

**Perkins County Commission
Regular Meeting**

Date: November 12, 2025

Present: Commissioners Foster, Schweitzer, Carmichael and Finance Officer Stadler

Not Present: Commissioners Campbell and Henderson

Others Present: Cody Green, Macy Schiley and Bruce Wilsey.

Call to Order

Chairman Carmichael called the Regular Commissioner Meeting to order at 10:00 a.m.

Pledge of Allegiance

The Pledge of Allegiance was recited by those in attendance.

Conflict of Interest

There was no Conflict of Interest to declare.

Approval of the Agenda

Carmichael moved, Foster seconded to approve the Agenda with the addition of Black Hills Enterprises dba Lazy Spurr Restaurant Bar & C-Store Liquor & Wine and Cider Renewal Licenses, motion carried.

Approval of the Minutes

Foster moved, Schweitzer seconded to approve the Minutes from the October 7th Regular Meeting, motion carried.

Monthly Reports

- Finance Officer's Account with the Deputy Finance Officer - To the Honorable Board of County Commissioners Perkins County: I hereby submit the following report of my examination of the cash and cash items in the hands of the Deputy Finance Officer of this County as of October 31, 2025, Sara Stadler, Finance Officer, Perkins County. Total amount of deposits in banks \$5,475,360.31, Total amount of actual cash \$200.00; Dakota Plains Federal Credit Union: \$25,725.13; Certificates of Deposit \$507,535.83; Total \$6,008,821.27. The total represents state, county, schools, cities and township funds, which will be transferred to each government entity after being apportioned.
- Sheriff's Fees in the amount of \$521.96 were reviewed.
- Motor Vehicle fees for the month of October were reviewed.
- Register of Deed's fees in the amount of \$3,042.00 were reviewed.
- Longevity increase of .10/hour will be realized for the following: K. Serr 11-1, N. Richards 11-15, J. Green 11-1, C. Gruwell 11-28.

Correspondence – Received from Bison Area Men's Club, Risty Benefits, and Dennis Drayton.

4H - Macy Schiley – Extend Contract – Work Remotely in 2026

Macy Schiley reported that her contract is up in December and the PEARS report is due in January. Ms. Schiley would like to continue her contract and work 15 hours a week while living in Brookings from January thru May. Schweitzer moved, Foster seconded to renew Macy Schiley's contract from January thru May of 2026 working 15 hours a week remotely in Brookings, motion carried.

Highway Department – Cody Green

- Brosz Engineering – 2026 Bridge Inspections– Bruce Wilsey from Brosz Engineering was present to go over the report of bridges that had significant issues that will need to be addressed in the future. The inspections report is available at the Perkins County Finance Office. The bridges he reported on were:
 - Bridge #53-120-542 – Bridge on Cedar Canyon Road
 - Bridge #53-189-391 – Bridge on Bixby Road over Rabbit Creek
 - Bridge #53-281-151 – Bridge on White Butte Road (13.9 miles North of Bison)
 - Bridge #53-290-102 – Bridge on White Butte Road (9.5 miles south of White Butte)
 - Bridge #53-323-060 – Bridge on Flat Creek Road
- Monthly Project & Maintenance Report – Superintendent Green reported on blading, finishing mowing, needing to weed eat a few bridges on White Butte Road, and working on gravel hauling and getting equipment ready for winter.

- RAIF Application – Superintendent Green reported on receiving another RAIF (Rural Access Infrastructure Fund) application from Englewood Township for \$11,850.62.

Finance Office - Sara Stadler

- Notices of Admission - Chairman Carmichael signed 2 Notice of Admission of Service of Summons & Complaint on behalf of Perkins County.
- Governor Rhoden giving administrative leave on Wednesday Dec 24th and Friday Dec 26th – Foster moved, Schweitzer seconded to give all full-time employees 8 hours of Holiday pay on Friday Dec 26th and prorate the hours for any part-time employees in addition to the current Holiday hours on Dec. 24th and 25th, motion carried.
- Liquor License Renewal – Bison Country Club – Foster moved, Schweitzer seconded to approve the Retail (on sale) Liquor License Renewal for Bison Country Club for 2026, motion carried.
- Liquor License Renewal – Lemmon Country Club – Schweitzer moved, Foster seconded to approve the Retail (on sale) Liquor License Renewal for Lemmon Country Club for 2026, motion carried.
- Liquor & Wine/Cider License Renewals – Black Hills Enterprises dba Lazy Spurr Restaurant Bar & C-Store – Schweitzer moved, Foster seconded to approve the Retail (on sale) Liquor License and the Retail (on-off sale) Wine & Cider License for 2026, motion carried.
- Abatement - #17536 Joyce Liedtke – Mobile Home Destroyed – Schweitzer moved, Foster seconded to approve the Abatement for record # 17536 in the amount of \$168.84 due to previous years being abated due to the Mobile Home being destroyed (previous abatement was on 5-14-2024), motion carried.
- Christmas Bonus – Foster moved, Schweitzer seconded to give all full-time employees a \$400.00 Christmas Bonus and to pro-rate that amount for part-time employees and give \$50.00 for jailers, motion carried.

Executive Session

Carmichael moved, Schweitzer seconded to declare Executive Session per SDCL 1-25-2(3) for Legal Matters, at 11:09 a.m., motion carried. Chairman Carmichael declared the meeting out of Executive Session at 11:24 a.m.

Claims

The following claims were presented and approved for payment - October payroll, 76,449.34; IRS, FICA, 7,547.73; SD Retirement, 6,099.70; Delta Dental, ins, 1,006.50; Medico Life, ins, 134.41; Wellmark, ins, 20,375.48; Mutual of Omaha, ins, 252.01; HRA, reimbursements, 13,357.36; A&B, maint/supplies, 285.71; A. Larson, travel, 32.98; Artz, repairs, 3,530.06; Auto Value, supplies, 23.59; AT&T, utilities, 310.32; Bison Courier, publishing, 150.23; Bison Grain, supplies, 886.88; Bison Imp, repairs, 998.94; B. Wilkinson, chemical, 176.02; B. Carey, chemical, 253.75; B. Butterfield, chemical, 364.00; Brosz, prof. fees, 867.50; Butler, repairs, 337.23; Climate Control, repairs, 223.44; C. Anderson, chemical, 364.00; Current Conn, supplies, 2,109.54; Dakota Herald, publishing, 150.34; D. Beckman, chemical, 241.90; D. Nash, chemical, 84.20; Gooseneck, repairs, 3,064.22; Gov't Forms, supplies, 153.45; Grand, utilities, 1,365.51; Halonen Contracting, prof. fees, 6,310.00; Hamand Tire, maint, 150.00; J. Stadler, mowing, 150.00; Jane Collignon, crt reporting, 60.00; John Deere, repairs, 418.15; Kalon's Auto, maint, 372.45; KBJM, publishing, 180.00; Kinney Law, crt appt atty, 624.07; Laufer Vermeer, repairs, 1,024.90; Lemmon EMT, travel, 629.28; L. Johnson, chemical, 191.50; M. Anderson, chemical, 108.28; Matheson, supplies, 56.50; McLeod's, supplies, 998.90; Meade Co, jail board, 5,035.00; MoBro's Service, secondary rds, 46,239.90; Nelson Law, crt appt atty, 276.00; Patriot Fire, supplies, 3,150.00; S. Penfield, rent, 400.00; Pharmchem, supplies, 127.80; Pitney Bowes, maint, 398.37; Ramkota, travel, 448.00; RDO, repairs, 7,636.68; Rensch Law, crt appt atty, 1,069.00; Runnings, supplies, 235.27; SD Dev. Center, subsidy, 60.00; SD DOH, prof. services, 50.00; SD Sheriff's Assoc, dues, 150.00; Servall, supplies, 203.57; State Animal, pred. animal, 4,156.24; Tennant's, repairs, 128.45; T. Henderson, chemical, 161.50; Town of Bison, utilities, 329.11; Two Lane Tactics, dues, 149.99; J. VanVactor, supplies, 234.90; Verizon, utilities, 40.01; Visa, supplies/utilities/repairs/dues, 8,497.29; West Group, law books, 494.17; WRCTC, utilities, 1,392.31.

Adjournment

There being no further business to come before the Board, Chairman Carmichael declared the meeting adjourned at 11:24 a.m. The next Regular meeting of the Perkins County Commission will be held on Tuesday, December 9th, 2025 at 10:00 a.m.

ATTEST:

APPROVED:

Sara Stadler, Finance Officer

Kyle Carmichael, Chairman