

Perkins County Commission
Regular Meeting

Date: July 8, 2014

Present: Commissioners Besler, Henderson, Ottman, Schweitzer & Foster and Finance Officer Chapman

Others Present: Shane Penfield, Duane Holtgard, Julie Bachand, Jackie VanVactor, Max Matthews, Kylee Manthei, Rowena Gerbracht, Beth Hulm, press

Pledge of Allegiance

The Pledge of Allegiance was recited by those present.

Call to Order

Chairman Besler called the meeting to order at 10:04 a.m.

Agenda

- Chairman Besler called for additions or corrections to the agenda. Henderson moved, Ottman seconded to add the appointment of a representative to the Northwest Regional Landfill Board, motion carried.
- Henderson moved, Foster seconded to approve the agenda with the addition, motion carried.

Minutes

- Ottman moved, Schweitzer seconded to approve the minutes of the June 5, 2014 regular meeting, motion carried.
- Foster moved, Henderson seconded to approve the minutes of the June 10, 2014 Special Meeting, motion carried.
- Schweitzer moved, Ottman seconded to approve the minutes of the June 24, 2014 Special Teleconference Meeting, motion carried.

Monthly Reports

Schweitzer moved, Foster seconded to approve the following monthly reports, motion carried.

- Finance Officer's Account with the Deputy Finance Officer - To the Honorable Board of County Commissioners Perkins County: I hereby submit the following report of my examination of the cash and cash items in the hands of the Deputy Finance Officer of this County as of June 30, 2014, Sylvia Chapman, Finance Officer, Perkins County. Total amount of deposits in banks \$28,754.42; Total amount of actual cash \$150.69; Money Market \$2,514,144.63; Dakota Plains Federal Credit Union membership fee \$10.04; Certificates of Deposit \$500,099.66; South Dakota FIT \$101,495.23; Total \$3,144,654.67. The total represents state, county, schools, cities and township funds, which will be transferred to each entity of government after being apportioned.
- Sheriff's Fees in the amount of \$407.28 were reviewed.
- Sheriff car logs were reviewed.
- Motor Vehicle fees for the month of June 2014 were reviewed.
- Register of Deed's fees in the amount of \$4,300.00 reviewed.

Executive session

Schweitzer moved, Henderson seconded to go into executive session to discuss the performance of a public officer or employee under SDCL 1-25-2(1) at 10:12 am, motion carried. The meeting was declared out of executive session at 11:02 am.

Budget

- Max Matthews was present to request \$7,500 for the Fairboard which is the same as 2013's subsidy amount.
- Jackie VanVactor was present to discuss the General Government Building budget. Discussion was held on the need to remodel the courthouse bathrooms. It was suggested to budget for engineering plans for the remodel of the bathrooms for 2015.

Jackie Van Vactor

- VanVactor requested permission to contract with Jeff VanVactor for handyman services due to the lack of services in Bison. Schweitzer moved, Ottman seconded to contract with Jeff VanVactor for handyman services, motion carried.
- Van Vactor will also contract out the painting of the jail.

Highway Superintendent Holtgard

- Holtgard reviewed the Monthly Project & Maintenance Report. The maintenance crew is busy with repairs from the recent flooding.
- The Commissioners were given an update on the progress of the repairs from the recent flooding. The County has submitted several projects to FEMA for cost-share reimbursement.
- Holtgard has employed two seasonal part-time employees, Dillon Collins and Joseph Kvale, at a rate of \$12.00
- Foster moved, Henderson seconded to authorize Chairman Besler as signatory on the contract with BL Contracting on the Emergency Repairs on C-1 South, Zeona Road, motion carried.
- Henderson moved, Foster seconded to authorize Chairman Besler as signatory on the contract with C&C Construction on C-1 North White Hill Road, motion carried.
- Discussion was held on the number of employees allowed for the Perkins County Highway Department. Schweitzer moved, Foster seconded to set the number of employees under the Highway Superintendent as follows: 1 Administrative Assistant, 1 Mechanic, and 7 Maintenance Operators, motion carried. Holtgard will advertise for another operator.

Recessed for Lunch at 12:03

Reconvened at 1:05

Englewood Township Bond

Schweitzer moved, Henderson seconded to approve the Englewood Township Clerk & Treasurer bond, motion carried.

Northwest Regional Landfill Association Appointment

Chairman Besler appointed Wayne Henderson to the Northwest Regional Landfill Association Board.

Employee Appreciation Barbeque

The Employee Appreciation Barbeque will be held on September 7th at 5:00 pm at the Bison Lion Club Park. Commissioners will be in charge of the event.

Resignation

A written resignation was received from Julie Bachand effective June 24, 2014. Foster moved, Schweitzer seconded to accept the resignation of Julie Bachand, motion carried.

PILT Money

Henderson moved, Ottman seconded to approve the PILT payment of \$368,814.00; to retain 50% for the Road & Bridge Fund and 50% for the School Districts and to auto-supplement 101-850-454 in the amount of \$44,407.00, motion carried.

Executive Session

Henderson moved, Schweitzer seconded to go into executive session to discuss the performance of a public officer or employee under SDCL 1-25-2(1) at 1:45 pm, motion carried. The meeting was declared out of executive session at 3:47 pm.

Claims

The following claims were presented and approved for payment, June payroll: 85,396.10; IRS, fica, 6,532.84; SD Retirement, retirement, 5,283.44; Delta Dental, insurance, 1,166.72; Lincoln Mutual, insurance, 151.92; SDSDBF, insurance, 20,488.71; A&B Business, supplies, 219.44; A+ Repair, repairs, 384.45; Active Data Systems, maintenance, 826.00; Best Western, lodging, 100.00; Black Hills Ammunition, supplies, 379.00; Black Hills Council, prof fees, 7,500.00; BH Family Practice, jail meds, 10.00; Bison Courier, publishing/subscription, 300.28; Bison Food, supplies, 76.38; Bison Implement, supplies/repairs, 1,310.66; BL Contracting, road repair, 18,191.70; Butler Machinery, repairs, 158.17; C&C Construction, road repair, 15,231.15; CAVA, subsidy, \$160.00; Clinical Lab of BH, prof services, 1,972.00; Connecting Point, registration, 25.00; Crane, Roseland, Hardy, ct appt atty, 793.00; Current Connection, supplies/maint, 854.44; Dakota Auto Parts, repairs, 318.00; Dakota Business, supplies, 171.38; Dakota Feed, supplies, 15.86; Dale's Tire, supplies, 1,099.12; Lodge of Deadwood, lodging, 1,704.56; EMC Insurance, insurance, 442.00; G&O Paper, supplies, 679.00; Godfrey Brake Service, repairs, 79.09; Grand Electric, utilities, 1,287.09; H&H Carpet Cleaners, contract services, 1,508.00; Jens Hansen, road repair, 300.00; HDR Engineering, prof fees, 18,790.92; Hoffman Construction, road repair, 3,800.00; Jerry's Repair, maintenance, 103.76; KBJM 1400 AM, radio ad, 108.00; Kevin Klemann,

spraying, 660.00; KS State Bank, equipment, 38,052.53; Lemmon EMT, mileage, 840.10; Lemmon IGA, supplies, 32.96; Lodgepole Propane, supplies, 41.47; Matheson Tri-Gas, supplies, 149.86; McLeod's Printing, supplies, 42.00; Neve's Uniforms, supplies, 135.54; Newman Signs, supplies, 69.10; Northern Improvement, supplies, 2,330.90; Northern Truck Equipment, equipment, 76,255.00; NW Farm & Home, supplies, 40.43; S Penfield, rent, 400.00; Pennington Co Sheriff, transport, 15.00; Pennington Co Jail, jail board, 2,108.00; Pharmchem Inc, drug testing, 21.00; Post Office, box rent, 50.00; Prairie Community Health, rent, 1,680.00; SBM, maintenance, 32.87; K Schumacher, mileage/meals, 211.14; SD Dept of Health, CHN qtrly, 1,545.00; SD Sheriff's Assn, registration, 390.00; Servall Uniform, supplies, 32.50; Sheehan Mack Sales, repairs, 594.28; Shopko Pharmacy, jail meds, 19.79; Stateline Construction, road repair, 566.10; Tennant's Auto Center, maintenance, 1,067.59; 3D Ditching, repairs, 322.45; Three Rivers Mental Health, rent/subsidy, 4,800.00; Town of Bison, utilities, 200.07; Truenorth Steel, supplies, 10,244.30; Vanderpool Grading, road repairs, 1,040.82; Verizon Wireless, maintenance, 240.16; VISA, travel/registration, 224.55; West Group, lawbooks, 625.89; WR Telephone, utilities, 1,237.47.

Adjournment

Foster moved, Schweitzer seconded to adjourn the meeting at 4:00 p.m., motion carried. The next regular meeting of the Perkins County Commission will be held on Tuesday August 12, 2014 at 10:00 am at the Perkins County Courthouse.

ATTEST:

APPROVED:

Sylvia Chapman, Finance Officer

Brad W. Besler, Chairman