

**Perkins County Commission
Regular Meeting**

Date: December 11, 2018

**Present: Commissioners: Foster, Henderson, Schweitzer and Carmichael and Finance Officer Chapman
Others present: Shane Penfield, Duane Holtgard, Corina Molnar, Kelly Serr, Abby Landphere, Jason Hanson, Dale Ludens, Gayle Ludens, Richard Morent, Susan Yost, Jay C. Virgire
Absent: Commissioner Hopfinger**

Call to Order

Chairman Foster called the December regular meeting to order at 10:00 a.m.

Pledge of Allegiance

The Pledge of Allegiance was recited by those in attendance.

Approval of the Agenda

Schweitzer moved, Henderson seconded to approve that agenda as presented, motion carried.

Minutes

Carmichael moved, Henderson seconded to approve the minutes of the November 7th Commission Meeting, motion carried.

Monthly Reports

- ✓ Finance Officer's Account with the Deputy Finance Officer - To the Honorable Board of County Commissioners Perkins County: I hereby submit the following report of my examination of the cash and cash items in the hands of the Deputy Finance Officer of this County as of November 30, 2018, Sylvia Chapman, Finance Officer, Perkins County. Total amount of deposits in banks 2,885,465.88, Total amount of actual cash \$200.00; Dakota Plains Federal Credit Union \$101,519.34; Certificates of Deposit \$400,000.00; Total \$3,387,185.22. The total represents state, county, schools, cities and township funds, which will be transferred to each entity of government after being apportioned.
- ✓ Sheriff's Fees in the amount of \$571.26 were reviewed.
- ✓ Motor Vehicle fees for the month of November 2018 were reviewed.
- ✓ Register of Deeds fees in the amount of \$3,401.00 were reviewed.

Resolution 2018-8 Plat of Lot 19 of the Johnson Addition

Henderson moved, Schweitzer seconded to introduce and approve Resolution 2018-8 Plat of Lot 19 of the Johnson Addition, roll call vote: Schweitzer aye, Carmichael aye, Henderson aye, Foster aye, motion carried.

**Resolution 2018-8
Plat of Lot 19
Of the Johnson Addition
To Perkins County, South Dakota
Located in NE1/2NE1/4 of Section 33
Township 21 North, Range 15 East of the B.H.M.
Perkins County, South Dakota**

Be it resolved by the County Commission of Perkins County, South Dakota that the Plat of Lot 19 of the Johnson Addition to Perkins County, South Dakota as located in NE1/2NE1/4 of Section 33, Township 21, Range 15 East of the B.H.M., Perkins County South Dakota having been examined, is hereby approved in accordance with the provisions of South Dakota Compiled Law, Chapter 11-3, and any amendments thereof.

Resolution 2018-9 Plat of Lot 1 of the Ellingson Addition

Carmichael moved, Schweitzer seconded to introduce and approve Resolution 2018-9 Plat of Lot 1 of the Ellingson Addition, roll call vote: Carmichael aye, Henderson aye, Schweitzer aye, Foster aye, motion carried.

**Resolution 2018-8
Plat of Lot 1
Of the Ellingson Addition
To Perkins County, South Dakota
Located in SW1/4 of Section 19
Township 19 North, Range 15 East of the B.H.M.
Perkins County, South Dakota**

Be it resolved by the County Commission of Perkins County, South Dakota that the Plat of Lot 1 of the Ellingson Addition to Perkins County, South Dakota as located in SW1/4 of Section 19, Township 19, Range

15 East of the B.H.M., Perkins County South Dakota having been examined, is hereby approved in accordance with the provisions of South Dakota Compiled Law, Chapter 11-3, and any amendments thereof.

Special Meeting Date Set

Schweitzer moved, Henderson seconded to set a special meeting for year-end business at 10:00 a.m. on Thursday, December 27, 2018, motion carried.

Highway Superintendent

- ✓ Superintendent Holtgard gave his Monthly Project & Maintenance Report. They have had five blades running. The crew has changed to five 8-hour days.
- ✓ Holtgard has received the new mower lease contract from John Deere. The price has come down on the lease agreement. Schweitzer moved, Henderson seconded to authorize the lease agreement with John Deere, motion carried.

10:30 a.m. Moreau River Bridge BRF 6167(00)17-1 PCN 06HK Bid Opening

Schweitzer moved, Carmichael seconded to open bids on the Bridge Deck Polymer Chip Seal, Concrete Repair and Grider Post Tensioning at 10:30 a.m. and on the Theatre Road Reconstruction at 10:40 a.m., motion carried.

Bids were open on the Moreau River Bridge Repair:

	<u>Base</u>	<u>Alternate 1</u>	<u>Alternate 2</u>	<u>Base & Alt 1</u>	<u>Base & Alt 2</u>	<u>Base & Alt 1 & 2</u>
Corr Construction Services Inc.	\$211,123.60	\$91,376.00	\$141,600.00	\$302,499.60	\$352,723.60	\$444,099.60
SFC Civil Constructors	\$385,174.10	\$156,493.50	\$250,400.00	\$541,667.60	\$635,574.10	\$792,067.60
PCI Roads, LLC	\$250,353.63	\$148,988.05	\$274,423.00	\$399,341.68	\$524,776.63	\$673,764.68
JV Bailey Co. Inc.	\$161,485.20	\$86,154.50	\$346,640.00	\$247,639.70	\$508,125.20	\$594,279.70

Schweitzer moved, Carmichael seconded to accept the low bid for the Base project and Alternate 1 & 2 in the amount of \$444,099.60 from Corr Construction Services, Inc. pending verification of the bids, motion carried.

Bids were opened on the Theatre Road Reconstruction:

Jensen Rock & Sand Inc	\$ 411,505.00
Bituminous Paving Inc	\$ 338,868.00
Sacrison Paving	\$ 393,939.00
Anderson Western, Inc	\$ 327,555.10
Northern Improvement Co	\$ 657,077.40

Carmichael moved, Schweitzer seconded to accept the low bid for the Theater Road Asphalt Paving from Anderson Western, Inc in the amount of \$327,555.10 pending verification of the bids, motion carried.

Bison Ambulance Board

Abby Landphere is the chairman of the Bison Ambulance Board. She was present to update the board on their progress. The Commission encourage the group to pursue forming their own entity.

Holiday Policy

Discussion was held on the Perkins County holiday policy. The consensus of the Commission was to leave the policy as it is written. The courthouse will be closed on December 24th & 25th, 31st and January 1st.

Executive Session

Henderson moved, Carmichael seconded to go into Executive Session 11:50 a.m., motion carried. Chairman Foster declared the Commission out of Executive Session at 11:55 a.m.

Bison Grain Abatement

Bison Grain has submitted a rebate for taxes from the last four years. There was an error in assessment which caused an over-valuation. Carmichael moved, Henderson seconded to grant the abatement for Bison Grain on Unplatted Parts #2, Outlet 27X Tract A lot 2 Building Only in the amount of \$14,503.21, motion carried.

Bid Copy Machine

Schweitzer moved, Henderson seconded to take bids for a new copy machine for the courthouse, motion carried.

Bonuses

Schweitzer moved, Carmichael seconded to grant bonuses in the amount of \$350.00 to full time employees, \$50.00 for jailers and \$175.00 for permanent part-time, motion carried.

Highway Department Transfer

Henderson seconded, Schweitzer seconded to transfer the \$125,000 budgeted amount from the general fund to the road & bridge fund, motion carried.

HLS Auto-Supplement

Henderson moved, Carmichael seconded to accept the HLS grant in the amount of \$3699.00 and to auto-supplement 101-211-426.29, motion carried.

GIS Option

DOE Corina Molnar requested the purchase of a new option from Beacon Schneider Corp which would transfer sales from CAMA to the GIS site. There is a one-time cost of \$1,000.00. Henderson moved, Schweitzer seconded to purchase the GIS option from Beacon Schneider Corp. for sales information for a one-time fee of \$1000, motion carried.

Claims

The following claims were presented and approved for payment: November payroll: \$78,852.34; IRS, fica, 7,128.25; SD Retirement, retirement, 5,689.68; Delta Dental, insurance, 1,387.86; Medico Life, insurance, \$123.12; Wellmark, insurance, 25,295.87, SDPEF, insurance, 99.00; HRA reimbursements, \$8594.09; A+ Repair, repairs, 575.00; American Sol for Bus, supplies, 254.77; A Hill, MH board, 323.07; BH Family Practice, Jail medical, 134.00; Bison Courier, publishing, 634.58; Bison Food, supplies, 7.26; Bison Grain, supplies, 343.32; Bison Implement, repairs & supplies, 546.27; Brosz Engineering, prof fees, 13,885.00; Butler Machine, supplies, 1,773.02; CAVA, fees, 140.00; Clinical Lab of Black Hills, prof fees, 1,646.00; Crane Roseland Melling PC, court appt attorney, 706.20; Current Connection, supplies & maintenance, 1,053.64; Dakota Auto, maintenance, 66.62; Dakota Herald, publishing/subscription, 214.70; Dales Tires, supplies, 2,832.00; Days Inns, Travel, 61.49; City of Mobridge, 911 fees, 11,189.09; Eagle Nest, chemical rebate, 145.92; T Ellingson, prof fee, 50.00; ES&S, election supplies, 3,146.93; FedEx, postage, 12.65; Five Counties, prof fees, 100.00; G & O Paper, supplies, 401.55; Gall's Inc, supplies, 23.98; Elston Geib, prof fees, 1,646.00; T Gossman, chemical rebate, 59.52; Gov't Forms, supplies, 255.59; Grand Electric, utilities, 2,026.07; Hamand Tires, Maintenance, 327.00; Jenner Equipment, repairs, 3,077.88; John Deere, repairs, 12,395.55; B Kolb, chemical rebate, 59.52; City of Lemmon, fuel, 1,399.65; Lemmon EMT, subsidy, 808.23; Lodgpole Propane, utilites, 3,615.59; Meade Co Aud, 911 fees, 229.25; Meade Co Auditor, jail board, 12,480.00; Motorola, Equipment, 3,413.90; Nelson Law, court appt attorney, 460.60; NW Farm & Home, supplies, 212.93; S Penfield, rent, 400.00; Pennington Co., Prisoner Transportation, 174.00; PC Cons District, trees, 956.25; PharmChem, testing, 113.70; Pitney Bowes, supplies, 356.97; Pitney Bowes Reserve Acct, postage, 3,000.00; Ramkota, travel, 192.00; Rapid Fire Protection, maintenance, 215.00; RCR Hospital, jail medical, 714.65; Runnings, supplies, 447.25; SBM, supplies, 34.49; SD Developmental Center, subsidy, 60.00; SD Public Health, prof fees, 280.00; SDML, work comp, 31,360.00; Servall, supplies, 53.87; Shopko, jail meds, 80.98; Site Works, prof fees, 187,062.30; Town of Bison, utilities, 204.14; Trans Source, repairs, 511.40; Verizon, maintenance, 280.30; VISA, postage/supplies/travel, 183.77; VISA FO, utilities/equipment, 488.02; West Group, law books, 936.51; Western SD Senior Services, subsidy, 3,000.00; WR Telephone, utilities, 1449.61.

Adjournment

Chairman Foster declared the meeting adjourned at 12:37 p.m. The next regular meeting will be held on Tuesday, January 8, 2019 at 10:00 a.m. at the Perkins County Courthouse. A special meeting will be held on Thursday December 27, 2018 at 10:00 a.m.

ATTEST:

APPROVED:

 Sylvia Chapman, Finance Officer

 Rusty Foster, Chairman