

**Perkins County Commission  
Regular Meeting**

**Date: December 9, 2014**

**Present: Commissioners Besler, Henderson, Ottman, Schweitzer and Foster and Finance Officer Chapman**

**Others Present: Shane Penfield, Casey Deibert, Heidi Stevens, Duane Holtgard, Rownea Gerbracht, Kelly Serr, Malcolm McKillop, Ida Sander, Greg Fried, Udo Lyngby-Cox, Darlene Lockert, Tamara Buer, Patsy Crow, Beth Hulm, press**

Pledge of Allegiance

The Pledge of Allegiance was recited.

Call to Order

Chairman Besler called the meeting to order at 10:00 a.m.

Approval of Agenda

Ottman moved, Foster seconded to approve the agenda as presented, motion carried.

Approval of Minutes

Foster moved, Schweitzer seconded to approve the minutes of the November 9<sup>th</sup> and November 27<sup>th</sup> teleconference meetings, motion carried.

Monthly Reports

- Finance Officer's Account with the Deputy Finance Officer - To the Honorable Board of County Commissioners Perkins County: I hereby submit the following report of my examination of the cash and cash items in the hands of the Deputy Finance Officer of this County as of November 30, 2014, Sylvia Chapman, Finance Officer, Perkins County. Total amount of deposits in banks \$71,410.80, Total amount of actual cash \$150.69; Insured Money Market \$2,592,383.01; Dakota Plains Federal Credit Union membership fee \$10.04; Certificates of Deposit \$500,223.12; Total \$3,164,177.66. The total represents state, county, schools, cities and township funds, which will be transferred to each entity of government after being apportioned.
- Sheriff's Fees in the amount of \$401.36 were reviewed.
- Sheriff car logs were reviewed.
- Motor Vehicle fees for the month of November, 2014 were reviewed.
- Register of Deed's fees in the amount of \$4,786.00 were reviewed.
- Longevity increase of .10/hour will be realized for the following: for J Kruger Nov 28; K Chapman Dec 1.

CPR & AED Training

Heidi Stevens was present to request the County purchase new AED pads and barrier masks for use in CPR. Schweitzer moved, Henderson seconded to approve purchase of new AED pads and six barrier masks, motion carried.

Abatement Request

Henderson moved, Foster seconded to abate the retired file #16024 in the amount of \$243.40, motion carried.

Tax Refund Request

Schweitzer moved, Ottman seconded to approve the tax refund request in the amount of \$289.48 for Dave & Rhonda Lensegrav for Mobile Home on Real Estate that was moved out of the County in October of 2010, motion carried.

Set End of Year Meeting Date

Ottman moved, Henderson seconded to set December 30, 2014 at 10:00 a.m. as the last meeting of the year, motion carried.

Smoky's Liquor License

Ottman moved, Schweitzer seconded to approve the renewal of On-Sale Liquor License #RL-7800 for Smoky's Bar & Grill, motion carried.

Snow Day Policy

Discussion was held on the Snow Day Policy. Finance Officer Chapman will work on a policy change which will be brought back for Commission approval at the next meeting.

Clerk of Courts Grant

Trish Peck, Perkins County Clerk of Courts, asked the County to approve matching grant money to enhance the security system for the Clerk of Court's office. Henderson moved, Foster seconded to direct a letter of request to the State Court Administrator for a matching fund grant for the Perkins County Clerk of Courts office for security enhancements, motion carried.

Bonus

Foster moved, Schweitzer seconded to grant bonuses in the amount of \$350.00 to full time employees, \$50.00 for jailers and \$175.00 for permanent part-time, motion carried.

Rownea Gerbracht – Staff

Director of Equalization Rownea Gerbracht convened to the Commission that BreAnn Nelson has completed her probation period and is doing a good job. She would like to have her begin her training. Schweitzer moved, Ottman seconded to authorize the hourly wage of \$13.21 for BreAnn Nelson, effective December 9, 2014, motion carried.

Contingency Transfers

Foster moved, Henderson seconded to approve the following contingency transfers: 101-111-422 - \$2000; 101-161-422 - \$4000; 101-213-422 - \$2000; 101-421-411 - \$1000 and 101-421-424 - \$1000, motion carried.

Highway

- ✓ Superintendent Holtgard went over the Highway Project and Maintenance Report. The crew is doing spot mowing and graveling. The bridge projects are progressing.
- ✓ Holtgard would like to keep the two temporary full-time people on board for the time being and would like to increase their wage to \$14.00 per hour. Ottman moved, Henderson seconded to increase Julie Bachand's and Matthew Drake Butsavage's wage to \$14.00 per hour effective December 9, 2014, motion carried.
- ✓ Holtgard would like to purchase a new pickup off the State bid. Schweitzer moved, Ottman seconded to authorize Holtgard to research the purchase of a new pickup off the state bid, motion carried.
- ✓ Holtgard would like to purchase an all-drive road grader. Beadle County currently has an open bid for a Caterpillar. Foster moved, Henderson seconded to piggy back off the Beadle County bid for a 2015 Caterpillar 140M3AWDM Motor Grader in the amount of \$279,799.00, motion carried.
- ✓ Udo Lyngby-Cox presented the Commission with information on the Walk'n Roll Packer Roller which is used when blading gravel roads. This packer roller packs and seals the gravel after blading to prevent the "loose gravel" condition. Foster moved, Henderson to purchase the WR 75-3 Walk'n Roll Packer Roller SN# WRC14962 for \$20,390.00, motion carried.

Health Insurance

- ✓ Malcolm McKillop returned to the Commission with numbers for health insurance quotes for a newly developed South Dakota Public Entity Fund health insurance. The rates came in lower than SDSDBF's projected increase.
- ✓ Greg Fried was present to give the Commission quotes for group insurance through Farm Bureau.
- ✓ Schweitzer moved, Henderson seconded to approve Resolution 2014-12 "Resolution of Approval of Governmental Risk Retention that the Perkins County Board of Commissioners, having determined that it is in the best interest of the County to join together with other counties or governmental entities to provide for joint purchases and risk retention of certain employee health benefit programs liability exposures

experienced by the County, acting pursuant to the authority of SDCL ch. 1-24 and SDCL 7-18-8, that the Board of Commissioners do now hereby approve and adopt the South Dakota Public Entity Joint Powers Agreement and Bylaws, and Participation Agreement attached hereto and hereby authorize the County Finance Officer, as the County's representative, to execute such Agreements as necessary to participate in a Health Benefits Plan with other counties on behalf of the County and to thereafter serve as the member on the South Dakota Public Entity Fund Board of Trustees as this County's member representative, roll call vote: Henderson aye, Ottman aye, Schweitzer aye, Foster aye, Besler aye, motion carried.

- ✓ Henderson moved, Foster seconded to appoint Greg Fried as Perkins County's co-agent for the South Dakota Public Entity Fund, roll call: Ottman aye, Schweitzer aye, Foster aye, Henderson aye, Besler aye, motion carried.

#### Kelly Serr

- ✓ Foster moved, Ottman seconded to recognize Antonio Garcia's completion of standards and set his base wage at \$16.83 per hour, motion carried.
- ✓ Walworth County has sent notice that they will be raising the fee that is charged to hold adult prisoners. Walworth County has also invited Perkins County to participate in a regional jail study.
- ✓ Discussion was held on the maintenance of the generator. Serr will visit with Holtgard concerning the maintenance.
- ✓ The 2015 budget has allowed for the purchase of a new sheriff's vehicle and the City of Lemmon has agreed to provide an additional \$22,000 towards the purchase of a second vehicle. He would like to purchase 2 sheriff vehicles. Henderson moved, Foster seconded to allow Sheriff Serr to purchase the following vehicles for the Sheriff's Office using state vehicle contract #16677: Two 2015 Ford Police Utility Interceptor from Lamb Motor Company of Onida, South Dakota in the amount of \$55,664.00, motion carried.
- ✓ 2012 HLS Grant – Foster moved, Ottman seconded to purchase the following UTV vehicle for the Sheriff's Office using Custer County, South Dakota bid of November 5, 2014: One 2015 Can-Am Commander 1000 Max XT 4 Seat UTV from Rice Honda Suzuki of Rapid City, South Dakota in the amount of \$26,210.35, motion carried.
- ✓ Henderson moved, Foster seconded to purchase the following trailer for the Sheriff's Office using Custer County South Dakota Quote #1416243902 of November 5, 2014: One Transport Trailer Model TST7X16WT2 from Rice Honda Suzuki of Rapid City, South Dakota in the amount of \$7,004.00, motion carried.

#### Claims

The following claims were presented and approved for payment, November payroll: 81,149.84; IRS, fica, 6,207.96; SD Retirement, retirement, 5,168.72; Delta Dental, insurance, 1,287.56; Lincoln Mutual, insurance, 159.84; SDSDBF, insurance, 21,707.78; A&B Business, supplies, 643.51; Alegiant Emergency, EM supplies, 4,000.00; Avera Queen of Peace, fees, 61.90; Best Western, travel, 268.78; Bison Courier, publishing, 149.39; Bison Food, supplies, 172.62; Bison Grain, supplies, 76.98; Bison Implement, supplies/maint, 3,164.31; BL Contracting, road repairs, 47,244.31; Boom Concrete, supplies, 620.00; Butler Machinery, repairs, 3,607.71; Chapman's Electronic, repairs, 4,253.59; Clinical Lab of BH, prof services, 1,590.00; Crane, Roseland, Hardy, ct appt atty, 403.55; Current Connection, supplies/equipment, maint, 2,458.93; Dakota Auto Parts, repairs, 87.75; Dakota Business, supplies, 24.09; Dale's Tire, maint/repairs, 1,575.84; EMC Insurance, premium, 58.00; ES&S, supplies, 2,459.30; G&O Paper, supplies, 316.05; R Gerbracht, supplies, 73.93; Grand Electric, utilities/repairs, 1,454.00; Hamand Tire, maintenance, 203.00; G Hendricks, chemical rebate, 130.62; Infinity Printing, supplies, 232.00; G Karels, travel, 52.00; Lawson Products, supplies, 142.70; Lemmon IGA, supplies, 55.88; Lewis & Clark BHS, MH board, 160.00; Live Inc, MH subsidy, 1,500.00; Lodgepole Store, propane, 2,010.45; Matheson Tri-Gas Inc, supplies, 76.18; McLeod's Printing, supplies, 623.64; Meade County, jail board, 605.00; Mikelson Law Office, ct appt atty, 214.27; NACO, dues, 450.00; Newman Signs, supplies, 158.25; Northern Truck Equipment, repairs, 1,222.82; NW Farm & Home, supplies, 483.56; S Penfield, rent, 400.00; Perkins Co Ambulance, travel/vehicle subsidy, 6,317.52; Phil's Paint & Body, repairs, 375.11; Rapid Fire Protection, repairs, 195.00; Runnings, supplies, 265.44; SBM, maintenance, 33.57;

Dean Schaefer Court Reporter, MH reporter, 45.00; K Schumacher, travel, 304.14; SD Dept of Health, blood testing, 35.00; SD DOT, contracts, 13,983.64; SD Human Services Center, patient care, 600.00; SDAAO, dues, 165.00; SD Assn of Co Hwy Supt, dues, 225.00; SDML Workers Compensation, insurance, 28,411.00; Servall Uniform & Linen, supplies, 32.50; Sheehan Mack, repairs, 545.80; Stateline Construction, repairs, 632.65; H Stevens, supplies, 83.90; Tennant's Auto Center, maintenance, 51.70; Tessier's Inc, repairs, 1,418.00; Town of Bison, utilities, 204.90; Truenorth Steel, repairs/supplies, 7,908.68; Vanderpool Grading, gravel, 7,119.67; Verizon Wireless, repairs, 240.10; VISA, supplies/travel, 474.16; West Group, law books, 800.68; West Tire, repairs, 1,059.48; Western Communications, repairs, 100.00; West River Telephone, utilities, 1,250.76; Yankton County, MH board, 131.75; Luci Young, Atty, MH ct appt atty, 181.32.

Adjournment

Henderson moved, Ottman seconded to adjourn the meeting at 3:15 p.m., motion carried.

ATTEST:

APPROVED:

---

Sylvia Chapman, Finance Officer

---

Brad W. Besler, Chairman