

**Perkins County Commission
Regular Meeting**

Date: October 8, 2024

Present: Commissioners Carmichael, Foster, Campbell, Schweitzer, Henderson and Finance Officer Stadler

Others Present: Cody Green, Shane Penfield, Chad Abel, Renita VanVactor, Scott Reede, Heidi Stevens, Kelly Serr, Arlis Seim, press.

Call to Order

Chairman Carmichael called the Regular Commissioner Meeting to order at 10:00 a.m.

Pledge of Allegiance

The Pledge of Allegiance was recited by those in attendance.

Conflict of Interest

There was no Conflict of Interest to declare.

Approval of the Agenda

Schweitzer moved, Campbell seconded to approve the Agenda with the addition of “and Set Wage of her Replacement” to the line of Wendi McCall resignation 10/11/2024, motion carried.

Approval of the Minutes

- Foster moved, Schweitzer seconded to approve the Minutes from the September 3, 2024 Regular Meeting, motion carried.
- Foster moved, Henderson seconded to approve the minutes from the September 10, 2024 Special Teleconference Meeting, motion carried.

Monthly Reports

- Finance Officer’s Account with the Deputy Finance Officer - To the Honorable Board of County Commissioners Perkins County: I hereby submit the following report of my examination of the cash and cash items in the hands of the Deputy Finance Officer of this County as of September 30, 2024, Sara Stadler, Finance Officer, Perkins County. Total amount of deposits in banks \$2,563,051.92. Total amount of actual cash \$200.00; Dakota Plains Federal Credit Union: \$108,888.65; Certificates of Deposit \$407,807.64; Total \$3,079,948.21. The total represents state, county, schools, cities and township funds, which will be transferred to each entity of government after being apportioned.
- Sheriff’s Fees in the amount of \$895.84 were reviewed.
- Motor Vehicle fees for the month of September 2024 were reviewed.
- Register of Deed’s fees in the amount of \$2,176.50 were reviewed.

Britt Oliver – Globe Life Family Heritage – no action taken.

Custodian Job Description – Commissioners discussed the addition of cleaning the Bentley Building. They would like the new custodian to clean the hallway and offices and bathrooms. They would also like to see the Custodian mow the East, North and West side around the Bentley Building as needed.

- Commissioners would like to thank Mrs. VanVactor for her 20 years of service to the County.
- Surplus - Custodian VanVactor asked the Commissioners to surplus the Echo Trimmer, Shark Rocket Vacuum, Shark Navigator Upright Vacuum. Campbell moved, Foster seconded to surplus the Echo Trimmer, Shark Rocket Vacuum and the Shark Navigator Upright Vacuum due to no value in any of the 3 items, and to dispose of them, motion carried.

Highway – Cody Green

Superintendent Green presented his Monthly Project & Maintenance Report. Green reported the crew has cleaned out the Merriman Pit, blading the roads when possible and should be done mowing next week. Green reported that 4-mile Road & Summerville Road are graveled. The Foster Bridge Project will be starting on Monday, October 14.

- Resignation – Rick Stevens 10/10/2024 – Schweitzer moved, Foster seconded to accept the resignation of Rick Stevens effective October 10, 2024, motion carried.

Executive Session

Carmichael moved, Foster seconded to declare an Executive Session per SDCL 1-25-2(1) for personnel at 10:52 a.m., motion carried. Chairman Carmichael declared the meeting out of Executive Session at 11:00 a.m.

Public Auction – Milw Land Co 1st Addn, Blk 28, Lot 2, City of Lemmon and Mobile Home

States Attorney Penfield spoke briefly on the property and explained all property included as is, with no warranty or guarantees of clean titles. Chairman Carmichael opened the bids at \$2,000. No bids were received. Bids started at \$250 and was finalized at \$1,250. Schweitzer moved, Campbell seconded to accept the high bid of \$1,250 from Scott Reede, dba Base Camp RV Park, LLC, motion carried.

County Health Nurse Leases

Foster moved, Henderson seconded to terminate leases with the Three Rivers and the State of SD effective December 31, 2024, motion carried.

Community Health Nurse (CHN) Position – Termination Notice

Foster moved, Schweitzer seconded to send termination notice for the CHN position effective December 31, 2024, motion carried.

Resolution 2024-12 Plat for Tracy Langley – Schweitzer moved, Foster seconded to approve Resolution 2024-12 Plat of Lots 1 and 2 of Lot K as located in the SE1/4NW1/4 of Section 27 Township 23, North, Range 16 East of the B.H.M Perkins County, South Dakota, roll call: Foster aye, Campbell aye, Henderson aye, Schweitzer aye, Carmichael aye, motion carried.

**Resolution 2024-12
Plat of Lots 1 and 2 of Lot K
As located in the SE1/4NW1/4 of Section 27
Township 23 North, Range 16 East of the B.H.M
To Perkins County, South Dakota**

Be it resolved by the County Commission of Perkins County, South Dakota, that the Plat of Lots 1 and 2 of Lot K as located in the SE1/4NW1/4 of Section 27, Township 23 North, Range 16 East of the B.H.M., Perkins County, South Dakota, having been examined, is hereby approved in accordance with the provisions of South Dakota Compiled Law, Chapter 11-3, and any amendments thereof.

Executive Session

Carmichael moved, Foster seconded to declare an Executive Session per SDCL 1-25-2(1) for personnel at 11:30 a.m., motion carried. Chairman Carmichael declared the meeting out of Executive Session at 11:43 a.m.

Finance Office

- Set November Meeting Date – Schweitzer moved, Henderson seconded to set the November meeting for Thursday, November 7, 2024, 10:00 a.m. to allow Commissioners to canvass the election results, motion carried.
- Federal/State Mileage Increase – Finance Officer Sara Stadler wanted to inform the Commissioners that the State has increased the mileage rate to .67/mile effective October 1, 2024.
- Wendi McCall Resignation 10/11/2024 and set the wage of her replacement
 - Campbell moved, Foster seconded to accept the resignation of Wendi McCall effective 10/11/2024, motion carried.
 - Carmichael moved, Foster seconded to set the base wage for Amanda Larson as Deputy Finance Officer and Deputy Register of Deeds at \$18.11/hour plus \$.50/hour for 5 years of longevity, effective today, 10/8/2024, motion carried.
- Advertise for Hire – Foster moved, Schweitzer seconded to authorize Finance Officer Stadler to advertise for the open Deputy Finance Officer position, motion carried.
- Temporary Help – Foster moved, Campbell seconded to set the wage for Temporary Employee, Paulette Fero at \$20.00/hour, motion carried.
- Bank Signatory Authorization – Schweitzer moved, Campbell seconded to remove Wendi McCall and Misty Jorgensen as signatory's and to authorize Sara Stadler and Amanda

Larson as signatory for Dacotah Bank and Dakota Plains Federal Credit Union effective 10-15-2024, motion carried.

- Delay in publishing ballot questionnaire – Finance Officer Stadler wanted to inform the Commissioners that the Dakota Herald in Lemmon was closed for a week due to a vacation taken and the Election publications that are required to be advertised were not advertised in Lemmon.

Executive Session

Carmichael moved, Campbell seconded to declare an Executive Session per SDCL 1-25-2(1) for personnel at 11:57 a.m., motion carried. Chairman Carmichael declared the meeting out of Executive Session at 12:11 p.m.

Sheriff

- HLS Grant – Schweitzer moved, Foster seconded to put the grant money received through the HLS Grant back into the Sheriff Equipment Line, 101-211-426.29, motion carried.
- Tim McCartney – Campbell moved, Foster seconded to move Tim McCartney to a full time employee and to set his certified base wage at \$21.67/hour, motion carried.

Public Comment

Chairman Carmichael wanted to inform the Commissioners that BL Contracting will be working on the sewer project and is expected to be starting on the project this week.

Executive Session

Carmichael moved, Campbell seconded to declare an Executive Session per SDCL 1-25-2(1) for personnel at 12:22 p.m., motion carried. Chairman Carmichael declared the meeting out of Executive Session at 1:07 p.m.

Claims

The following claims were presented and approved for payment: A&B, maint, 54.34; Active Data, maint, 479.00; American Sol, supplies, 51.90; AT&T, utilities, 280.28; Audra Hill, MH board, 421.54; Avera, prof fees, 135.00; Bison Courier, publishing, 390.10; Bison Food, supplies, 18.98; Bison Grain, repairs/supplies, 16,121.80; Bison Implement, repairs/supplies/maint, 897.83; B. Keller, travel, 238.76; Butler, repairs, 1,439.32; CAVA, subsidy, 175.00; Credit Collections, lein recovery, 8.75; County Drug, jail meds, 200.95; Current Connection, maint/supplies, 2,341.18; DMC Wear, repairs, 1,726.00; ES&S, supplies, 4,019.84; Evanson Jensen, indigent burial, 1,860.00; Executive Mgmt, maint, 50.49; G&O, supplies, 1,191.00; Grand, utilities, 1,506.56; Horizon, rent, 1,680.00; J&J Operating, repairs, 246.50; JB& Sons, repairs, 4,520.20; John Deere, repairs, 5,233.67; K. Ellingson, prof fees, 150.00; Kinney Law, crt. appt. atty, 12,960.98; Light & Siren, equip, 3,213.78; McLeod's, supplies, 1,208.72; Meade Co, jail board, 5,890.00; Melling & Roseland, crt. appt. atty, 2,213.57; Nat'l Sheriff, dues, 125.00; NW Farm, supplies, 6.01; NW Tire, repairs, 1,551.25; S. Penfield, rent, 400.00; Pharmchem, supplies, 31.95; Pitney Bowes, maint, 490.53; Ramkota, travel, 343.05; RDO Truck, repairs, 171.65; SD Dept of Health, CHN quarterly/prof fees, 1,814.17; SD Dev. Center, subsidy, 120.00; SD DOT, grant repayment, 42,382.25; Servall, supplies, 187.63; T. Smith, chemical, 645.25; Three Rivers, rent, 1,125.00; Town of Bison, utilities, 328.43; Verizon, utilities, 80.02; VISA, utilities/supplies/travel/postage/K9, 3,104.94; West Group, law books, 882.44; Western Comm, repairs, 46.25; WRCTC, utilities, 1,230.04; MoBro's Service, secondary roads, 41,821.50.

Adjournment

There being no further business to come before the Board, Chairman Carmichael declared the meeting adjourned at 1:11 p.m. The next Regular meeting of the Perkins County Commission will be held on Thursday, November 7th, 2024, at 10:00 a.m. at the Perkins County Courthouse.

ATTEST:

APPROVED:

Sara Stadler, Finance Officer

Kyle Carmichael, Chairman