

**Perkins County Commission
Regular Meeting**

Date: April 9, 2019

Present: Commissioners Carmichael, Foster, Hopfinger, Schweitzer and Henderson, and Finance Officer Chapman

Others present: Shane Penfield, Duane Holtgard, Corina Molnar, Kelly Serr, Beau Riopel

Call to Order

The regular meeting of the Perkins County Commission was called to order by Chairman Carmichael at 10:00 a.m. on Tuesday, April 9, 2019 at the Perkins County Courthouse.

Approval of the Agenda

Foster moved, Hopfinger seconded to approve the agenda as presented, motion carried.

Approval of the Minutes

Foster moved, Schweitzer seconded to approve the minutes following correction of the Finance report as follows: *Total amount of deposits in Dacotah Bank \$2,160,634.16; Total amount of actual cash \$200.00; Dakota Plains Federal Credit Union \$101,544.93; Certificates of Deposit \$400,000.00 Total \$2,662,379.09*, motion carried.

Monthly Reports

- ✓ Finance Officer's Account with the Deputy Finance Officer - To the Honorable Board of County Commissioners Perkins County: I hereby submit the following report of my examination of the cash and cash items in the hands of the Deputy Finance Officer of this County as of March 31, 2019, Sylvia Chapman, Finance Officer, Perkins County. Total amount of deposits in Dacotah Bank \$1,945,075.96, Total amount of actual cash \$200.00; Dakota Plains Federal Credit Union: \$101,544.93; Certificates of Deposit \$400,000.00; Total \$2,446,820.89. The total represents state, county, schools, cities and township funds, which will be transferred to each entity of government after being apportioned.
- ✓ Sheriff's Fees in the amount of \$288.00 were reviewed.
- ✓ Motor Vehicle fees for the month of March 2019 were reviewed.
- ✓ Register of Deed's fees in the amount of \$1,787.50 were reviewed.
- ✓ Longevity increase of .10/hour will be realized for the following: M Giesler 4-26, J Bachand 5-3.

Highway Superintendent

- ✓ Superintendent Holtgard gave his Monthly Project and Maintenance Report.
- ✓ A lease agreement for mowing tractors with Goose Implement has been completed.
- ✓ Perkins County has received a partial payment of \$242,920.37 of the \$400,000 Community Access Grant for Theatre Road.
- ✓ A Striping Agreement was received from SD DOT for 2019. Schweitzer moved, Henderson seconded to enter into an Agreement to Provide for the Striping and Continuing Maintenance of County Roads Within Perkins County and to authorize Chairman Carmichael as signatory, motion carried.
- ✓ Holtgard would like the Commission to consider leasing a loader. Lease quotes were received from Butler Cat and RDO John Deere. It was the consensus of the Commission to further review the quotes and decide at the May 7th Commission Meeting.
- ✓ Holtgard requested permission to advertise for two summer help positions. Foster moved, Hopfinger seconded to authorize Superintendent Holtgard to advertise for two summer help positions, motion carried.
- ✓ Superintendent Duane Holtgard presented his letter of resignation effective May 31, 2019. Foster moved Schweitzer seconded to accept the letter of resignation of Duane Holtgard and to thank him for his service to Perkins County, motion carried.
- ✓ Henderson moved, Schweitzer seconded to advertise for the position of Highway Superintendent, motion carried.

Resolution 2019-2

Foster moved, Hopfinger seconded to approve Resolution 2019-2 Bridge Reinspection Program Resolution For Use With SDDOT Retainer Contracts, roll call vote: Foster aye, Hopfinger aye, Schweitzer aye, Henderson aye, Carmichael aye, motion carried.

**Resolution 2019-2
Bridge Reinspection
Program Resolution
For Use With SDDOT Retainer Contracts**

WHEREAS, Title 23, Section 151, United States Code and Title 23, Part 650, Subpart C, Code of Federal Regulations, requires initial inspection of all bridges and reinspection at intervals not to exceed two years with the exception of reinforced concrete box culverts that meet specific criteria. These culverts are re-inspected at intervals not to exceed four years.

THEREFORE, Perkins County is desirous of participating in the Bridge Inspection Program using Bridge Replacement funds.

The County requests SDDOT to hire Brosz Engineers, Inc (Consulting Engineers) for the inspection work. SDDOT will secure federal approvals, make payments to the Consulting Engineer for inspection services rendered, and bill the County for 20% of the cost. The County will be responsible for the required 20% matching funds.

Director of Equalization Review

The Commission conducted a review of the Director of Equalization. The Commission thanked DOE Corina Molnar for her professionalism and gave her a favorable review.

Boiler Repair

Foster moved, Schweitzer seconded to approve the proposal from Johnson Controls for the repair of the boiler in the amount of \$5,283.63, motion carried.

Resolution 2019-3

Henderson Moved, Foster seconded to introduce and approve Resolution 2019-3 Resolution for Declaration of Emergency/Disaster, roll call vote: Hopfinger aye, Schweitzer aye, Henderson aye, Foster aye, Carmichael aye, motion carried.

**Resolution 2019-3
RESOLUTION FOR DECLARATION OF
EMERGENCY/DISASTER**

WHEREAS, Perkins County, South Dakota, has suffered damage, brought on by a severe winter storm that brought us rain, snow and damaging wind, on the date beginning March 13, 2019, and

WHEREAS, Perkins County has committed available resources and taken all possible actions within the jurisdictional boundaries to combat and to alleviate the emergency/disaster and local resources are not adequate to cope with the situation, and

WHEREAS, Perkins County continues to deal with the resulting flood and flood damage, and

NOW, THEREFORE, BE IT RESOLVED that Perkins County Board of County Commissioners for, and on behalf of the citizens of Perkins County, request the Governor of the State of South Dakota to petition the President of the United States to declare Perkins County, South Dakota an emergency/disaster area.

Sheriff Training Opportunity

Sheriff Serr shared a training opportunity for a deputy sheriff with the Commission. The Drug and Financial Fraud Interdiction Training will be the week of April 29th. There is minimal cost associated with the training.

Bison Country Club Liquor License Renewal

Foster moved, Henderson seconded to renew the Bison Country Club On-Sale Liquor License #RL-5825, motion carried.

Energize

Foster moved, Henderson seconded to pay the registration for Commissioners and Officials who would like to attend the Energize Conference.

Out-of-State Title Fee

Hopfinger moved, Foster seconded to implement an Out-of-State Title \$25.00 transaction fee to be retained at the county level, motion carried.

Claims

The following claims were presented and approved for payment, March payroll: 86,829.80; IRS, fica, 8,524.58; SD Retirement, retirement, 6,821.26; Delta Dental, insurance, 1,387.86; Medico Life, insurance, 123.12; Wellmark, insurance, 24,194.55; SDPEF, insurance, 99.00; HRA Reimbursements, 237.50; Axon Enterprise, Inc, equipment/supplies, 7,305.00; Black Hills Family Practice, jail meds, 318.08; Bison Courier, publishing, 367.29; Bison Grain, supplies, 152.16; Bison Implement, supplies/repairs, 1,763.31; BH Oral & Maxillofacial Surgery, jail meds, 320.35; Bob Barker Co, supplies, 82.17; Bootz & Tire, repairs, 711.00; Brosz Engineering, prof fees, 9,495.00; Butler Machinery, repairs, 3,870.64; Corr Construction Services, RB contracts, 108,768.60; Corson Co Auditor, travel, 125.11; County Drug, jail meds, 278.01; Current Connection, maint/supplies, 3,049.79; Dakota Feed & Seed, chemical, 29,816.50; Dakota Herald, publishing/subscription, 690.61; Dakota Lodge, travel, 110.00; Dale's Tire, repairs, 4,432.96; Dewey Ertz, Ed D, ct evaluation, 2,100.00; E-911, surcharge, 8,053.89; EMC Insurance, insurance, 867.00; Fedex, postage, 24.42; G&O Paper, supplies, 264.80; Govt Forms & Supplies, supplies, 152.35; Grand Electric, utilities/supplies, 2,290.55; Hamand Tire, maintenance, 108.00; Horizon Health Care, rent, 1,680.00; IGrow, registration, 75.00; Jenner Equipment, repairs, 214.41; John Deere Financial, repairs/suppl, 4,896.40; Lar-Jo's, supplies, 1,320.42; Lemmon EMT, mileage, 807.75; Lodgepole Store, propane, 1,950.13; Meade County Auditor, jail board/surcharge, 6,647.14; S Penfield, rent, 400.00; Pennington Co State's Atty, MH atty, 215.00; Perkins Co Ambulance, mileage, 408.78; Pharmchem Inc, testing, 199.85; Phil's Paint & Body, repairs, 200.00; Pitney Bowes, maintenance, 408.54; Print Shop, supplies, 480.00; Qualified Presort Service, prof services, 1,687.67; Regional Health Network, jail meds, 20.06; Rosenau Enterprises, road repairs, 5,686.50; Rushmore Communications, equipment, 8,763.20; SBM, maintenance, 59.24; SD Developmental Center, subsidy, 60.00; SD Narcotics Officers, registration, 100.00; SD Public Health Lab, blood testing, 40.00; SDML Workers, work comp, 256.00; SD Sheriff's Assn, registration, 85.00; SDVSOA, dues, 50.00; Servall, supplies, 106.52; State 4-H Office, registration, 20.00; Tennant's Auto Center, maintenance, 530.11; Town of Bison, utilities, 219.88; Trans Source, repairs, 62.17; Visa, travel, 183.47; Visa, faxage/supplies, 220.53; West Group, lawbooks, 1,873.02; West River Telephone, utilities, 1,425.27.

Adjournment

There being no further business to come before the Commission, Chairman Carmichael declared the meeting adjourned at 12:20 p.m. The next meeting of the Perkins County Commission will be Tuesday May 7, 2019 at 10:00 a.m. in the Perkins County Commissioner Room.

ATTEST:

APPROVED:

 Sylvia Chapman, Finance Officer

 Kyle Carmichael, Chairman