

**Perkins County Commission
Regular Minutes**

Date: July 7, 2015

Present: Commissioners Schweitzer, Ottman and Foster and Finance Officer Chapman

Others present: Shane Penfield, Duane Holtgard, Rownea Gerbracht and Beth Hulm, press

Absent: Brad Besler and Wayne Henderson

Pledge of Allegiance

The Pledge of Allegiance was recited by those in attendance.

Call to Order

In the absence of the Chairman and Vice Chairman, Commissioner Schweitzer called the regular July meeting to order at 10:03 a.m.

Approval of Agenda

Ottman moved, Foster seconded to approve the agenda as presented, motion carried.

Minutes

Foster moved, Ottman seconded to approve the minutes of the June 9th Commissioner Meeting, motion carried.

Township Bonds

Schweitzer moved, Foster seconded to approve the Flat Creek Clerk & Treasurer Bond, motion carried.

Monthly Reports

- ✓ Finance Officer's Account with the Deputy Finance Officer - To the Honorable Board of County Commissioners Perkins County: I hereby submit the following report of my examination of the cash and cash items in the hands of the Deputy Finance Officer of this County as of June 30, 2015, Sylvia Chapman, Finance Officer, Perkins County. Total amount of deposits in banks \$194,989.27, Total amount of actual cash \$200.00; Insured Money Market \$2,566,864.18; Dakota Plains Federal Credit Union membership fee \$10.04; Certificates of Deposit \$500,257.72; Total \$3,262,321.21. The total represents state, county, schools, cities and township funds, which will be transferred to each entity of government after being apportioned.
- ✓ Motor Vehicle fees for the month of June 2015 were reviewed.
- ✓ Register of Deed's fees in the amount of \$3,858.50 were reviewed.
- ✓ Sheriff's Fees in the amount of \$452.02 were reviewed.
- ✓ Sheriff Car Logs were reviewed.

County Site Resolution

Discussion was held on the need for a County Site Resolution. The consensus was to hold off on the resolution until there was a full board present and a potential project in the planning stages.

Correspondence – Tax Deed Property

A letter was received from Kristie Witt concerning the deadline for the removal of the house on Lemmon's First Addn, Blk 2 Lot 4, which she purchased through tax deed sale in 2014. She would like the Commission to reconsider the need to remove the structure. Foster moved, Ottman seconded to grant Kristie Witt an additional six months to remove the structure on Lemmon's First Addn, Blk 2 Lot 4, motion carried.

Highway Superintendent

- ✓ Superintendent Holtgard requested approval of Application of Occupancy permit for West River Telephone Project No. 2015 Lemmon. West River Telephone is planning construction of buried fiber optic cable to upgrade the Lemmon telephone exchange. Foster moved, Ottman seconded to approve the Application of Occupancy for West River Telephone Project No. 2015 Lemmon and to authorize Schweitzer as signatory for Perkins County, motion carried.
- ✓ Superintendent Holtgard asked the Commission to consider signing two State Infrastructure Bank (SIB) Initial Project Applications. One application will include 18.727 miles of the Bixby Road (total project estimated cost of \$4,295,506.00) with a loan amount of \$2,673,506.00 and a repayment period of eight years and the other application includes 28 miles of the Bixby Road (total project cost of \$6,589,256.00) with a loan amount of \$4,967,256.00 and a repayment period of 15 years. Foster moved, Ottman seconded to approve the application for the State Infrastructure Bank Initial Project for the 18.727 miles and 28 miles of Bixby Road, motion carried.
- ✓ The Monthly Maintenance and Project Report was presented.
 - The highway crew has been busy graveling and blading.
 - The Highway Department is still waiting on the lease tractors from Dakota Farm Equipment in Lemmon.
 - The crew will begin putting in culverts with the Town of Bison's backhoe. They have agreed to trade backhoe hours for the County's surplus oil distributors.
 - The Railway Street Project has met with some delays due to the weather.
 - Superintendent Holtgard would like to hire two temporary full-time workers to help with the mowing of the road ditches. Ottman moved, Foster seconded to approve the hiring of two temporary full-time workers, motion carried.
 - Discussion was held on the need to prepare a policy book for the Highway Department. Holtgard and Penfield will work together on this project.

PILT Payment

The PILT payment from the US Forest Service in the amount of \$335,913.00 was received. \$167,956.50 will be deposited in the Road and Bridge Fund and \$167,956.50 will be distributed to the schools based on the number of acres in each district.

Health Insurance Quotes

Discussion was held on health insurance. The Commission would like to give the local insurance agents a chance to quote health insurance. Foster moved, Ottman seconded to advertise for health insurance premium quotes to be reviewed at the August meeting, motion carried.

Third Party Reviewer

The Commission received two Letters of Interest/Proposals to perform Professional Energy Services as a 3rd party reviewer of the Johnson Controls Performance Contract for the Perkins County Courthouse.

- Innovative Engineering Solutions, LLC, Sioux Falls, SD - \$2,300.00
- BTU Engineering, Inc, Brookings, SD - \$2,175.00

Foster moved, Ottman seconded to accept BTU Engineering, Inc proposal of \$2,175.00 to serve as a 3rd party reviewer of the Johnson Controls Performance Contract for the Perkins County Courthouse, motion carried.

4-H Memorandum of Understanding

Peter Nielson and Donna Bittiker from SDSU 4-H Office were present via teleconference to discuss Perkins County's plans for the 4-H program. They expressed their appreciation of the great job that Bekah Veal has been performing for the Perkins County 4-H program. The Commissioners stated that they will be sticking with the 4-H Coordinator and not hiring a four year degree applicant. Peter Nielson and Donna Bittiker will travel to Perkins County next month to finalize the Memorandum of Understanding between SDSU and Perkins County.

Budget

Discussion was held on the 2016 budget. Senate Bill 1 allows the County Commission to levy an annual tax as a reserve fund to be accumulated and used for the purpose of maintaining, repairing, constructing and reconstructing roads and bridges. This levy is not to exceed \$1.20 per thousand dollars of taxable value for Perkins County as the total valuation is less than one billion dollars. The Commissioners' consensus was to hold off on this option for additional road revenue.

Discussion was also held on the possibility of creating ambulance districts. This concept will be discussed with the other entities involved.

Claims

The following claims were presented and approved for payment, June payroll: 100,107.66; IRS, fica, 6,782.40; SD Retirement, retirement, 5,262.74; Delta Dental, insurance, 1,284.46; Lincoln Mutual, insurance, 146.88; SDSDBF, insurance, 25,894.32; A&B Business, supplies, 334.08; Agro Equipment Services, repairs, 563.74; Avera Queen Of Peace, prof fees, 61.90; Bank of the West, prof fees, 11.00; Best Western, travel, 510.00; Bison Courier, publishing, 314.44; Bison Economic Development, 2015 subsidy, 15,000.00; Bison Food, supplies, 100.28; Bison Implement, repairs/supplies, 1,513.65; Lynnel Bruemmer, court reporting, 303.00; Bureau of Human Resources, registration, 21.00; Butler Machinery, repairs, 4,899.50; L Carda, spraying, 840.00; CAVA, collection, 135.00; S Chapman, supplies, 59.39; Connecting Point, maintenance, 8,478.00; Current Connection, supplies/maint, 1,063.46; Dakota Auto, repairs, 158.86; Dakota Business, supplies, 47.60; Dakota Feed, supplies, 27.60; Dale's Tire, repairs, 116.25; Veronica Fish, ct reporting, 277.50; Frame Garage, repairs, 500.00; G&O Paper, supplies, 537.65; Grand Electric, utilities, 1,471.16; Hamand Tire, maint, 100.50; S Hardin, witness fees, 152.09; HDR Engineering, contract, 3,061.18; Hersruds, repairs, 99.70; Hills Material, supplies, 5,800.23; John Deere, repairs, 367.88; KS State Bank, equipment, 38,052.53; Lemmon EMT, travel, 744.23; Lodgepole Store, repairs, 31.68; MD Spraying Services, spraying, 780.00; Meade County, E-911, 210.88; Meade County Auditor, jail board, 3,000.00; Napa Auto Parts, repairs, 268.72; Newman Signs, supplies, 217.62; North Central Regional, E-911, 11,703.97; Northern Fire & Safety, maintenance, 141.50; NW Farm & Home, supplies, 242.16; S Penfield, rent, 400.00; PharmChem Inc, supplies, 121.60; Postoffice, box rent, 54.00; Prairie Community Health, rent, 1,680.00; RZ Motors, repairs, 5.43; SBM, maintenance, 20.03; SD DOT, contract, 216.81; Servall Uniform, supplies, 34.37; Stateline Construction, backhoe, 1,876.80; Three Rivers Mental Health, rent, 900.00; Thunder Butte Spraying, spraying, 300.00; Town of Bison, utilities, 207.31; R Veal, registration, 63.00; Verizon Wireless, maintenance, 240.12; VISA, travel, 33.84; West Group, law books, 800.68.

Adjournment

Ottman moved, Foster seconded to adjourn the meeting at 12:32 p.m. The next regular meeting of the Perkins County Commission will be held on Tuesday, August 11, 2015 at 10:00 a.m. at the Perkins County Courthouse.

ATTEST:

APPROVED:

 Sylvia Chapman, Finance Officer

 Mike Schweitzer, Acting Chairman