stevens	Register of Deeds	\$45,627.78/year
Amanda Larson	Deputy Register of Deeds	\$16.20/hour
Corina Molnar	Director of Equalization	\$46,326.70/year
Katherine Helms	Appraiser	\$15.90/hour
Kelly Serr	Sheriff	\$60,504.00/year
Christopher Goldsmith	Chief Deputy Sheriff	\$47,372.20/year
William B. Johnson III	Deputy Sheriff	\$20.95/hour
Greg Karels	Deputy Sheriff	\$20.16/hour
Matthew Giesler	Deputy Sheriff	\$19.30/hour
Matthew Kindsvogel	Deputy Sheriff	\$19.20/hour
Ryan Serr	Deputy Sheriff	\$19.00/hour
Tamara Buer	Administrative Deputy	\$18.40/hour
Kirby Chapman	Part-time Deputy Sheriff	\$19.00/hour
Renita VanVactor	Custodian	\$29,036.80/year
Custodian fill-in	Custodian	\$11.02/hour
Jill Olson	CHN Administrative Assistant	\$15.23/hour
Rebecca Miller	4-H Coordinator	\$15.99/hour
Bridget Keller	Veteran Service Officer	14.54/hour
Loyson Carda	Weed Supervisor	\$1000/month
Lincoln Shuck	Highway Superintendent	\$56,375.00/year
Cody Green	Asst Highway Superintendent	\$18.76/hour
Christopher Grimes	Highway Foreman	\$18.56/hour
Patricia Crow	Highway Administrative Assistant	\$18.76/hour
Jeff VanVactor	Highway Maintenance	\$20.78/hour
Joe Green	Highway Maintenance	\$20.37/hour
Daroll Aukland	Highway Maintenance	\$18.71/hour
Matthew Chandler	Highway Maintenance	\$18.51/hour
Matthew Drake Butsavage	Highway Maintenance	\$18.41/hour
Rick Stevens	Highway Maintenance	\$18.41/hour
James W Seim	Highway Maintenance	\$18.01/hour
Jailer	Certified	\$13.57/hour
Jailer	Non-Certified	\$12.51/hour
4-H Promotion & Expansion	Board Members	\$35.00/meeting
Comprehensive Planning	Board Members	\$50.00/meeting
Weed & Pest	Board Chairman	\$125.00/meeting
Weed & Pest	Board Members	\$100.00/meeting

Election Worker Compensation

Carmichael moved, Hopfinger seconded to set the following Election Worker Compensation for the 2020 Primary and General Election: Precinct Superintendent - \$150.00 plus mileage, Precinct Clerks - \$130.00 plus mileage, ballot transportation \$25.00 plus mileage, Ballot Tabulators \$10.00 per hour plus mileage, \$25.00 plus mileage for each Election School attended, motion carried.

JJ Hoft – Stairlift

JJ Hoft from Access Elevator and Lifts Inc. in Sioux Falls, SD was present to discuss replacement of the Perkins County Courthouse chairlift. Hoft will do further research and get back the Commission on recommendations.

Brenda Moore – EnergieKontor

Brenda Moore, EnergieKontor, presented information to the Commission concerning EnergieKontor's acquisition of easements in Western Perkins County for the Bison Prairie Wind Project. The easements are located on South Dakota School and Public lands, formerly known as "The Quaal Ranch". They will also be reaching out to landowners adjacent to the property. Moore wished to give the Commission an opportunity to ask questions about the project.

Current Connection Contract

Henderson moved, Schweitzer seconded to approve the contract with Current Connection for Consulting and Managed Services with Perkins County, motion carried.

Claims

The following claims were presented and approved for payment, December payroll: 88,558.50; IRS, fica, 8,761.83; SD Retirement, retirement, 6,720.87; Delta Dental, insurance, 1,345.76; Medico Life, insurance, 107.88; Wellmark, insurance, 22,023.07; SDPEF, insurance, 93.00; HRA Reimbursements, 13,716.11; Active Data, maintenance, 940.23; American Solutions, supplies, 33.61; Bison Courier, publishing, 337.53; Bison Food Store, supplies, 70.63; Bison Grain, repairs/suppl, 294.46; Bison Implement, repairs, 1,849.02; Black Strap, supplies, 2,419.20; Bootz & Tires, repairs, 9,042.00; Brosz Engineering, prof fees, 4,667.50; Butler Machinery, repairs, 2,867.47; County Drug, jail meds, 87.17; Current Connection, maint/supplies, 1,069.17; Dacotah Bank, box rent, 10.00; Dakota Herald, publishing, 475.32; Eagle Nest Truck Repair, repairs, 2,268.37; Executive Mgmt Finance, supplies, 28.05; Faith Lumber, supplies, 11.48; Floyd's Truck Center, repairs, 57.72; G & H Distributing of Rapid, repairs, 187.36; G&O Paper, supplies, 229.50; Grand Electric, utilities, 1,751.85; Horizon Health Care, rent, 1,680.00; Jenner Equipment, repairs, 400.25; Jim Grothe Electric, supplies, 532.98; John Deere, repairs, 2,712.39; Lemmon EMT, travel, 564.49; Lodgepole Store, propane, 1,150.00; Manlove Psychiatric, jail meds, 59.90; Mid-States Org Crime, dues, 100.00; NAPA/Agpro, repairs, 212.76; Newman Signs, supplies, 37.47; Northern Truck Equipment, repairs, 289.25; NW Farm & Home, supplies, 245.90; S Penfield, rent, 400.00; Pennington Co Sheriff's, jail board, 2,480.00; Perkins Co Conservation Dist, 2020 subsidy, 10,500.00; Pharmchem, testing, 28.55; Pitney Bowes, maintenance, 473.04; Rapid City Regional Hospital, jail meds, 243.10; Runnings, repairs/supplies, 1,527.21; SD DOT, pro fees/repairs, 63,606.08; SD Human Services, patient care, 611.63; SD State Attorneys Assn, dues, 679.00; SDACC, dues, 1,397.00; SDACO, dues, 733.74; SD Assn Weed & Pest, dues, 50.00; SD Sheriff's Assn, dues, 589.46; Three Rivers MH, rent, 900.00; Town of Bison, utilities, 213.98; Trans Source, rentals, 8,426.64; Truenorth, supplies, 890.80; Verizon, repairs, 280.17; VISA, travel, 253.06; VISA, faxage/repairs/travel, 689.34; West River Welding, repairs, 395.00; WR Telephone, utilities, 1,403.53; Yankton Co Sheriff, MH fees, 50.00.

Adjournment

There being no further business to come before the Commission, Chairman Carmichael declared the meeting adjourned at 2:12 p.m. The next regular meeting of the Perkins County Commission will be held on Tuesday, February 10, 2020 at 10:00 a.m.

ATTEST:

Approved:

 Sylvia Chapman, Finance Officer

 Kyle Carmichael, Chairman