

**Perkins County Commission
Regular Meeting**

Date: August 13, 2024

Present: Commissioners Carmichael, Foster, Campbell, Schweitzer and Finance Officer Stadler

Not Present: Commissioner Henderson

Others Present: Cheryl Chapman, Lynn Frey, Steven Nash, Shane Penfield, Kelly Serr, Tracy Hafner and Cody Green

Call to Order

Chairman Carmichael called the Regular Commissioner Meeting to order at 10:00 a.m.

Pledge of Allegiance

The Pledge of Allegiance was recited by those in attendance.

Conflict of Interest

There was no Conflict of Interest to declare.

Approval of the Agenda

Campbell moved, Foster seconded to approve the Agenda as presented, motion carried.

Approval of the Minutes

Foster moved, Schweitzer seconded to approve the Minutes for the July 9th, 2024 Regular meeting, July 16th Special Meeting, and July 25th, 2024 Special Meeting as presented, motion carried.

Monthly Reports

- Finance Officer's Account with the Deputy Finance Officer - To the Honorable Board of County Commissioners Perkins County: I hereby submit the following report of my examination of the cash and cash items in the hands of the Deputy Finance Officer of this County as of July 31, 2024, Sara Stadler, Finance Officer, Perkins County. Total amount of deposits in banks \$4,014,199.98. Total amount of actual cash \$200.00; Dakota Plains Federal Credit Union: \$108,888.14; Certificates of Deposit \$407,807.64; Total \$4,531,095.76. The total represents state, county, schools, cities and township funds, which will be transferred to each entity of government after being apportioned.
- Sheriff's Fees in the amount of \$846.26 were reviewed.
- Motor Vehicle fees for the month of July 2024 were reviewed.
- Register of Deed's fees in the amount of \$4,408.00 were reviewed.
- Longevity – T. Buer 8-5, J. Olson 8-27

Correspondence – Received from Nies Karras & Skjoldal

Western Dakota Regional Water Project Overview – Cheryl Chapman with Western Dakota Regional Water System was present to inform the Commissioners about the potential project of bringing water to western South Dakota from the Missouri River near Pierre, SD. If Perkins County was interested in getting water to this area it is advisable to contact them to get on board with the potential project.

Highway Department

Superintendent Green presented the Commissioners with his Monthly Report for the month of July. He reported on continuing with maintenance and repairs. The crew has graveled 104th St and 4 Mile Road. The crew has been working on blading as needed, signage, mowing roads, and weed eating around bridges.

Prairie City Road – LTAP (Local Technical Assistance Program) was here to look at the Prairie City Road with Chairman Carmichael and Superintendent Green. LTAP had no definitive reason why Prairie City Road is so slippery on the north portion. It was agreed it could possibly be from the tree sap applied years ago. Commissioner Foster recommended trying to chip seal it without the oil. Foster recommended doing a portion of the road to see what difference it would make.

Resignation – McKenna Ahrenholz – Schweitzer moved, Foster seconded to accept the resignation of McKenna Ahrenholz as a full-time employee and continue to keep her employed as a part-time employee effective today, 8-13-2024 at \$17.00/hour, motion carried.

Secondary Road Mowing Bids – Foster moved, Campbell seconded to authorize Chairman Carmichael to open bids received for Secondary Roads, motion carried. Lone bid received was from MoBro Services LLC as follows:

NW Corner – 48.5 miles - \$160.00/mile = \$7,760.00
 NE Corner – 86.6 miles - \$150.00/mile = \$12,990.00
 SW Corner – 48.75 miles - \$160.00/mile = \$7,800.00
 SE Corner – 75.2 miles - \$150.00/mile = \$11,280.00
 Total Cost \$39,830.00

Schweitzer moved, Campbell seconded to accept the lone bid received from MoBro Services LLC for a total cost of \$39,830.00, motion carried.

County Road Spraying – Superintendent Green has sprayed for the County for 61 hours over the past few months. Schweitzer moved, Campbell seconded to pay Cody Green at \$30.00/hour for duties beyond the scope of his employment as Superintendent to spray for the County for 61 hours, for a total cost of \$1,830.00, motion carried.

Secondary Roads – (unorganized townships) – Superintendent Green has spoken to several residents concerning the signage that is being done through the federal grant. Superintendent Green has 3 residents who would like to have no signage on their roads.

Phil Jerde – Request for a Utility Easement on Sorum Road – no one present, no action taken.

Matt Wiesinger – Hudgins Township – no one present, no action taken.

Appoint a Planning & Zoning Director – Foster moved, Campbell seconded to appoint Tracy Hafner, Director of Equalization, as the Planning & Zoning Director once the Zoning Ordinance is in effect on Sept 1, 2024, motion carried.

Set Fees by Resolution for Zoning Ordinance – Commissioners would like Finance Officer Stadler to contact Harding County to see examples of applications and fees for the Zoning Ordinance. Commissioners will discuss it at next month's meeting.

Sheriff – New Hire – Set Wage – Sheriff Serr has hired William Merchen to be a Deputy Sheriff in Lemmon with his start date on 7-23-2024. Campbell moved, Foster seconded to set the wage for William Merchen at \$21.00/hour effective 7-23-2024, motion carried.

Finance Office – Sara Stadler

- Provisional Budget – Schweitzer moved, Campbell seconded to publish the 2025 Provisional Budget and to set the Annual Budget Hearing for Tuesday, September 3rd, 2024, motion carried.
- Contingency Transfer – PILT – \$12,000 – Foster moved, Campbell seconded to move \$12,000 from Commissioners Contingency 101-112-429 to PILT (Payment in Lieu of Taxes) 101-850-454 PILT to Educational Agencies, motion carried.
- Lights/Poles at Fairgrounds – Finance Officer Stadler received a quote from our insurance company, SDPAA for the new lights at the fairgrounds. To increase the value of new lights and new poles each would be valued at \$3,865, with a total value of \$42,515. Commissioners decided to okay the additional cost at \$48.68 annually to increase the value of the lights and poles at the Fairgrounds.

Claims

The following claims were presented and approved for payment: July payroll: 77,810.20; IRS, FICA, 7,681.60; SD Retirement, 6,295.38; Delta Dental, ins, 1,189.50; Medico Life, ins, 126.29; Wellmark, ins, 22,815.12; Sun Life, ins, 99.75; HRA, reimb, 4,010.61; A&B, maint, 54.34; Active Data, maint, 900.00; Business Solutions, supplies, 165.79; Angel Armor, supplies, 7,875.00; Arrowwood, travel, 565.28; Avera, prof fee, 135.00; B&C, contract serv, 224.00; Bison Courier, publishing, 248.86; Bison Grain, supplies, 1,087.35; Bison Imp, supplies, 1,551.66; Brosz, prof fees, 5,812.50; Capital I, repairs, 7,487.16; Christ Stang, repairs, 173.40; Current Connection, maint/supplies,

2,929.07; Dakota Herald, publishing, 260.36; DMC, repair, 20,143.40; Evenson Jensen, indigent burial, 1,860.00; Firstnet, utilities, 280.28; Five Counties, prof. serv, 400.00; G&O, supplies, 1,086.10; Grand Electric, utilities, 1,415.93; Halonen, contracting, 2,810.01; Hamand Tire, maint, 157.00; Jensen Rock, contracts, 842,138.80; John Deere, supplies, 5,944.19; Kimball Midwest, equip, 2,147.99; Kinney Law, crt appt atty, 10,318.91; Laufer Vermeer, maint, 129.83; Lemmon EMT, travel, 795.28; IGA, supplies, 59.74; Lemmon Jr. Livestock, subsidy, 3,000.00; Meade County, jail board, 6,745.00; Melling & Roseland, crt appt atty, 1,442.75; Northern Truck, repair, 4,074.65; NW Farm, supplies, 248.34; Parts Barn, equip, 117.00; Penfield, rent, 400.00; Pharmchem, supplies, 63.90; Print Shop, supplies, 100.89; RDO, repairs, 896.73; RDO Truck, repair, 1,345.00; Runnings, supplies, 721.70; SD Dev. Center, subsidy, 120.00; SD Pub Health, prof serv, 80.00; SDACC, reg, 600.00; SDPAA, ins, 393.00; Servall, supplies, 186.22; Stevens, supplies, 60.00; Sturgis Amb, jail med, 544.80; Sturgis Responder, supplies, 1,190.61; Minneapolis Forensic, mental health phy, 8,425.00; Town of Bison, utilities, 313.13; Tyler, comp. prog, 449.00; Universal Background, supplies, 12.12; Vanguard, comp. prog, 10,850.00; Verizon, utilities, 80.02; Visa, utilities/supplies/travel/dues/maint, 963.12; WRCTC, utilities, 1,284.64.

Adjournment

There being no further business to come before the Board, Chairman Carmichael declared the meeting adjourned at 1:17 p.m. The next Regular meeting of the Perkins County Commission will be held on Tuesday, September 3rd, 2024, at 10:00 a.m. at the Perkins County Courthouse.

ATTEST:

APPROVED:

Sara Stadler, Finance Officer

Kyle Carmichael, Chairman