

**Perkins County Commission
Regular Meeting**

Date: January 6, 2015

Present: Commissioners Besler, Ottman, Schweitzer, Foster, Finance Officer Chapman

Others present: Shane Penfield, Casey Deibert, Duane Holtgard, Beth Hulm, press

Absent: Commissioner Henderson

Pledge of Allegiance

The Pledge of Allegiance was recited by all.

Call to Order

Finance Officer Chapman called the regular meeting to order at 10:05 a.m.

Approval of the Agenda

Foster moved, Ottman seconded to approve the agenda with the deletion of "Adjusting 2015 Values", motion carried.

Approval of the Minutes

Foster moved, Schweitzer seconded to approve the minutes from the December 9th and December 30th meeting, motion carried.

Oaths of Office

Presiding Fourth Circuit Judge Michael Day gave the oaths of office to Mike Schweitzer, Commissioner District 1 and Rusty Foster, Commissioner District 5.

Election of Officers

Finance Officer Chapman opened the floor for nominations for Chairman. Ottman nominated Brad Besler as Chairman. Foster moved, Schweitzer seconded that nominations cease and a unanimous ballot be cast for Brad Besler, motion carried. Brad Besler took over the running of the meeting.

Chairman Besler opened the floor for nominations for Vice Chairman. Foster nominated Wayne Henderson as Vice Chairman. Schweitzer moved, Foster seconded that nomination cease and a unanimous ballot be cast for Wayne Henderson, motion carried.

Correspondence

The correspondence was reviewed. Raffle letters were received from Bison Fire Department on the Bison Coyote Calling Contest Calcutta and from Meadow Fire Department on the Meadow Fire Department Coyote Calling Contest Calcutta.

Monthly Reports

- ✓ Finance Officer's Account with the Deputy Finance Officer - To the Honorable Board of County Commissioners Perkins County: I hereby submit the following report of my examination of the cash and cash items in the hands of the Deputy Finance Officer of this County as of December 31, 2014, Sylvia Chapman, Finance Officer, Perkins County. Total amount of deposits in banks \$83,644.05, Total amount of actual cash \$150.69; Insured Money Market \$2,052,381.54; Dakota Plains Federal Credit Union membership fee \$10.04; Certificates of Deposit \$500,223.12; Total \$2,636,409.44. The total represents state, county, schools, cities and township funds, which will be transferred to each entity of government after being apportioned.
- ✓ Sheriff's Fees in the amount of \$465.48 were reviewed.
- ✓ Motor Vehicle fees for the month of December 2014 were reviewed.
- ✓ Register of Deed's fees in the amount of \$11,912.00 were reviewed.
- ✓ Longevity increase of .10/hour will be realized for the following: Shane Penfield, 1-1-2015, Renita Van Vactor 1-2-15; Darlene Lockert 1-19-2015.

Kelli Schumacher

The Commission invited 4-H Advisor Kelli Schumacher to attend the meeting to discuss the 4-H program. Kelli submitted her resignation to SDSU as Perkins/Harding County 4-H Advisor.

Appointments

- ✓ Foster moved, Schweitzer seconded to appoint the following members to the 4-H Advisory Board: Geraldine Peck, Sharon Anderson, Faye Schalesky, Ida Sander, Julia Brixey and Commissioner Willard Ottman, motion carried.
- ✓ Foster moved, Ottman seconded to appoint the following people to the Local Emergency Planning Committee: Kelly Serr, Patty Benson, Tamara Buer, Harlan Hess, Alan McGinnis, Greg Karels, David Kopren, Keith Mutschler, Todd Campbell, Heidi Stevens, Mike Schweitzer, motion carried.
- ✓ Foster moved, Schweitzer seconded to appoint the following to the Perkins County Weed Board: Robert Hermann, Kevin Van Slooten, Jim Anderson, Tim Smith, Commissioner Rusty Foster, motion carried.
- ✓ Schweitzer moved, Foster seconded to appoint the following to the Mental Health Board: Tim Parmley, Patty Benson and Dan Kvale, motion carried.
- ✓ Ottman moved, Schweitzer seconded to appoint Loyson Carda as Veteran Service Officer for Perkins County, motion carried.
- ✓ Foster moved, Schweitzer seconded to designate the following as legal newspapers for Perkins County: Bison Courier and Dakota Herald, motion carried.
- ✓ Foster moved, Ottman seconded to set the per diem rate at the current state rate, motion carried.

Darlene Kueffler – Insurance

Darlene Kueffler, Bank of the West Insurance, was present to review the quote for the 2015/2016 Insurance. Schweitzer moved, Foster seconded to accept the quote of \$40,345.00 for insurance for 2015/2016, motion carried.

Health Insurance

Discussion was held on the health insurance benefit. Schweitzer moved, Foster seconded to have the County pay 80% of the Health Insurance Premium with the employee paying 20%, motion carried.

Annual Publication of Salaries

Foster moved, Schweitzer seconded to give a 33¢ per hour increase in wages, which is an average of 2% cost of living increase, motion carried.

Serr requested the Commission consider an increase in Jailer wages. Schweitzer moved, Ottman seconded to set Jailer wages at \$12.00 for certified, \$11.00 per hour for non-certified, motion carried.

Foster moved, Ottman seconded to increase the part-time Deputy Sheriff wage to \$14.00 per hour, motion carried.

The 2014 wages, including longevity, are as follows:

Mike Schweitzer	Commissioner	\$7067.04/year
Rusty Foster	Commissioner	\$7067.04/year
Willard Ottman	Commissioner	\$7067.04/year
Brad W. Besler	Commissioner	\$7067.04/year
Wayne Henderson	Commissioner	\$7067.04/year
Shane C. Penfield	States Attorney	\$48,595.30/year
Casey Deibert	Administrative Assistant	\$20,124.00/year
Sylvia Chapman	Finance Officer	\$51,930.76/year
Paulette Fero	Deputy Finance Officer	\$15.60/hour
Paula Kopren	Deputy Finance Officer	\$14.85/hour
Darlene Lockert	Register of Deeds	\$42,828.12/year
Heidi Stevens	Deputy Register of Deeds	\$15.25/hour
Rownea Gerbracht	Director of Equalization	\$41,372.12/year
Jeanette Kruger	Deputy Director of Equalization	\$14.65/hour
BreAnn Nelson	Deputy II Director of Equalization	\$13.54/hour
Kelly Serr	Sheriff	\$54,491.98/year
Kirby Chapman	Chief Deputy Sheriff	\$44,952.46/year
William B. Johnson III	Deputy Sheriff	\$18.42/hour
Greg Karels	Deputy Sheriff	\$17.68/hour

Matthew Schackow	Deputy Sheriff	\$17.26/hour
Antonio Garcia	Deputy Sheriff	\$17.26/hour
Alan McGinnis	Part-time Deputy Sheriff	\$14.00/hour
Tamara Buer	Administrative Deputy	\$16.15/hour
Jackie Van Vactor	Custodial	\$24,897.60/year
Custodian Fill In	Custodial	\$9.62/hour
Jill Olson	Administrative Assistant	\$13.10/hour
Loyson Carda	Veteran Service	\$12.91/hour
Loyson Carda	Weed Supervisor	\$1000.00/month
Duane Holtgard	Highway Superintendent	\$51,995.98/year
Patsy Crow	Secretary	\$16.55/hour
Jeff Van Vactor	Maintenance Worker	\$18.33/hour
Joseph Green	Maintenance Worker	\$17.92/hour
Patrick Clark	Maintenance Worker	\$17.12/hour
Daroll Aukland	Maintenance Worker	\$16.34/hour
Brad Mackaben	Maintenance Worker	\$16.24/hour
Tyler Fisher	Maintenance Worker	\$16.14/hour
Cody Green	Maintenance Worker	\$16.14/hour
Matthew Chandler	Maintenance Worker	\$16.14/hour
Julie Bachand	Temporary FT Maintenance	\$14.33/hour
Matthew Drake Butsavage	Temporary FT Maintenance	\$14.33/hour
Certified	Part-time Jailers	\$12.00/hour
Non-Certified	Part-time Jailers	\$11.00/hour
	Extension Board	\$35.00/meeting
	Comprehensive Planning Board	\$50.00/meeting
	Weed Board Chairman	\$125.00/meeting
	Weed Board	\$100.00/meeting

Highway Superintendent

- ✓ Schweitzer moved, Foster seconded to grant Holtgard the authority to advertise for gravel crushing, motion carried.
- ✓ Holtgard reviewed his monthly project and maintenance report. He is exploring the possibility of using Magnesium Chloride for road maintenance.
- ✓ Holtgard is continuing to work on the SPCC plan.
- ✓ Upcoming Projects:
 - Railway Street will be let for bids in March 2015.
 - Coleman Avenue will also be let for bids in March 2015.

Resolution 2015-1

Foster moved, Ottman seconded to approve Resolution 2015-1, roll call vote: Ottman aye, Schweitzer aye, Foster aye, Besler aye, motion carried.

Resolution 2015-01 Perkins County Weight Limit Enforcement Resolution

WHEREAS, seasonal climatic changes can be detrimental to our highways, causing serious and expensive damage to occur, and

WHEREAS, the Perkins County Board of County Commissioners desire to protect existing Perkins County Highways, ultimately saving tax dollars and,

WHEREAS, the Perkins County Board of County Commissioners desire the enforcement of weight limitations on Perkins County Roads as set forth and posted by the Perkins County Highway Superintendent.

NOW THEREFORE BE IT RESOLVED;

WHEREAS, the spring load restrictions on Perkins County Highways shall be set at Six (6) tons per axle on County Highways C-19, C-3, C-9, C-9A, C-25 and C-2 during the spring thaw period and when limits signs are in place. The South Dakota Highway Patrol is hereby requested to enforce these spring weight restrictions on Perkins County Highways.

BE IT FURTHER RESOLVED; that the penalty for the violation of the load restrictions shall be set forth in SDCL 32-22-55.

Abatements

- ✓ Schweitzer moved, Foster seconded to approve the tax refund request in the amount of \$86.42 for Dave & Rhonda Lensegrav for Mobile Home on Real Estate that was moved out of the County in October of 2010, motion carried.
- ✓ Ottman moved, Schweitzer seconded to approve abatement on a mobile home belonging to Eric Arneson with a taxable value of \$21,867 and a tax amount of \$398.98, (value should be 0.00) motion carried.

Recessed at 12:05 p.m. for lunch

Reconvened at 1:05 p.m.

Michael J. Hubbard PE

Ottman moved, Foster seconded to have Johnson Controls do a feasibility study on the Perkins County Courthouse, motion carried.

Delinquent Tax List

The Commission reviewed the December 31, 2014 Delinquent Tax List.

Executive Session

Schweitzer moved, Foster seconded to go into executive session at 1:30 p.m. to discuss pending litigation, motion carried. Chairman Besler declared the meeting out of executive session at 1:45 p.m.

Claims

The following claims were presented and approved for payment, December payroll: 93,085.67; IRS, fica, 7,121.07; SD Retirement, retirement, 5,811.85; Delta Dental, insurance, 1,325.94; Lincoln Mutual, insurance, 157.56; SDSDBF, insurance, 24,340.32; A&B Business, supplies, 265.48; Ace Steel, supplies, 2,440.44; Bison Courier, publishing, 337.19; Bison Food, supplies, 61.94; Bison Grain, fuel, 19,365.00; Bison Implement, repairs/supplies, 2,168.07; Butler Machinery, repairs, 4,479.84; Randal Connelly, Atty, ct appt atty, 481.30; Contractors Supply, supplies, 80.35; Current Connection, supplies, 1,213.75; Dakota Auto Parts, supplies/repairs, 239.11; FEDEX, postage, 11.71; Frame Garage, repairs, 1,250.00; G&O Paper, supplies, 362.67; Godfrey Brake Service, repairs, 21.60; Grand Electric, utilities/supplies, 1,823.10; Lodgpole Propane, propane, 1,264.95; Lyle Signs, supplies, 64.92; Matheson Tri-Gas Inc, supplies, 52.24; Newman Signs, supplies, 753.54; NW Farm & Home Supply, supplies, 203.86; S Penfield, rent, 400.00; Penor's Texaco, maintenance, 68.92; Perkins Co Conservation Dist, 2015 Subsidy, 10,500.00; Runnings, 89.98; The Schneider Corp, GIS prof fees, 19,969.00; Kelli Jo Schumacher, mileage, 277.50; SD Dept of Transportation, repairs, 49,122.32; SD State Attorneys' Assn, 2015 dues, 679.00; SDACC, 2015 dues, 917.48; SDACO, 2015 dues, 733.74; Sheehan Mack, repairs, 640.32; SW Grain, fuel, 13,940.00; Three Rivers Mental Health, rent, 900.00; Town of Bison, utilities, 203.42; Tri-County Conservation Dist, 2015 Subsidy, 2,850.00; Vanderpool Grading, secondary rd, 312.25; J VanVactor, supplies, 100.36; Verizon Wireless, repairs, 240.08; VISA, travel/repairs, 83.77; West River Telephone, utilities, 1,213.27.

Adjournment

Schweitzer moved, Foster seconded to adjourn the meeting at 1:46 p.m., motion carried. The next regular meeting of the Perkins County Commission will be held on Tuesday, February 10, 2015 at 10:00 a.m. at the Perkins County Courthouse.

ATTEST:

APPROVED:

Sylvia Chapman, Finance Officer

Brad W. Besler, Chairman