

**Perkins County Commission
Regular Meeting**

Date: April 9, 2024

Present: Commissioners Carmichael, Foster, Campbell, Schweitzer, Henderson and Finance Officer Stadler

Others Present: Lisa Harpster, Wade Huntington, Patty Benson, Jill Olson, Tracy Buer, Reinhold Stevahn, Brenda Kari, Heidi Stevens, Kelly Serr, Cody Green and Shane Penfield

Call to Order

Chairman Carmichael called the Regular Commissioner Meeting to order at 10:00 a.m.

Pledge of Allegiance

The Pledge of Allegiance was recited by those in attendance.

Conflict of Interest

There was no Conflict of Interest to declare.

Approval of the Agenda

Foster moved, Henderson seconded to approve the Agenda, motion carried.

Approval of the Minutes

Campbell moved, Schweitzer seconded to approve the Minutes for the March 12, 2024 Regular meeting and the March 20, 2024 Special Meeting, motion carried.

Monthly Reports

- Finance Officer's Account with the Deputy Finance Officer - To the Honorable Board of County Commissioners Perkins County: I hereby submit the following report of my examination of the cash and cash items in the hands of the Deputy Finance Officer of this County as of March 31, 2024, Sara Stadler, Finance Officer, Perkins County. Total amount of deposits in banks \$2,686,580.19, Total amount of actual cash \$200.00; Dakota Plains Federal Credit Union: \$106,215.52; Certificates of Deposit \$402,626.68; Total \$3,195,622.39. The total represents state, county, schools, cities and township funds, which will be transferred to each entity of government after being apportioned.
- Sheriff's Fees in the amount of \$882.26 were reviewed.
- Motor Vehicle fees for the month of March 2024 were reviewed.
- Register of Deed's fees in the amount of \$4,364.50 were reviewed.
- Longevity increase of .10/hour will be realized for the following: M. Kindsvogel 4-1.

10:15 a.m. Lisa & Charles Harpster – Discuss Taxes – Lisa Harpster was present to ask the Commissioners to forgive their 1st year taxes. No action was taken by the Commissioners.

10:30 a.m. CHN/WIC – Patty Benson & Jill Olson – Wade Huntington with the SD Department of Health was present to give an update on CHN. Patty Benson has taken a job with the SD Department of Health Bright Start program. She will start that position on May 9th. Her primary job will now be assisting pregnant females at 28-week gestation through the age of 2 years for their child. Mr. Huntington said they will not be replacing Patty Benson's WIC position in Lemmon.

- 2024 CHN Contract – Schweitzer moved, Henderson seconded to authorize Chairman Carmichael as signatory on the 2024 CHN Contract with the Department of Health, motion carried.
- There will be no WIC Contract going forward. The current contract ends in June.

11:00 a.m. Award Bids for Secondary Roads – Schweitzer moved, Foster seconded to open bids for the secondary roads, motion carried. The only bid received was from Buer Blading, LLC. The secondary road bid received was as follows:

NW Section – 29.25 miles X \$420.00/mile = \$12,285.00

NE Section – 86.6 miles X \$420.00/mile = \$36,372.00

SW Section – 48.75 miles X \$420.00/mile = \$20,475.00

SE Section – 75.2 miles X \$420.00/mile = \$31,584.00

TOTAL \$100,716.00

Schweitzer moved, Campbell seconded to accept the bid received from Buer Blading, LLC, for a total of \$100,716.00, motion carried.

Lemmon Meals on Wheels – Reinhold Stevahn was present to inform the Commissioners that the Lemmon Meals on Wheels program in Lemmon will need to raise \$25,000 a year to stay open as they are losing their funding now that Covid has been declared over. They had one fundraiser already and as of today, they have about \$4,000 raised. They are looking for any additional monetary assistance the Commissioners could distribute.

Highway Department

Superintendent Green presented the Commissioners with his Monthly Report for the month of March. He reported on continuing with maintenance and repairs and continuing with spring blading.

- Let bids out for Chip Sealing Bixby Road – Schweitzer moved, Foster seconded to let bids out for Chip Sealing the southern half of the Bixby Road and to open bids at the next Regular Commissioner Meeting on Tuesday, May 14th, motion carried.
- BIG Grant Agreement for Foster Bridge – Foster moved, Schweitzer seconded to authorize Chairman Carmichael as signatory on the DOT Bridge Improvement Grant Agreement for Rehabilitation/Replacement – Local administration for the Foster Bridge, structure #53-399-414, motion carried.
- Work Order for 2024 Bridge Inspections – Henderson moved, Campbell seconded to authorize Chairman Carmichael as the signatory on the 2024 Work Order for Consultant Services from Brosz Engineering for Bridge Inspection, motion carried.
- Bixby Township – Kim Jones asked Superintendent Green to build a road in the Bixby Township. Commissioners looked at the policy and it states that the owner of the property is responsible for any new roads, so no action was taken.

Wheel Tax

Commissioners are interested in increasing the wheel tax from \$2/tire to \$5/tire, with a max cost per vehicle being \$50.00. Commissioners will have States Attorney Penfield draft the Ordinance for the next Regular Commissioner Meeting.

Discussion on implementing a Road & Bridge Levy – no action taken

Director of Equalization Appointment – Foster moved, Henderson seconded to hire Tracy Hafner as the Director of Equalization with a starting base wage of \$47,500/year effective 5-1-2024, motion carried.

Potential Zoning Ordinance – Commissioner Foster told the Board it has been brought to their attention that the potential Wind & Solar Ordinances that are close to being adopted may possibly not hold up in court because we do not have a sufficient Zoning Ordinance within our Comprehensive Plan. Commissioners have received 2 Zoning Ordinances to look at as examples. Commissioners requested that it be brought to the Planning Commission to collect feedback for the Perkins County Commissioners.

Extend Moratorium – Schweitzer moved, Foster seconded to extend the Moratorium on the alternative energy sources within Perkins County to September 1st, 2024, motion carried.

Executive Session – Carmichael moved, Foster seconded to declare Executive Session per SDCL 1-25-2(1) for Personnel at 1:12 p.m, motion carried. Chairman Carmichael declared the meeting out of Executive Session at 1:23 p.m.

Bison Public Library – It has been brought to the attention of the Commissioners that the Bison Public Library building which is owned by the Town of Bison has ½ of the building on the lot owned by Perkins County. Commissioners requested Register of Deeds Heidi Stevens get the correction made so that the entire building plus some extra footage be deeded to the Town of Bison.

Sheriff Office – SDPAA Law Enforcement Agreement – Sheriff Serr was present to let the Commissioners know that he has submitted his agreement to South Dakota Public Assurance Alliance and is hopeful that Perkins County will then receive a 5% discount.

Resolution 2024-06 Plat of Lots 1 & 2 of the Bartell 1st Addition – Foster moved, Campbell seconded to approve Resolution 2024-06 “Plat of Lots 1 & 2 of the Bartell 1st Addition to Perkins County, SD as located in Govt Lots 1 and 2 in the S1/2NE1/4 of Section 6, Township 20 North, Range 15 East of the BHM.” Roll Call vote: Henderson -aye, Campbell – aye, Foster – aye, Schweitzer – aye, Carmichael – aye, motion carried.

Resolution 2024-06
Plat of
Lots 1 & 2 of the Bartell 1st Addition
To Perkins County, South Dakota
As Located in Govt. Lots 1 and 2 in the S1/2NE ¼ of Section 6
Township 20 North, Range 15 East of the B.H.M.

Be it resolved by the County Commission of Perkins County, South Dakota, that the Plat of Lots 1 and 2 of the Bartell 1st Addition to Perkins County, South Dakota, as located in Govt. Lots 1 and 2 and the S1/2NE1/4 of Section 6, Township 20 North, Range 15 East of the BHM, Perkins County, South Dakota, having been examined, is hereby approved in accordance with the provisions of South Dakota Compiled Law, Chapter 11-3, and any amendments thereof.

Resolution 2024-07 Plat of Lot 1 of the Woodard 1st Addition – Henderson moved, Schweitzer seconded to approve Resolution 2024-07 “Plat of Lot 1 of the Woodard 1st Addition to Perkins County, SD as located in Govt Lots 1 and 2 in the S1/2 of Section 15, Township 21 North, Range 15 East of the BHM.” Roll Call vote: Foster – aye, Schweitzer – aye, Henderson – aye, Campbell – aye, Carmichael – aye, motion carried.

Resolution 2024-07
Plat of
Lot 1 of the Woodard 1st Addition
To Perkins County, South Dakota
As Located in the S1/2 of Section 15
Township 21 North, Range 15 East of the B.H.M.

Be it resolved by the County Commission of Perkins County, South Dakota, that the Plat of Lot 1 of the Woodard 1st Addition to Perkins County, South Dakota, as located in the S1/2 of Section 15, Township 21 North, Range 15 East of the BHM, Perkins County, South Dakota, having been examined, is hereby approved in accordance with the provisions of South Dakota Compiled Law, Chapter 11-3, and any amendments thereof.

Finance Office – Sara Stadler

- Abatement - #18356 – Mobile Home Double Billed - Foster moved, Campbell seconded to abate taxes for 2023 pay 2024 on record #18356 for Teofil Onuta in the amount of \$1,390.80 due to it being billed already on record #17256, motion carried.
- Abatement #18305- Already Paid Mobile Home Taxes – Schweitzer moved, Foster seconded to abate taxes for 2023 pay 2024 for record #18305 for Bailee Storm, as taxes for this year were paid last year, motion carried.
- Intellipay Application & Agreement – Henderson moved, Schweitzer seconded to authorize Finance Officer Stadler as signatory on the Intellipay Application and Agreement, motion carried.
- Roxie Haines – Foster moved, Carmichael seconded to abate predator taxes for Albert & Roxie Haines in the amount of \$137.50 for 2023 pay 2024, because multiple parties within their family were reporting livestock numbers, motion carried.
- Meeting Dates –
 - Carmichael moved, Schweitzer seconded to set the May Regular Meeting to Tuesday, May 14th at 10:00 a.m. and to set the place at the Three Rivers Mental Health Center in Lemmon, SD, motion carried.

- Foster moved, Campbell seconded to set the June Regular Meeting for Thursday, June 6th at 10:00 a.m, motion carried.
- Malt Beverage & SD Farm Wine on-off Sale Renewal – Wirehair Inc– Foster moved, Campbell seconded to renew the Retail (on-off sale) Malt Beverage & SD Farm Wine for Wirehair Inc, motion carried.
- Department Recommendations from SDPAA – Foster moved, Campbell seconded to appoint Shane Penfield and Kelly Serr as the authorized spokespersons for Perkins County in the event of communications with the media, motion carried.

Claims

The following claims were presented and approved for payment: March payroll, 76,631.12; IRS, FICA, 7,433.20; SD Retirement, 5,995.92; Delta Dental, ins, 1,098.00; Medico, ins, 130.00; Wellmark, ins, 21,366.58; Sun Life, ins, 107.73; A&B, maint, 103.74; A&B, supplies, 128.51; Applied Concepts, equip, 252.00; AT&T, utilities, 280.28; Beckman Tire, repairs, 5,546.25; Bison Courier, publishing, 407.79; Bison Fire, subsidy, 20,000.00; Bison Food Market, supplies, 57.29; Bison Grain, repairs, 469.16; Bison Imp, supplies, 1,756.40; Butler Machinery, repairs, 816.63; Butte Co. Equip, repairs, 1,075.24; Chapman’s Electric, repairs, 614.33; City of Lemmon, fuel, 2,627.25; Connecting Point, prof. fees, 120.00; County Drug, jail meds, 1,930.13; Current Connection, maint/supplies, 2,519.38; Dakota Fluid, repairs, 250.77; Dakota Herald, publishing, 408.95; Deadwood Lodge, travel, 210.00; DMC Wear parts, supplies, 5,050.30; Executive MGMT, maint, 46.75; Floyds, equip, 174.58; G&O paper, supplies, 552.00; Grand Electric, utilities, 1,328.82; Horizon, rent, 1,680.00; John’s Repair, maint, 132.45; B. Kari, travel, 48.96; KBJM, publishing, 58.50; Kimball Midwest, supplies, 62.00; IGA, supplies, 47.93; Live, subsidy, 3,000.00; Lodgepole Propane, utilities, 1,097.42; Matheson, supplies, 50.89; Meade Co, jail board, 3,515.00; E911, comm center, 12,511.15; Newman, supplies, 491.50; Northern Fire, prof fees, 95.00; NW Farm, equip, 164.01; NW Tire, supplies, 5,906.45; Penfield, rent, 400.00; Perkins County Fair, supplies, 25.00; Pheasantland, supplies, 483.30; Pitney Bowes, maint, 473.04; Rapid Tire, repairs, 732.50; Runnings, supplies, 418.57; Schmeling, travel, 1,140.00; SD Dev. Center, subsidy, 120.00; SD Pub Health Lab, prof serv, 40.00; Servall, supplies, 97.43; Three Rivers, rent, 1,125.00; Town of Bison, utilities, 322.36; Universal, supplies, 12.12; Visa, supplies/travel, 521.09; WRCTC, utilities, 1,245.54.

Adjournment

There being no further business to come before the Board, Chairman Carmichael declared the meeting adjourned at 2:43 p.m. The next Regular meeting of the Perkins County Commission will be held on Tuesday, May 14th, 2024 at 10:00 a.m at the Three Rivers Mental Health Center in Lemmon, SD.

ATTEST:

APPROVED:

Sara Stadler, Finance Officer

Kyle Carmichael, Chairman