

**Perkins County Commission
Regular Meeting**

Date: July 12, 2022

Present: Commissioners Carmichael, Foster, Campbell, Schweitzer and Henderson, and Finance Officer Stadler via phone.

Others Present: Shane Penfield, Cody Green, Roxie Seaman, Doug Wessel, Jason Hanson, Tim Heil, Scot Sexton, Corina Molnar, Beth Hulm, press.

Call to Order

Chairman Carmichael called the July Commission Meeting to order at 10:02 am on Tuesday, July 12, 2022.

Pledge of Allegiance

The Pledge of Allegiance was recited by those in attendance.

Conflict of Interest

There was no Conflict of Interest to declare.

Approval of the Agenda

Foster moved, Campbell seconded to approve the Agenda, motion carried.

Minutes

Henderson moved, Foster seconded to approve the Minutes from the June 9, 2022, Regular Commission Meeting, motion carried. Henderson moved, Schweitzer seconded to approve the Minutes from the June 20th, 2022, Special Meeting, motion carried.

Monthly Report

- Finance Officer's Account with the Deputy Finance Officers – to the Honorable Board of County Commissioners of Perkins County: I hereby submit the following report of my examination of the cash and cash items in the hand of the Deputy Finance Officers of this County as of June 30, 2022, Sara Stadler Finance Officer, Perkins County. Total deposits in Dacotah Bank \$3,132,203.96, Total amount of actual cash \$200.00, Dakota Plains Federal Credit Union \$104,015.20, Certificates of Deposits \$400,000.00, Total \$3,636,419.16. The total amount represents state, county, schools, cities, and township funds to be transferred to various entities of government after being apportioned.
- Motor Vehicle Fees for the month were reviewed.
- Register of Deed's fees in the amount of \$3,569.00 were reviewed.
- Sheriff's Fees in the amount of \$327.00 were reviewed.

Highway Department

Superintendent Green gave his Monthly Maintenance & Project Report. Hydraulic hoses have been replaced on a Motor Grader. Green reported that one of the Motor Graders transmissions is going out. Cost is \$35,000 to repair. The crew has been blading County roads, mowing asphalt roads, hauling gravel and patching asphalt roads. The plan is to start mowing ditches August 1st. Replacement of some culverts will start soon.

- Brosz Engineering – Doug Wessel was present to discuss the Foster Bridge structure. He thinks we need to realign the road 100 feet up creek. Wessel recommends applying for a BIG replacement Grant. The structure currently has a score of 40.9. This score might be too low to receive the grant. Wessel encourages a score of at least 50. Wessel suggests having the structure bid ready, which would cost \$77,600 up front, total County share would be \$257,600. It's an 80/20 reimbursement. The BIG replacement grant application is due by Jan 1st 2023.
- Brosz Engineering – Jason Hanson was present to discuss the small structure inventory that Brosz was hired for. Jason reported that Perkins County will receive \$37,177.22 to help cover the costs associated with 26 structures. The structures eligible are in organized townships; unorganized townships are not eligible. Organized townships would need to apply by Oct. 15th for funding.

Executive Session

Foster moved, Henderson seconded to go into Executive Session at 10:41 am to discuss legal matters, motion carried. Chairman Carmichael declared the meeting back in Regular Session at 11:19 am.

- Cattle guard - Henderson moved, Foster seconded that the County will incur the cost for the Cattle guard located on Chance Rd near the Fero Pit, motion carried.
- New Hire – Foster moved, Schweitzer seconded to set Bailey Escott’s wage at \$18.67/hour, effective June 27, motion carried.
- John Deere Grader buyout has been postponed until next month.
- Spraying County Roads – discussion was had on spraying County Road ditches. Weed Board does not currently have anyone contracted to spray for the County. It was suggested to have one of the highway employees test to become a certified sprayer.
- Secondary Road Policy - discussion was had on updating the Secondary Road policy.
- Blade Schooling - A blading school will be held on July 26th for all highway crew members.
- New Equipment Rates – Schweitzer moved, Campbell seconded to approve a 10% increase to all equipment rates for Perkins County, motion carried.

**2022 HIGHWAY EQUIPMENT RATES
(Updated 7/12/22)**

<u>MACHINES</u>	PRICE PER HOUR
PATROLS	\$137.00
PATROLS- WITH SNOWPLOWS	\$200.00
LOADERS-	
RTL06,RTL84	\$170.00
RTL95	\$170.00
TL07	\$170.00
RIDGE MULCHERS	\$133.00
TRUCKS-	
T97,T14,T14A MACKS	\$133.00
WITH SNOW PLOW	\$160.00
T99,,02,03, T14, T14A	\$133.00
WITH TRAILER	\$200.00
GRAVEL TRAILERS	\$67.00
MOWING TRACTORS	\$133.00
PICKUPS	\$60.00
FB07 FLATBED TRAILER	\$80.00
LB95 LOWBOY	\$80.00
CPS61 CHIP SPREADER	\$120.00
SPR48 HYSTER ROLLER	\$80.00
DT95 DISTRIBUTOR	\$87.00
AC86 AIR COMPRESSOR	\$40.00
W2000 MILLER WELDER	\$34.00
WP2000 HONDA WATER PUMP	\$20.00
DP21 ASTROLIGHT MACHINE	\$222.00
11-TANKEE 2011 TANKER	\$67.00

Road & Bridge Levy

Extensive discussion was had on the implementation of a Road & Bridge Levy. Schweitzer moved, Foster seconded to set a Road & Bridge Levy that does now set a base property tax increase for 2 years of \$.35 per 1,000 value for the tax year of 2022 pay 2023 and 2023 pay 2024. Roll call, Campbell – nay, Foster – aye, Schweitzer – aye, Henderson – nay, Carmichael – aye.

Resolution 2022-09**Road & Bridge Levy****Attention Taxpayers:****Notice of Property Tax Increase of \$.35 per \$1,000 of Taxable Valuation**

The Governing Board of Perkins County states that it is unable to properly maintain, repair, construct, and reconstruct roads and bridges in Perkins County. SDCL 10-12-13 now permits the county to establish a tax amount which may be levied, and such amount can increase each year with the amount of inflation and new construction. Therefore, the board of County Commissioners or Perkins County does now establish a base property tax increase of .35 per \$1000 of taxable valuation starting with calendar year 2022 taxes payable in the calendar year 2023 and ending in calendar year 2023 taxes payable in the calendar year 2024. This action has been taken by the board and approved by at least a two-thirds vote of the Board of County Commissioners.

This decision may be referred to a vote of the people upon a petition signed by at least five percent of the registered voters in the district and filed with the governing body within twenty days of the first publication of this decision.

Unless this action is referred to a vote of the people and reversed by such vote, this resolution authorizes the county auditor to spread a levy to raise tax dollars in the above stated amount, allowing for percentage increases from inflation and new construction in subsequent years.

PILT distribution

Schweitzer moved, Campbell seconded to table PILT discussion until next month, motion carried.

Supplemental Budget

Foster moved, Campbell seconded to approve Resolution 2022-10 “Supplemental Budget Resolution,” motion carried.

Resolution 2022-10**Supplemental Budget Resolution**

We resolve to supplement the 2022 annual budget as follows:

101-911-9110	General Fund Transfer	\$250,000.00
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Funding Source – Fund Balance

201-313-425.50	Road & Bridge	\$ 250,000.00
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Funding Source	Transfer from General Fund	\$250,000.00
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K-T Liquor Transfer Hearing

K-T Liquor License Hearing will be rescheduled for August 9, 2022.

Ordinance 2022-01

Foster moved, Campbell seconded to approve the First Reading of Ordinance 2022-01 “An Ordinance to Designate Boundaries of Redevelopment Neighborhood in Perkins County.” Roll call Henderson - aye, Schweitzer - aye, Campbell – aye, Foster – aye, Carmichael – aye. Motion carried.

Ordinance No 2022-01**An Ordinance to Designate Boundaries of Redevelopment Neighborhood in Perkins County**

Be it Ordained by the Perkins County Board of Commissioners, Perkins County, South Dakota that:

Whereas the Board of County Commissioners of Perkins County desires to establish a redevelopment neighborhood for purposes of adopting a discretionary formula for residential, new commercial residential structure or new affordable housing structure property within Perkins County.

Now therefore, be it ordained that all of Perkins County be designated as a development neighborhood pursuant to SDCL 10-6-141.

Discretionary Formula

Henderson moved, Schweitzer seconded to approve Resolution 2022-11, "Discretionary Formula." Roll call, Foster – aye, Campbell – aye, Schweitzer – aye, Henderson – aye, Carmichael – aye. Motion carried.

Perkins County Resolution No. 2022-11 Discretionary Formula SDCL 10-6-137

WHEREAS, the County of Perkins, State of South Dakota has deemed it in the best interest of the County to adopt a Resolution implementing a Discretionary Formula for the reduced taxation of new structures and additions and partially constructed structures pursuant to SDCL 10-6-137.

NOW, THEREFORE, BE IT RESOLVED, that the following properties shall be, and hereby are, specifically classified for the purpose of taxation pursuant to SDCL § 10-6-137(5), (6), and (7):

- Any new commercial residential structure, or addition to an existing structure, containing four or more units, if the new structure or addition has a full and true value of thirty thousand dollars or more (SDCL § 10-6-137(5));
- Any new affordable housing structure containing four or more units with a monthly rental rate of the units at or below the annually calculated rent for the state's sixty percent area median income being used by the South Dakota Housing Development Authority, for a minimum of ten years following the date of first occupancy, if the structure has a full and true value of thirty thousand dollars or more (SDCL § 10-6-137(6));
- Any new residential structure, or addition to or renovation of an existing structure, located within a redevelopment neighborhood established pursuant to SDCL § 10-6-141 if the new structure, addition, or renovation has a full and true value of five thousand dollars or more. The structure shall be located in an area defined and designated as a redevelopment neighborhood based on conditions provided in SDCL § 11-7-2 or 11-7-3 (SDCL § 10-6-137(7));

FURTHER RESOLVED, that any structure classified pursuant to this Resolution shall, following construction, initially be valued for taxation purposes in the usual manner, and that value shall be referred to in this Resolution as the "Pre-Adjustment Value"; and be it

FURTHER RESOLVED, that the assessed value to be used for tax purposes of any structure classified pursuant to 10-6-137(5), (6), and (7) be calculated at a no more than twenty-five percent in the first or second year, no more than fifty percent in the third or fourth year, no more than seventy-five percent in the fifth or sixth year, and one hundred percent in the seventh year; and be it

FURTHER RESOLVED, that the assessed value to be used for tax purposes of any structure classified pursuant to this Resolution shall, following construction, be calculated as follows:

- a. For the first tax year following construction, 25% of the Pre-Adjustment Value;
- b. For the second tax year the following construction, 25% of the Pre-Adjustment Value;

- c. For the third tax year following construction, 50% of the Pre-Adjustment Value;
- d. For the fourth tax year following construction, 50% of the Pre-Adjustment Value;
- e. For the fifth tax year following construction, 75% of the Pre-Adjustment Value;
- f. For the sixth tax year following construction, 75% of the Pre-Adjustment Value;
- g. For the seventh tax year following construction, 100% of the Pre-Adjustment Value;

and be it

FURTHER RESOLVED, that the Board of County Commissioners may, if requested by the owner of any of the above-described property, not apply the above formula, in which case the full assessment shall be made without application of the formula. In waiving this formula for the structure of one owner, the Board of County Commissioners is not prohibited from applying the formula for subsequent new structures by that owner; and be it

FURTHER RESOLVED, that for purpose of this Resolution, the assessed valuation during any of the seven years may not be less than the assessed valuation of the property year preceding the first year of the tax years following construction; and be it

FURTHER RESOLVED, that any structure that is partially constructed on the assessment date may be valued for tax purposes pursuant to this Resolution and the valuation may not be less than the assessed valuation of the property in the year preceding the beginning of construction; and be it

FURTHER RESOLVED, that following the seven-year period under this section, the property shall be assessed at the same percentage as is all other property for tax purposes.

Sheriff

- Certified – Noah Richards completed his certification on June 4th. Schweitzer moved, Campbell seconded to pay Richards \$20.28/hour retroactive to June 4th motion carried.
- New Hire – Tim McCartney was hired. Foster moved, Schweitzer seconded to set starting wage for Deputy McCarney at \$20.28/hour, motion carried.
- Chief Deputy – Campbell moved, Schweitzer seconded to approve Deputy Giesler as Chief Deputy effective immediately, with an hourly wage of \$22.18, motion carried.
- Bill Johnson – Foster moved, Henderson seconded to allow Deputy Johnson to use 240 hours of his sick leave as personal sick leave, motion carried.
- SD Legislature Study Committee – discussion was had on a jail survey.

Finance Office

- State Health Insurance – Campbell moved, Foster seconded to allow Finance Officer Stadler to give employee census data to the State, motion carried.
- Special Budget Meeting – Foster moved, Campbell seconded to set the Special Budget Meeting for July 26th at 10:00 am at the Perkins County Courthouse, motion carried.
- Bank Signatory Authorization –
 - Foster moved, Campbell seconded to remove Sylvia Chapman as signatory and to add Misty Jorgensen as signatory at Dacotah Bank, motion carried.
 - Campbell moved, Foster seconded to remove Sylvia Chapman as signatory and to add Misty Jorgensen as signatory at Dakota Plains Federal Credit Union, motion carried.
 - Foster moved, Schweitzer seconded to remove Sylvia Chapman as signatory and to add Misty Jorgensen as signatory at Bank of the West, motion carried.
- Spare Ambulance – insurance coverage. Foster moved, Henderson seconded to insure the spare ambulance at the full coverage cost of \$873.00 per year, motion carried.

- Uncollectible – Record #17750 – tax value of \$31.63, Foster moved, Campbell seconded to deem the taxes as uncollectible and remove them from the tax roll to abate taxes, motion carried.
- FY23 WIC Contract – Schweitzer moved, Foster seconded to approve the WIC contract for Fiscal Year 2023 and to authorize Chairman Carmichael as signatory, motion carried.
- Dropbox vs. oneDrive – discussion was held on options for relaying information to commissioners.

Claims

The following claims were presented and approved for payment, June payroll: 86,972.40; IRS, FICA, 8,508.29; SD Retirement, 6,836.72; Delta Dental insurance, 1,175.58; Medico Life, insurance, 108.18; Wellmark, insurance, 18,041.84; SDPEF, Insurance, 87.00; HRA Reimbursements, 13,739.54; A&B maint, 44.91; Agpro, supplies, 19.96; Avera, prof. fee, 258.00; Bison Courier, pub, 372.61; Bison Food, supplies, 132.13; Bison Grain, equip/supplies, 2136.15; Bison Imp, repair/supplies, 4879.44; BL contracting, repair, 6,857.16; Brosz, prof fees, 50,983.00; Butler, repairs, 4,238.81; L. Carda, travel, 37.80; Chapman El, supplies, 850.00; Connecting Point, comp. prog, 8,460.00; Current Conn, supplies/equip, 2,790.94.; Dakota Feed, supplies, 84.00; T. Ellingson, mow, 700.00; ES&S, supplies, 2,338.10; Executive Mgmt, repair/maint, 33.66; G&O paper, supplies, 488.95; Grand, utilities, 1,253.97; Grimms pump, supplies, 163.57; Horizon HC, prof. fee, 224.00; E. Jackson, travel, 132.24; John Deere Fin, equip/labor, 256.32; John's repair, Maint, 109.20; Kane Co, prof fees, 85.00; KBJM, publishing, 66.00; Lar-Jo's, supplies, 1,100.80; Lemmon EMT, travel, 352.32; IGA, supplies, 171.43; Lodgepole store, utilities, 1079.12; S. Marty, contracts, 56,000.00; Matheson, supplies, 45.85; McLeod's, supplies, 672.40; Meade Co, Jail Board, 2,080.00; Morris, contracts, 252,000.00; Northern fire & safety, supplies, 117.50; Northern truck, repair/labor, 784.63; NW Farm, supplies, 32.99; S. Penfield, rent, 400.00; Perkins Co. Cons, subsidy, 10,500.00; Pheasantland, supplies & tools, 289.09; Pitney Bowes, postage, 5,473.04; Premier Police, training, 147.00; Road groom, repair/maint, 905.54; Runnings, equip/supplies, 1,063.72; SD Dept of Health, quarterly pymt, 1,673.75; SD Dev Center, subsidy, 60.00; SDVSOA, dues, 100.00; Servall, supplies, 256.65; Simon, supplies, 2,527.00; State of SD, loan pmt, 44,120.00; Stockert, lawn care, 470.00; Three Rivers, rent, 900.00; Town of Bison, utilities, 244.03; Trace Welding, supplies, 6,080.00; Universal, background screening, 11.23; J. VanVactor, supplies, 35.13; J VanVactor, repairs, 920.00; Visa, supplies, 790.04; WRCTC, utilities, 1,356.97.

Adjournment

Chairman Carmichael declared the meeting adjourned at 2:00 pm. The Special Budget Meeting is scheduled for Tuesday July 26, 2022 at 10:00 am at the Perkins County Courthouse. The next Regular Meeting of the Perkins County Commission will be held on Tuesday August 9, 2022, at 10:00 am at Perkins County Courthouse.

ATTEST:

APPROVED:

Sara Stadler, Finance Officer

Kyle Carmichael, Chairman