

**Perkins County Commission  
Regular Meeting**

**Date: October 10, 2017**

**Present: Commissioners Foster, Henderson, Hopfinger, Schweitzer and Carmichael and Finance Officer Chapman**

**Others Present: Shane Penfield, Duane Holtgard, Corina Erickson, Jeanette Kruger, Tracy Hintz, Kelly Serr, Heidi Stevens, Patsy Crow, Jackie VanVactor, Beth Hulm, press**

Call to Order

Chairman Foster called the regular October meeting to order at 10:00 a.m.

Pledge of Allegiance

The Pledge of Allegiance was recited by those in attendance.

Approval of the Agenda

Henderson moved, Carmichael seconded to approve the agenda as presented, motion carried.

Minutes

Schweitzer moved, Carmichael seconded to approve the minutes with the following corrections: Foster Gravel Pit was not one of the gravel pits to be tested and the Lemmon Economic Development was reduced to \$25,000 not \$35,000, motion carried.

Monthly Reports

- ✓ Finance Officer's Account with the Deputy Finance Officer - To the Honorable Board of County Commissioners Perkins County: I hereby submit the following report of my examination of the cash and cash items in the hands of the Deputy Finance Officer of this County as of September 30, 2017, Sylvia Chapman, Finance Officer, Perkins County. Total amount of deposits in banks \$8,632.16, Total amount of actual cash \$200.00; Insured Money Market \$1,838,288.91; Dakota Plains Federal Credit Union membership fee \$10.04; Certificates of Deposit \$500,517.58; Total \$2,347,648.69. The total represents state, county, schools, cities and township funds, which will be transferred to each entity of government after being apportioned.
- ✓ Motor Vehicle fees for the month of September 2017 were reviewed.
- ✓ Register of Deed's fees in the amount of \$2,467.00 were reviewed.
- ✓ Sheriff fees in the amount of \$961.52 were reviewed
- ✓ Longevity increase of .10/hour will be realized for the following employee: C Grimes 10-31.

Highway Superintendent

- ✓ Holtgard presented his monthly project and maintenance report. There were recalls on all four new graders. RDO is installing new parts on them this week. The crew is graveling in northwest part of the County. The crew just finished the first round of mowing and are starting on the final cut. The mining is complete at the Chance pit. The gravel passed all state specifications. The gravel crushers have moved to the Longwood Pit.
- ✓ Holtgard requested permission to obtain his pickups previously approved off the 2018 state bid since he was unable to purchase from the 2017 state due to a shortage of fleet vehicles. Hopfinger moved, Henderson seconded to allow Holtgard to purchase a 2018 Dodge Ram 2500 Class CL Truck ¾ ton 4X4 Regular Cab Long Box pickup contract #17149 at the state bid price of \$26,435 and a 2018 Dodge Ram 2500 Class CL Truck ¾ ton 4X4 Crew Cab Short Box pickup at the state bid price of \$29,293, motion carried.

Resolution 2017-11 BIG Preservation Grant

Schweitzer moved, Hopfinger seconded to approve Resolution 2017-11 "Bridge Improvement Grant Program Resolution Authorizing Submission of Applications", roll call vote: Henderson aye, Hopfinger aye, Schweitzer aye, Carmichael aye and Foster aye, motion carried.

**Resolution 2017-11**

**Bridge Improvement Grant Program**

**Resolution Authorizing Submission of Applications**

*WHEREAS, Perkins County wishes to submit an application for consideration of award for the Bridge Improvement Grant Program:*

**STRUCTURE NUMBER (S) AND LOCATION (S):****SN 53-399-414 – Located 15.9 Miles E and 12.4 Miles South of Bison on Foster Rd**

And WHEREAS, Perkins County certifies that the project(s) are listed in the county's Five-Year County Highway and Bridge Improvement Plan\*;

And WHEREAS, Perkins County agrees to pay the 20% match on the Bridge Improvement Grant funds;

And WHEREAS, Perkins County hereby authorizes the Bridge Improvement Grant application and any required funding commitments.

NOW THEREFORE BE IT RESOLVED: that the South Dakota Department of Transportation be and hereby is requested to accept the attached Bridge Improvement Grant application.

10:45 5-Year Highway Plan Public Hearing

Holtgard presented a revised 5-Year Highway Plan. Schweitzer moved, Hopfinger seconded to approve the 5-Year Highway Plan as presented, motion carried.

County Work Hours

Discussion was held on the county work hours. Pros and cons for four 10-hour days versus five 8-hour days for the highway crew were discussed. No action was taken.

Contingency Transfer

Henderson moved, Hopfinger seconded to do a contingency transfer of \$3,000 into WIC, motion carried.

Request for Lien Release

Henderson moved, Carmichael seconded to leave the lien in place for Walter Gannon, motion carried.

Deed to Robert Peters

Following extensive research, it was found that Perkins County failed to deed Lemmon's 1<sup>st</sup> Addn Blk 3 Lot 8, City of Lemmon, Perkins County, South Dakota to Robert Peters, et ux. Carmichael moved, Schweitzer seconded to prepare a deed from Perkins County to Robert Peters, et ux and to authorize Chairman Rusty Foster as signatory and cause the same to be filed in the Perkins County Register of Deeds, motion carried.

Kelly Serr

- ✓ Sheriff Serr has hired Adam Aus as Deputy Sheriff effective September 13, 2017. He is a certified officer. Schweitzer moved, Carmichael seconded to set his wages at \$17.83 per hour, motion carried.
- ✓ Sheriff Serr shared a 3-minute video on the nationwide fentanyl problem.
- ✓ Discussion was held on the Sheriff's Office activities.

Ordinances

Discussion was held on the sample ordinances shared by the Department of Public Safety. The Commissioners will review the ordinances in readiness for the 1<sup>st</sup> reading to be held at the November 7<sup>th</sup> Commission meeting.

Claims

The following claims were presented and approved for payment, September payroll: 87,965.49; IRS, fica, 7,151.53; SD Retirement, retirement, 5,518.27; Delta Dental, insurance, 1,387.86; Medico Life, insurance, 131.04; Wellmark, insurance, 22,080.26; SDPEF, insurance, 96.00; HRA Reimbursements, 1,141.03; A&B Business, supplies/equipment, 316.14; A+ Repair, repairs, 870.77; Arrowwood Resort, travel, 203.90; Berge's Machine, repairs, 1,844.00; Bison Courier, publishing, 261.15; Bison Food, supplies, 45.68; Bison Grain, supplies, 301.20; Bison Implement, repairs/supplies, 1,404.15; Bootz & Tires, repairs, 243.00; Butler Machinery, repairs, 916.43; L Carda,

prof services, 180.00; Chapman's Electronics, repairs, 619.39; Children's Home Society, travel, 184.24; Crane, Roseland, Melling PC, ct appt atty, 391.50; Current Connection, supplies/maintenance, 1,098.98; Dakota Auto Parts, supplies, 11.50; Dakota Farm Equipment, repairs, 114.87; Dakota Feed & Seed, chemical, 2,298.00; Dakota Herald, publishing, 402.41; Dale's Tire, supplies/repairs, 2,042.44; Deere Credit, lease pymt, 128,483.28; V Fish, ct reporting, 317.50; Fire Counties, blood testing, 300.00; G&P Paper, supplies, 129.10; Grand Electric, utilities, 1,587.56; R Hermann, chemical, 1,047.77; Hills Material, supplies, 2,227.35; Horizon Health, rent, 1,680.00; Jenner Equipment, repairs, 1,407.43; John Deere, repairs, 1,629.23; John's Repair, maintenance, 421.86; L Johnson, chemical, 297.60; M Katterhagen, MH board, 15.00; Kinney Law, ct appt atty, 1,879.38; Lemmon EMT, travel, 357.21; Lewis & Clark, MH physician, 160.00; L Lewno, MH board, 148.96; D Lockwood, MH board, 15.00; Lodgepole Propane, repairs, 249.90; Matheson Tri-Gas, supplies, 34.16; Midwest Radar & Equipment, repairs, 240.00; NAPA Auto, supplies, 633.04; Natl Sheriffs' Assn, dues, 60.00; Northern Fire, maintenance, 102.00; NW Farm & Home, supplies, 16.53; S Penfield, rent, 400.00; Pharmchem Inc, supplies, 25.00; Pitney Bowes, maintenance, 408.54; Premier, Equipment, repairs, 187.00; Ramkota Hotel, travel, 290.97; Runnings, supplies, 14.99; SBM, maintenance, 20.52; D Schaefer, MH ct reporting, 30.00; SD Dept of Health, CHN qtrly/blood testing, 1,680.00; SD DOT, prof fees, 1,755.50; SD Human Services, patient care, 1,203.53; SD Developmental Center, care, 60.00; Servall, supplies, 148.62; Sheehan Mack, repairs, 484.55; Stateline Designs, supplies, 235.84; David Stockert, supplies, 3,500.00; Three Rivers MH, rent, 900.00; Town of Bison, utilities, 210.01; Vanguard Appraisals, maintenance, 700.00; Verizon Wireless, maintenance, 280.07; VISA, travel, 307.20; West Group, lawbooks, 882.75; WR Telephone, utilities, 1,554.34; Yankton County Sheriff, MH fees, 50.00.

#### Adjournment

Chairman Foster adjourned the meeting at 11:50 a.m. The next regular meeting of the Perkins County Commission will be held on Tuesday, November 7, 2017 at 10:00 a.m. at the Perkins County Courthouse.

ATTEST:

APPROVED:

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Sylvia Chapman, Finance Officer

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Rusty Foster, Chairman