

**Perkins County Commission
Regular Meeting**

Date: September 1, 2015

Present: Commissioners Besler, Henderson, Ottman, Schweitzer, Foster, and Finance Officer Chapman

Others Present: Duane Holtgard, Casey Deibert, Shane Penfield, Toby Morris, Michael Hubbard, Kelly Serr, Heidi Stevens, Rownea Gerbracht, Beth Hulm, press

Pledge of Allegiance

The Pledge of Allegiance was recited by those in attendance.

Call to order

Chairman Besler called the meeting to order at 10:03 a.m.

Agenda

- Foster moved, Schweitzer seconded to add "Application for Occupancy on the Right of Way of County Highways" to the agenda, motion carried.
- Ottman moved, Foster seconded to approve the agenda following the addition, motion carried.

Minutes

- Ottman moved, Schweitzer seconded to make the following corrections to the August 11th Commissioner Meeting Minutes: 1) The words *Bank of the West* should be inserted before *Insurance* (Lemmon Branch) will no longer have a local Agent since the agency was sold to an out-of-state company Insurance; 2) under Adjournment, *Foster* seconded the motion to adjourn, motion carried.
- Schweitzer moved, Ottman seconded to approve the minutes following corrections, motion carried.

Monthly Reports

- Finance Officer's Account with the Deputy Finance Officer - To the Honorable Board of County Commissioners Perkins County: I hereby submit the following report of my examination of the cash and cash items in the hands of the Deputy Finance Officer of this County as of August 31, 2015, Sylvia Chapman, Finance Officer, Perkins County. Total amount of deposits in banks \$66,375.54; Total amount of actual cash \$200.00; Insured Money Market \$2,143,620.58; Dakota Plains Federal Credit Union membership fee \$10.04; Certificates of Deposit \$500,257.72; Total \$2,710,463.88. The total represents state, county, schools, cities and township funds, which will be transferred to each entity of government after being apportioned.
- Motor Vehicle fees for the month of August 2015 were reviewed.
- Register of Deed's fees in the amount of \$4,134 were reviewed.
- Sheriff's Fees in the amount of \$631.11 were reviewed.
- Longevity increase of .10 per hour will be realized for the following: S Chapman Sept. 21.

Correspondence

- A letter was received from the Perkins County CFEL. They would like to serve coffee and cookies during Christmas Parade of Trees to encourage the viewing of the trees.
- A letter was received from Prairie Community Health advising the Commission of the intended merger of Horizon Health Care, Inc and Prairie Community, Inc.

Highway Superintendent

- The maintenance crew is busy blading and mowing.
- Discussion was held on the speed limits for the Bixby Road and White Butte Road. Superintendent Holtgard requested that the Commission consider changing the speed limit on those two roads to 65 mph. Foster moved, Henderson seconded to set the speed limit on White Butte Road and Bixby Road to 65 mph, motion carried.
- The speed limit on Railway Street was discussed. Ottman moved, Schweitzer seconded to set the speed limit on Railway Street to 35 mph from Theatre Road to Lemmon City Limits, motion carried. Foster moved, Henderson seconded to set the speed limit from Theatre Road west to the state line at 45 mph, motion carried.
- Superintendent Holtgard would like permission to advertise for bids for chips. Henderson moved, Ottman seconded to authorize Superintendent Holtgard to advertise for bids on chips to be reviewed at the October 13th Commission Meeting, motion carried.
- Superintendent Holtgard will be purchasing used snow equipment for the new motor grader.

- Discussion was held on the State Infrastructure Loan with the State of South Dakota for the Railway Street Reconstruction Project. The State would like reassurance that the County has made provisions for the \$100,000 payment over the next seven years. A line item will be added to the Budget showing payment for the Railway Street under the Road and Bridge Debt Service.
- Discussion was held on the speed limits in construction zones. Schweitzer moved, Henderson seconded to authorize Superintendent Holtgard to set speed limits in County construction zones, motion carried.
- Foster moved, Henderson seconded to rescind the motion *to set the speed limit on White Butte Road and Bixby Road to 65 mph*, motion carried. The topic will be placed on the October 13th Commissioner meeting.
- Henderson moved, Ottman seconded to authorize Chairman Besler as signatory on the Application for Occupancy on the Right of Way of County Highways on Arrowhead Road, Project # T15378, motion carried.

Tax Deed Sale Date

Schweitzer moved, Foster seconded to set October 13th, at 11:00 a.m. for the Perkins County Tax Deed Sale, motion carried.

Kelly Serr PDM Update

Emergency Manager Kelly Serr was present to update the Commission on the Perkins County Pre-Disaster Mitigation Plan.

Courthouse Renovations

Toby Morris and Michael Hubbard were present to review options on the needed courthouse renovations. Before a decision on funding can take place, the Commission needs to decide on the scope of the project. They would like to get input from the courthouse employees prior to making a decision. Schweitzer moved Foster seconded to set the starting time of the October 13th at 9:00 a.m. in order to set the afternoon aside for discussion on the proposed renovation, motion carried.

12:00 – Budget Hearing

The Commission felt the General Fund Budget needs to be reduced as much as possible. Each department was reviewed closely.

- Discussion was held on bringing the GIS budget back to \$20,000 which is the amount of our annual contract. The extra \$1,500 was put in as a precautionary measure. Schweitzer moved, Ottman seconded to reduce the GIS budget \$1,500, motion carried.
- Discussion was held on the personnel portion of the Sheriff's budget. Sheriff Serr further explained the need for another deputy. He suggested reducing the budget to allow for either a partial year or part-time deputy. Henderson moved, Foster seconded to reduce the Sheriff budget by \$25,000, motion carried.
- Henderson moved, Ottman seconded to reduce the Coroner Budget by \$1000, motion carried.
- Ottman moved, Henderson seconded to reduce each of the fire department's subsidy by \$500, motion carried.
- Schweitzer moved, Ottman seconded to reduce the Ambulance work comp budget by \$500, motion carried.
- Ottman moved, Foster seconded to reduce the Domestic Abuse subsidy from \$2,000 to \$1,000, motion carried.
- Foster moved, Ottman seconded to reduce the Lemmon Junior Livestock Show subsidy from \$3,500 to \$3,000, motion carried.
- Foster moved, Ottman seconded to reduce the Perkins County Grandstand Subsidy by \$1,000 making it \$1,500, motion carried.
- Foster moved, Ottman seconded to reduce Arrow Public Transit subsidy by \$500, making it \$7,500, roll call vote: Henderson nay, Ottman aye, Schweitzer nay, Foster aye, Besler aye, motion carried.
- Henderson moved, Foster seconded to reduce the Lemmon Grandstand subsidy from \$2,500 to \$2,000, motion carried.
- Discussion was held on whether the Weed Board Budget could be further reduced. They currently have \$5,000 for prairie dog bait and history shows they haven't spent anything from the budget the last three years. Ottman moved, Schweitzer seconded to reduce the prairie dog bait line item from \$5,000 to \$2,500, motion carried.
- Discussion was held on the Economic Development. Heidi Stevens was asked what the Bison Economic Development has in store for the next year. She stated the organization has no immediate plans; therefore would be willing to bring their budget request down to \$8,000. The Commission urged her to contact them if a project was pending that required additional

funding. Henderson moved, Foster seconded to reduce Bison Economic Development's subsidy from \$15,000 to \$8,000, motion carried.

- Henderson moved, Schweitzer seconded to approve Resolution 2015-10, roll call vote: Ottman aye, Schweitzer aye, Foster aye, Henderson aye, Besler aye, motion carried.

Resolution 2015-10

ADOPTION OF ANNUAL BUDGET FOR PERKINS COUNTY SOUTH DAKOTA

WHEREAS, (7-21-5 THRU 13), SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all its institutions and agencies for such fiscal year and,

WHEREAS, the Board of County of Commissioners did prepare a Provisional Budget and cause the same to be published by law, and

WHEREAS, due and legal notice has been given of the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, eliminations and additions have been made thereto;

NOW THEREFORE BE IT RESOLVED, That such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, SHALL BE APPROVED AND ADOPTED AS THE ANNUAL BUDGET OF THE APPROPRIATIONS AND EXPENDITURES FOR PERKINS COUNTY, South Dakota and its institutions and agencies for calendar year beginning January 1, 2016 and ending December 31, 2016 and the same is hereby approved and adopted by the Board of County Commissioners of Perkins County, South Dakota this 1st day of September, 2015. This Annual Budget so adopted is available for public inspection during normal business hours at the office of the County Finance Officer, Perkins County, South Dakota. The accompanying taxes are levied by Perkins County for year January 1, 2016 through December 31, 2016.

COUNTY TAX LEVIES	LEVY IN DOLLARS	\$/s/1,000
General County Purposes	\$1,591,330	2.919
Secondary Road	\$ 111,556	.691

Claims

The following claims were presented and approved for payment, August payroll: 96,600.55; IRS, fica, 6,551.38; SD Retirement, retirement, 5,123.37; Delta Dental, insurance, 1,284.46; Lincoln Mutual, insurance, 146.88; SDSDBF, insurance, 25,894.32; A&B Business, supplies, 51.93; Hayland Bishop, painting, 5,650.00; Bison Courier, publishing, 527.31; Bison Food, supplies, 67.89; Bison Grain, supplies, 156.75; Bison Implement, supplies, 1,947.14; Bobbarker, supplies, 129.43; Lynnel Bruemmer, crt reporting, 40.40; BTU Engineering, building audit, 1,975.00; Butler Machinery, repairs, 1,546.35; L Carda, spraying, 192.50; Chapman's Electronics, maintenance, 1,940.72; D Cody, MH board, 15.00; Contractors Supply, supplies, 47.40; Current Connection, supplies/equipment, 1,634.43; Dakota Farm Equipment, repairs, 323.87; Dakota Feed & Seed, chemical, 7,260.00; Dakota Fluid Power, repairs, 48.46; Eagle Nest Ranch, chemical rebate, 1,155.39; Joseph Ellingson, Atty, ct appt atty, 795.10; Fedex, postage, 11.30; Veronica Fish, ct reporting, 318.70; G&O Paper, supplies, 273.20; Gall's LLC, supplies, 41.45; KCH Law, MH ct appt atty, 130.59; L Lewno, MH board, 150.49; Lodgepole Creek Ranch, chemical, 867.45; Lodgepole Fire Dept, subsidy/insurance, 7,447.00; MD Spraying, spraying, 360.00; Meade Co Auditor, jail board, 720.00; Meadow Fire Dept, subsidy, 4,500.00; NAPA Auto Parts, supplies, 27.19; Northern Fire & Safety, maintenance, 62.00; S Penfield, rent, 400.00; Penor's Texaco, repairs, 23.75; Perkins County Ambulance, mileage, 1,329.13; Phil's Paint & Body, maintenance, 120.00; Rapid City Finance Office, blood testing, 35.00; SBM, maintenance, 23.21; SD Counties, reg fees, 825.00; SD DOT, prof fees, 3,412.19; SDEMA, dues, 40.00; SD Sheriff's Assn, registration, 85.00; Servall Uniform, supplies, 34.37; Sheehan Mack Sales, repairs, 863.67; Stateline Construction, repairs, 979.20; K Swanda, MH board, 15.00; Tennant's Auto, maintenance, 54.61; Town of Bison, utilities, 206.94; Trail King Industries, repairs, 77.41; Vanguard Appraisals, maintenance, 7,773.00; R Veal, supplies, 177.12; West Group, law books, 800.68; Yankton Co Sheriff, sheriff fees, 25.00.

Adjournment

Henderson moved, Ottman seconded to adjourn the meeting at 2:47 p.m. The next regular meeting of the Perkins County Commissioners will be October 13, 2015 at **9:00 a.m.** at the Perkins County Courthouse.

ATTEST:

APPROVED:

Sylvia Chapman, Finance Officer

Brad W. Besler, Chairman