

**Perkins County Commission
Regular Meeting**

Date: January 3, 2023

Present: Commissioners Carmichael, Foster, Campbell, Schweitzer and Henderson and Finance Officer Stadler

Others Present: Anthony Fike, Kelly Serr, Cody Green, Wayne Crawford

Call to Order

Finance Officer Stadler called the regular meeting to order at 10:04 a.m.

Pledge of Allegiance

The Pledge of Allegiance was recited by those in attendance.

Election of Officers

- Finance Officer Stadler called for nominations for Chairman. Schweitzer nominated Kyle Carmichael. There were no other nominations. Schweitzer moved, Henderson seconded that nominations cease and that a unanimous ballot be cast for Kyle Carmichael as Chairman, all ayes, motion carried.
- Chairman Carmichael took over the meeting and called for nominations for Vice Chairman. Henderson nominated Rusty Foster. There were no other nominations. Henderson moved, Campbell seconded that nominations cease and that a unanimous ballot be cast for Rusty Foster as Vice Chairman, all ayes, motion carried.

Declaration of Conflict of Interest

There was no Conflict of Interest declared.

Approval of the Agenda

Foster moved, Schweitzer seconded to approve the Agenda as presented, motion carried.

Minutes

- Campbell moved, Foster seconded to approve the minutes of the December 20th, 2022 Regular Commissioner Meeting, motion carried.
- Schweitzer moved, Henderson seconded to approve the minutes of the December 27th, 2022 Special Commissioner Meeting, motion carried

Monthly Reports

- Finance Officer's Account with the Deputy Finance Officer - To the Honorable Board of County Commissioners Perkins County: I hereby submit the following report of my examination of the cash and cash items in the hands of the Deputy Finance Officer of this County as of December 31, 2022, Sara Stadler, Finance Officer, Perkins County. Total amount of deposits in banks \$2,380,417.97, Total amount of actual cash \$200.00; Dakota Plains Federal Credit Union: \$104,275.44; Certificates of Deposit \$400,000.00; Total \$2,884,893.41. The total represents state, county, schools, cities and township funds, which will be transferred to each entity of government after being apportioned.
- Sheriff's Fees in the amount of \$219.00 were reviewed.
- Motor Vehicle fees for the month of December 2022 were reviewed.
- Register of Deed's fees in the amount of \$2,657.50 were reviewed.
- Longevity increase of .10/hour will be realized for the following: Shane Penfield 1-1, Renita VanVactor 1-2, Rick Stevens 1-1, Corina Kocer 1-4, Misty Jorgensen 1-1, Otis Funk 1-18.

Correspondence

- Received rates from Delta Dental for 2023.

Highway Superintendent

Superintendent Green reported that the Bobcat is still not working and still waiting for repairs to be completed. The crew is working on widening some problem areas on roads from the snow. They have been putting up some signs and working on bridge maintenance.

- New Hire – Craig Peitz, Foster moved, Campbell seconded to set Craig Peitz hourly wage at \$18.67 effective his start date of 1-3-2023, motion carried.

Resolution 2023-1

Resolution 2023-1 Foster moved, Schweitzer seconded to approve Resolution 2023-1 “County Weight Limit Enforcement Resolution,” Campbell aye, Henderson aye, Schweitzer aye, Foster aye, Carmichael aye, motion carried.

Resolution 2023-1**PERKINS COUNTY WEIGHT LIMIT ENFORCEMENT RESOLUTION**

WHEREAS, seasonal climatic changes can be detrimental to our highways, causing serious and expensive damage to occur, and

WHEREAS, the Perkins County Board of County Commissioners, desires to protect existing Perkins County Highways, ultimately saving tax dollars and,

WHEREAS, the Perkins County Board of County Commissioners, desire the enforcement of weight limitations on Perkins County Roads as set forth and posted by the Perkins County Highway Superintendent.

NOW THEREFORE BE IT RESOLVED;

WHEREAS, the spring load restrictions on Perkins County Highways shall be set at six (6) tons per axle on County Highways C-9 (White Butte Rd), C-9A (Bixby Rd), C-25 (Lemmon Airport Rd), C-2 (Summerville Rd), C-19 (Theatre Rd), and C-25 (Gregorian) during the spring thaw period and when limit signs are in place. The South Dakota Highway Patrol is hereby requested to enforce these spring weight restrictions on Perkins County Highways.

BE IT FURTHER RESOLVED, that the penalty for the violation of the load restrictions shall be set forth in SDCL 32-22-55.

Resolution 2023-2

Schweitzer moved, Foster seconded to approve Resolution 2023-2 “A Resolution Designating a Minimum Maintenance Road.” Roll Call vote, Foster - aye, Campbell – aye, Schweitzer – aye, Carmichael -aye, motion carried. Commissioner Henderson was not in the room when roll call was taken.

Resolution 2023-2**A RESOLUTION DESIGNATING A MINIMUM MAINTENANCE ROAD**

WHEREAS, South Dakota Statute § 31-12-46 authorizes a County board, as a road authority, to designate County Roads as minimum maintenance roads;

WHEREAS, the County Board determines that the following roads are used only occasionally or intermittently for passengers and commercial traffic: and

WHEREAS, the County Board determined, after balancing various policy considerations, that designating the roads as minimum maintenance serves the public interest by apportioning limited road maintenance funds;

NOW, THEREFORD, BE IT RESOLVED, that the County Board of Perkins County, South Dakota does hereby designate the list of roads as indicated on the attached map, (or can be seen on file at the Perkins County Finance Office), as minimum maintenance roads.

BE IT FURTHER RESOLVED, that minimum maintenance signs shall be posted at the entry points to and at regular intervals, as determined by the board, along the minimum maintenance road;

BE IT FINALLY RESOLVED, that the road authorities of adjoining jurisdictions shall be notified of this designation.

Anthony Fike – Dacotah Insurance

Anthony Fike with Dacotah Insurance was present to go over the 2023 Property, General Liability, Linebacker, Law Enforcement, Government Crime, Inland Marine and Business Auto Insurance. The EMC 2023 premium increased approximately 6% over the 2022 premium. Fike also had an additional quote through Intact, which would be a premium decrease of about 1% of the 2022 EMC premium. A brief discussion was held on an umbrella policy for the County. Schweitzer moved,

Foster seconded to accept the quote of \$78,442.00 from Dacotah Insurance to go through Intact for 2023, motion carried.

Appointments

- Foster moved, Schweitzer seconded to appoint the following Perkins County Fair Board Members: TW Schalesky, Tracy Buer, Bev Heier, Max Matthews, Julia Brixey, Tarina Kopren, Faye Schalesky, Dan Anderson, Jens Hansen, Ida Sander and Todd Campbell, Commissioner Representative, motion carried.
- Campbell moved, Schweitzer seconded to appoint the following to the Perkins County Weed Board: Chuck Anderson, Kyle Kennedy, Tim Smith, Eric Sander and Rusty Foster, Commissioner Representative, motion carried.
- Foster moved, Campbell seconded to appoint the following people to the Local Emergency Planning Committee: Kelly Serr, Patty Benson, Tamara Buer, Harlan Hess, Alan McGinnis, Greg Karels, David Kopren, Keith Mutschler, Todd Campbell, Heidi Stevens, Mike Schweitzer, Commissioner Representative, motion carried.
- Foster moved, Campbell seconded to appoint Bridget Keller as Veteran Service Officer, motion carried.
- Schweitzer moved, Foster seconded to appoint Bison Courier and Dakota Herald as the legal newspapers, motion carried.
- Campbell moved, Henderson seconded to set the per diem rate at the State per diem rates, motion carried.
- Foster moved, Campbell seconded to set Coroner rates at \$75.00 plus mileage if applicable, motion carried.
- Henderson moved, Foster seconded to set the indigent burial rates at the current rate: Earth Burial -\$2,580.00 (which covers the cost of the casket, outside container and conducting a service.) Cremation - \$1,860.00 (which will include the Funeral Home providing services for Cremation, transportation, filing of the legal paperwork and conducting a memorial service.) In addition, the cost of the grave opening and closing by a local grave digger will be paid by the funeral home with a copy of the invoice provided to Perkins County for reimbursement, motion carried.
- Campbell moved, Foster seconded to cover Volunteer Fire Departments and EMT's, on Perkins County's Workman's Compensation, (lists are on file in the Finance Office), motion carried.
- Commissioners discussed the Northwest Area Landfill board, the Mental Health Board, and the 4-H Board; It was determined to have further discussion at the February meeting.

Publication of Salaries

- Henderson moved, Schweitzer seconded to increase Perkin's County employee wages by \$.56/hour for each full-time and part-time employee effective January 1, 2023, motion carried.
- Schweitzer moved, Campbell seconded to publish Perkins County's complete list of all salaries, motion carried.

2023 Annual Publication of Wages

<u>Name</u>	<u>Position</u>	<u>Wage/Salary</u>
Rusty Foster	Commissioner	\$7,388.60/year
Wayne Henderson	Commissioner	\$7,388.60/year
Todd Campbell	Commissioner	\$7,388.60/year
Mike Schweitzer	Commissioner	\$7,388.60/year
Kyle Carmichael	Commissioner	\$7,388.60/year
Shane C. Penfield	State's Attorney	\$58,600.88/year
Joanna Seim	Administrative Asst	\$16.19/hour
Sara Stadler	Finance Officer	\$54,426.59/year
Misty Jorgensen	Deputy Finance Officer	\$17.78/hour
Wendi McCall	Deputy Finance Officer	\$17.71/hour
Heidi Stevens	Register of Deeds	\$49,062.20/year
Amanda Larson	Deputy Register of Deeds	\$17.41/hour
Corina Kocer	Director of Equalization	\$49,580.91/year
Carrie Fisher	Administrative Deputy	\$17.20/hour
Kelly Serr	Sheriff	\$63,837.59/year
Matthew Giesler	Chief Deputy Sheriff	\$23.44/hour
William B. Johnson III	Deputy Sheriff	\$22.50/hour

Greg Karels	Deputy Sheriff	\$21.74/hour
Timothy McCartney	Deputy Sheriff	\$20.84/hour
Matthew Kindsvogel	Deputy Sheriff	\$21.44/hour
Noah Richards	Deputy Sheriff	\$20.94/hour
Tamara Buer	Administrative Deputy	\$19.91/hour
Kirby Chapman	Part-time Deputy Sheriff	\$20.23/hour
Renita VanVactor	Custodian	\$32,094.40/year
Custodian fill-in	Custodian	\$12.18/hour
Jill Olson	CHN Administrative Assistant	\$16.72/hour
Arlis Seim	4-H Coordinator	\$16.32/hour
Bridget Keller	Veteran Service Officer	15.73/hour
Cody Green	Highway Superintendent	\$55,674.59/year
Otis Funk	Asst Highway Superintendent	\$19.99/hour
Katie Helms	Highway Administrative Assistant	\$17.40/hour
Joseph Green	Highway Maintenance	\$21.91/hour
Daroll Aukland	Highway Maintenance	\$20.23/hour
Rick Stevens	Highway Maintenance	\$19.93/hour
Patrick Dinkins	Highway Maintenance	\$19.33/hour
Lynn Green	Highway Maintenance	\$19.33/hour
Bailey Escott	Highway Maintenance	\$19.23/hour
Cody Gruwell	Highway Maintenance	\$19.23/hour
Craig Pietz	Highway Maintenance	\$19.23/hour
Jailer	Certified	\$14.75/hour
Jailer	Non-Certified	\$13.68/hour
4-H Promotion & Expansion	Board Members	\$35.00/meeting
Comprehensive Planning	Board Members	\$50.00/meeting
Weed & Pest	Board Chairman	\$125.00/meeting
Weed & Pest	Board Members	\$100.00/meeting

Claims

The following claims were presented and approved for payment, December payroll: 85,043.01 IRS, fica, 8,432.74; SD Retirement, retirement, 6,966.80; Delta Dental, insurance, 1,235.25; Medico Life, insurance, 130.00; Wellmark, insurance, 22,442.08; SDPEF, insurance, 90.00; HRA Reimbursements, 12,712.74; A&B, maint, 44.91; Active Data, maint, 976.63; American Solutions, supplies, 289.01; Bison Courier, publishing, 480.03; Bison Grain, repairs/suppl, 4,076.92; Bison Implement, repairs, 606.09; Brosz Engineering, prof fees, 4,310.00; Butler Machinery, repairs, 368.95; Capital 1, equip, 83,086.00; Current Connection, maint/supplies, 1,116.46; Dakota Fluid, repairs, 754.48; City of Mobridge, phone surcharge, 13,556.95; Faith Independent, advertising, 26.47; AT&T Mobility, maint, 43.14; T. Fisher, contrac. services, 100.00; Grand, utilities, 2,287.36; Grossenburg, repairs/labor, 628.04; Lodgepole Store, utilities, 1,407.88; Matheson, supplies, 184.51; Meade Co, phone surcharge, 6,014.63; Perkins Co. Conser. District, subsidy, 10,500.00; Poms Tire, supplies, 8,816.40; Runnings, repairs, 75.98; SDACC, dues, 1,375.00; SDACO, dues, 745.69; Stelter, repairs, 197.62; Three Rivers, CHN rent, \$900.00; Trittech Software, maint, 4,206.01; Uline, supplies, 195.65; Vanguard, comp. programs, 2,887.50; VISA, utilities/supplies/dues, 452.64; WRCTC, utilities, 1,229.40; Town of Bison, utilities, 246.89.

Adjournment

There being no further business to come before the Commission, Chairman Carmichael declared the meeting adjourned at 12:42 p.m. The next regular meeting of the Perkins County Commission will be held on Tuesday, February 7, 2023 at 10:00 a.m.

ATTEST:

Approved:

Sara Stadler, Finance Officer

Kyle Carmichael, Chairman