

**Perkins County Commission
Regular meeting**

Date: October 11, 2016

Present: Commissioners Besler, Henderson, Ottman, Schweitzer and Foster, Finance Officer Chapman

Others Present: Shane Penfield, Duane Holtgard, Rownea Gerbracht, Bruce Hintz, Brian Hopfinger, Kyle Carmichael, Renita VanVactor, Robin Lee, Scott Gullickson, Dana Brentlinger, Robert Evans, Todd Fink, Roger Koens, Beth Hulm, press.

Pledge of Allegiance

The Pledge of Allegiance was recited by those in attendance.

Call to Order

Chairman Besler called the regular meeting to order at 10:00 a.m. at the Perkins County Commissioner Room.

Agenda

Ottman moved, Henderson seconded to approve the agenda as presented, motion carried.

Minutes

Schweitzer moved, Foster seconded to approve the minutes of the September 6, 2016 Commissioner Meeting as presented, motion carried.

Monthly Reports

- ✓ Finance Officer's Account with the Deputy Finance Officer - To the Honorable Board of County Commissioners Perkins County: I hereby submit the following report of my examination of the cash and cash items in the hands of the Deputy Finance Officer of this County as of September 30, 2016, Sylvia Chapman, Finance Officer, Perkins County. Total amount of deposits in banks \$24,936.76, Total amount of actual cash \$200.00; Insured Money Market \$984,537.87; Dakota Plains Federal Credit Union membership fee \$10.04; Certificates of Deposit \$500,369.01; Total \$1,510,053.68. The total represents state, county, schools, cities and township funds, which will be transferred to each entity of government after being apportioned.
- ✓ Motor Vehicle fees for the month of September 2016 were reviewed.
- ✓ Register of Deed's fees in the amount of \$3,620.50 were reviewed.
- ✓ Sheriff's Fees in the amount of \$709.30 were reviewed.

Correspondence

A letter was received from the Faith Library requesting funding. The 2017 budget has been completed.

Second Reading

Schweitzer moved, Ottman seconded to approve the 2nd reading of Ordinance 2016-2 with the following addition, all Commissioners voting aye, motion carried.

CC. GRANDFATHER CLAUSE/EAR PIERCING GUN

This ordinance shall not apply to any establishment conducting piercings prior to October 11, 2016. Furthermore, this ordinance shall not apply to earlobe piercings using a piercing gun.

Bruce Hintz

Bruce Hintz was present to go over the 2014-2015 Perkins County Audit report with the Commission. A complete report is on file in the Finance Office and may be viewed on the Perkins County Website.

Highway Superintendent

- MGo6 - Motor Grader is in need of repairs. There is also a mowing tractor that needs repairs.
- 10:30 – 5-Year Highway Plan Hearing – The SD DOT requires an updated 5-Year Plan each year. Schweitzer moved, Ottman seconded to approve the 5-Year Highway Plan, motion carried.
- Iron Planet – Robin Lee was present to review with the Commission the process Iron Planet uses when hosting an auction on surplus equipment. They charge 8% commission and also have an inspection fee of approximately \$100. Henderson moved, Foster seconded to enter into a contract with Iron Planet to auction the surplus graders, motion carried.
- Motor Leasing
 - Scott Gullickson from Butler Machine was present to review Loader Leases for Perkins County.
 - Dana Brentlinger from RDO was present to review Loader Leases also. The leases would work the same as the Motor Graders.
 - Finishing up graveling on the Zeona Road. They are continuing to finish up graveling and mowing throughout the County.
 - Executive Session – Foster moved, Ottman seconded to discuss the performance of a public employee under SDCL 1-25-2(1) at 11:13 a.m., motion carried. Chairman Besler declared the meeting out of executive session at 11:23 a.m.
 - Foster moved, Schweitzer seconded to authorize Chairman Besler as signatory on the “An Agreement Providing a Loan to Perkins County, South Dakota, for a Federal Aid Eligible Project”, motion carried.

Liquor License Transfer Hearing

Foster moved, Ottman seconded to approve the Liquor License Transfer from Wirehair, LLC to Wirehair Inc, motion carried.

Roger Koens – Johnson Controls

Roger Koens, from Johnson Controls was present to review the courthouse project. The Commission is not satisfied with the oil stains in the carpet and would like it to be replaced. Roger directed the Finance Officer to contact their local vendor and have the carpet replaced and have them send Johnson Controls the bill. Schweitzer moved, Foster seconded to authorize Chairman Besler as signatory on the Certificate of Final Completion, motion carried.

Director of Equalization

- Rownea Gerbracht has tendered her letter of resignation effective October 25, 2016. BreAnn Nelson has also tendered her letter of resignation also effective October 25, 2016. Gerbracht offered to maintain the website for a minimal cost if needed. The website will be placed on the November meeting agenda.
- Foster moved, Henderson seconded to accept Rownea Gerbracht’s resignation effective October 25, 2016, motion carried.
- Schweitzer moved, Ottman seconded to accept BreAnn Nelson’s resignation effective October 25, 2016, motion carried.
- Schweitzer moved, Henderson seconded to appoint Jeanette Kruger’s as temporary Director of Equalization at an hourly wage of \$18.89 per hour effective October 11, 2016, motion carried.
- The position of Director of Equalization and a Deputy II position will be advertised.

November Meeting Date

Henderson moved, Schweitzer seconded to set November meeting date as November 9th at 9:00 a.m., motion carried.

Railway Street Plat

Henderson moved, Foster seconded to approve the Plat for Railway Street, motion carried.

Refund Policy

Henderson moved, Foster seconded to discontinue writing of checks for amounts less or equal to \$10.00 and implement a policy to return money upon request to those affected. This policy to become effective no earlier than October 11, 2016, motion carried.

Claims

The following claims were presented and approved for payment, September payroll: 100,615.29; IRS, fica, 6,827.97; SD Retirement, retirement, 5,214.36; Delta Dental, insurance, 1,261.56; Medico Life, insurance, 146.88; Wellmark, insurance, 20,428.34; SDPEF, insurance, 93.00; HRA Reimbursements, 2,538.23; A&B Business, supplies, 144.75; Anderson Western Inc, repairs, 10,110.00; Best Western Ramkota, travel, 959.90; Bison Courier, publishing, 610.36; Bison Grain, fuel, 7,640.50; Bison Implement, repairs/supplies, 2,872.94; Butler Machinery, repairs, 78.28; Chapman's Electronics, repairs, 12.99; Contractors Supply, supplies, 554.35; Corson County, travel, 52.00; Current Connection, supplies, 429.79; Dakota Farm Equipment, repairs, 330.16; Dewey County, travel, 26.13; City of Mobridge, 911 Sur-charge, 8,651.10; Joseph Ellingson, Atty, ct appt atty, 1,089.49; Equipment Blades, Inc, repairs, 450.00; Evanson Jensen Funeral Home, burial, 1,525.00; G&O Paper, supplies, 413.85; R Gerbracht, travel/cellphone, 1,185.50; Godfrey Brake Service, repairs, 42.02; Grand Electric, utilities/supplies, 2,206.17; Grimms Pump Service, repairs, 141.65; H&H Carpet Services, contractual services, 1,781.00; Hills Material, supplies, 1,332.00; Horizon Health Care, rent, 1,680.00; Inland Truck Parts, repairs, 252.15; Jensen Rock & Sand, repairs, 16,593.53; Jerry's Repairs, maintenance, 184.86; John Deere, repairs, 264.72; L Johnson, chemical rebate, 297.60; J Kruger, travel, 541.32; City of Lemmon, travel, 1,048.87; Lemmon Jr Livestock, subsidy, 3,000.00; Lodgepole Store, utilities, 1,249.43; Matheson Tri-Gas, supplies, 60.16; McLeod's Printing, supplies, 616.17; Meade County, 911 sur-charge, 158.38; National Sheriff's Assn, dues, 58.00; B Nelson, travel, 221.70; Newman Signs, supplies, 787.78; Northern Fire & Safety, maintenance, 265.50; Northern Truck Equipment, repairs, 75.00; NW Farm & Home Supply, supplies, 10.98; W Palmer, chemical rebate, 215.10; S Penfield, rent, 400.00; Perkins Co Ambulance, travel, 1,103.10; Pharmchem Inc, drug testing, 125.00; Premier Equipment, repairs, 372.32; SBM, maintenance, 19.92; SD Dept of Health, CHN qtrly/blood testing, 1,615.00; SD Human Services, patient care, 39.46; Seachange Print, supplies, 180.00; Servall Supply, supplies, 83.38; Sheehan Mack Sales, repairs, 147.89; Sheraton Sioux Falls, travel, 476.00; Simpson Ranch, chemical rebate, 1,571.55; Three Rivers MH, rent, 900.00; Town of Bison, utilities, 201.29; Vanguard Appraisals, maintenance, 700.00; Verizon Wireless, maintenance, 240.06; VISA, equipment/travel, 139.25; West Group, lawbooks, 554.71; West River Telephone, utilities, 1,403.15.

Adjournment

Henderson moved, Schweitzer seconded to adjourn the meeting at 12:52 p.m., motion carried. The next regular meeting of the Perkins County Commission will be held on Wednesday, November 9, 2016 at 9:00 a.m. at the Perkins County Courthouse.

ATTEST:

APPROVED:

Sylvia Chapman, Finance Officer

Brad W. Besler, Chairman