

**Perkins County Commission
Regular Meeting**

Date: January 2, 2024

Present: Commissioners Carmichael, Foster, Campbell, Schweitzer, Henderson and Finance Officer Stadler

Others Present: Kelly Serr, Cody Green and Anthony Fike

Call to Order

Finance Officer Stadler called the Regular Commissioner Meeting to order at 10:03 a.m.

Pledge of Allegiance

The Pledge of Allegiance was recited by those in attendance.

Election of Officers

Finance Officer Stadler called for nominations for Chairman. Schweitzer nominated Kyle Carmichael. There were no other nominations. Schweitzer moved, Campbell seconded that nominations cease and that a unanimous ballot be cast for Kyle Carmichael as Chairman, motion carried.

Chairman Carmichael took over the meeting and called for nominations for Vice Chairman. Henderson nominated Rusty Foster. There were no other nominations. Campbell moved, Henderson seconded that nominations cease and that a unanimous ballot be cast for Rusty Foster as Vice Chairman, motion carried.

Conflict of Interest

There was no Conflict of Interest to declare.

Approval of the Agenda

Foster moved, Campbell seconded to approve the Agenda, motion carried.

Approval of the Minutes

Campbell moved, Foster seconded to approve the Minutes as amended for the Dec 12, 2023 Regular meeting and the Dec 29, 2023 Year-End Special Meeting minutes, motion carried.

Monthly Reports

- Finance Officer's Account with the Deputy Finance Officer - To the Honorable Board of County Commissioners Perkins County: I hereby submit the following report of my examination of the cash and cash items in the hands of the Deputy Finance Officer of this County as of December 31, 2023, Sara Stadler, Finance Officer, Perkins County. Total amount of deposits in banks \$1,547,994.01, Total amount of actual cash \$200.00; Dakota Plains Federal Credit Union: \$104,824.16; Certificates of Deposit \$400,000.27; Total \$2,053,018.44. The total represents state, county, schools, cities and township funds, which will be transferred to each entity of government after being apportioned.
- Sheriff's Fees in the amount of \$548.26 were reviewed.
- Motor Vehicle fees for the month of December 2023 were reviewed.
- Register of Deed's fees in the amount of \$1,682.50 were reviewed.
- Longevity increase of .10/hour will be realized for the following: Shane Penfield 1-1, Renita VanVactor 1-2, Rick Stevens 1-1, Misty Jorgensen 1-1.

Executive Session

Carmichael moved, Foster seconded to declare Executive Session per SDCL 1-25-2(1) for personnel at 10:29 a.m, motion carried. Chairman Carmichael declared the meeting out of Executive Session at 11:45 a.m.

DOE Appointment

No action taken

Noxious Weed – Loyson Carda Resignation & Appointment

Foster moved, Henderson seconded to accept Loyson Carda’s resignation effective February 29, 2024, motion carried. No action was taken on appointing a new Noxious Weed Supervisor at this time.

Highway Department

Superintendent Green presented the Commissioners with his Monthly Report for the month of the December. He reported on maintenance and repairs, the 2014 Mack Truck is still having electrical issues, and the 2007 Bobcat Track Loader is still at Jeff Brown’s getting repaired. The plan for upcoming projects is to work on signage and tree trimming if the weather permits.

- Surplus Office Printer – Foster moved, Campbell seconded to declare the Brother Printer, Model # MFC-L8900CDW as surplus, motion carried. Chairman Carmichael appointed 3 real property owners (Kelly Serr, Jackie VanVactor, and Heidi Stevens) to assess the value of the printer.
- Superintendent Green also wanted to let Commissioners know about their request to have Brosz come look at a culvert downstream from the Lodgepole Creek Bridge on White Butte Rd, that is to be replaced as a possible alternative to the projected 6-million-dollar project. Brosz said they will not be coming down to look at it because that is a township crossing.

2024 Spring Load Limits – Resolution 2024-01

Schweitzer moved, Foster seconded to approve Resolution 2024-01 “County Weight Limit Enforcement Resolution,” Campbell aye, Foster aye, Schweitzer aye, Henderson aye, Carmichael aye, motion carried.

Resolution 2024-01**PERKINS COUNTY WEIGHT LIMIT ENFORCEMENT RESOLUTION**

WHEREAS, seasonal climatic changes can be detrimental to our highways, causing serious and expensive damage to occur, and

WHEREAS, the Perkins County Board of County Commissioners, desires to protect existing Perkins County Highways, ultimately saving tax dollars and,

WHEREAS, the Perkins County Board of County Commissioners, desire the enforcement of weight limitations on Perkins County Roads as set forth and posted by the Perkins County Highway Superintendent.

NOW THEREFORE BE IT RESOLVED;

WHEREAS, the spring load restrictions on Perkins County Highways shall be set at six (6) tons per axle on County Highways C-9 (White Butte Rd), C-9A (Bixby Rd), C-25 (Lemmon Airport Rd), C-2 (Summerville Rd), C-19 (Theatre Rd), and C-25 (Gregorian) during the spring thaw period and when limit signs are in place. The South Dakota Highway Patrol is hereby requested to enforce these spring weight restrictions on Perkins County Highways.

BE IT FURTHER RESOLVED, that the penalty for the violation of the load restrictions shall be set forth in SDCL 32-22-55.

Dacotah Insurance Renewal Quote

Anthony Fike was present to go over the 2024 Property, General Liability, Professional Lines of Liability, Government Crime, Inland Marine, Business Auto, Excess Liability, and Terrorism Insurance quote. The Tokio Marine/HCC quote increased premium by 15% over the 2023 premium that was carried from Intact. The total quote was \$86,428. Fike also reported that if K-9 Exposure was added it would increase the quote by \$2,384.

CHN/WIC update – Commissioner Schweitzer reported that the State is going to let us continue with how the CHN/WIC office was operating before. They will need to iron out some things, but it looks promising.

Sewer System update – Chairman Carmichael reported on the sewer system. BL Contracting recently sent a camera down the pipes to assess why the building keeps needing to be snaked every 6 months. They discovered that the pipe has a sway in it, which was allowing for standing water. The location is over the handicapped parking on the west side of the building. There was

encouragement of getting that pipe fixed so the sewer doesn't back up. It was determined to request a quote.

4-H Memo of Understanding – Finance Office Stadler spoke to State's Attorney Shane Penfield about the 4-H Memo of Understanding. Penfield stated that other counties are still researching this and would like to look at it further before advising the Commissioners. Penfield requested this be tabled until the next meeting.

Executive Session

Carmichael moved, Foster seconded to declare Executive Session per SDCL 1-25-2(1) for personnel at 12:40 p.m, motion carried. Chairman Carmichael declared the meeting out of Executive Session at 1:03 p.m.

Annual Publications of Salaries

Commissioners wished to give Highway Employee base wage increases between 3 and 5%. Henderson moved, Foster seconded to set the 2024 base wages for the highway crew as follows, Cody Green, Highway Superintendent, \$55,954.00/year; Bailey Escott, Highway Forman, \$20.99/hour; Joe Green, Highway Maintenance, \$21.12/hour; New Hires, Highway Maintenance, \$19.75/hour; Cody Gruwell, Highway Maintenance, \$20.19/hour; Rick Stevens, Highway Maintenance, \$19.80/hour; Daroll Aukland, Highway Maintenance, \$19.80/hour; Clayton Lau, Highway Maintenance, \$20.00/hour; Lynn Green, Highway Maintenance, \$20.00/hour; Brenda Kari, Highway Administrative Assistant, \$17.68/hour, motion carried.

Henderson moved, Foster seconded to set the wage for any new highway hires based on their experience and at the Highway Superintendent's discretion, with a range between \$19.23 to \$19.75 per hour, motion carried.

Sheriff Serr was in to request an increase to the wages for the certified and non-certified jailers.

Schweitzer moved, Campbell seconded to increase Perkin's County wages by 4% for each full-time and part-time employee effective January 1, 2024 and include the non-certified jailers at \$15.00/hour and certified jailers at \$16.00/hour, excluding the Highway Department, motion carried.

- Schweitzer moved, Foster seconded to amend the previous motion to remove the Commissioners, motion carried.

Foster moved, Campbell seconded to publish Perkins County's complete list of all salaries, motion carried.

Name	Position	Wage/Salary
Rusty Foster	Commissioner	\$7,388.60/year
Wayne Henderson	Commissioner	\$7,388.60/year
Todd Campbell	Commissioner	\$7,388.60/year
Mike Schweitzer	Commissioner	\$7,388.60/year
Kyle Carmichael	Commissioner	\$7,388.60/year
Shane Penfield	State's Attorney	\$61,036.44/year
Joanna Seim	Administrative Asst	\$16.84/hour
Sara Stadler	Finance Officer	\$56,578.69/year
Misty Jorgensen	Deputy Finance Officer	\$18.59/hour
Wendi McCall	Deputy Finance Officer	\$18.41/hour
Heidi Stevens	Register of Deeds	\$50,883.25/year
Amanda Larson	Deputy Register of Deeds	\$18.11/hour
Vacant	Director of Equalization	\$50,266.23/year
Todd Lutters	Deputy Director of Equalization	\$18.11/hour
Carrie Fisher	Administrative Deputy	\$17.98/hour
Bridget Keller	Veteran Service Officer	\$16.36/hour
Kelly Serr	Sheriff	\$66,299.57/year
Tamara Buer	Administrative Deputy	\$20.71/hour
William B Johnson III	Deputy Sheriff	\$23.46/hour

Gregory Karels	Deputy Sheriff	\$22.67/hour
Matthew Kindsvogel	Deputy Sheriff	\$22.27/hour
Noah Richards	Deputy Sheriff	\$21.87/hour
Peter Schmeling	Deputy Sheriff	\$21.41/hour
Kirby Chapman	PT Deputy Sheriff	\$21.04/hour
Renita VanVactor	Custodian	\$33,428.10/year
Custodian fill in	PT Custodian	\$12.67/hour
Jill Olson	CHN/WIC Admin Assistant	\$17.45/hour
Arlis Seim	4-H Coordinator	\$16.97/hour
Loyson Carda	Noxious Weed Supervisor	\$1,300/month
Cody Green	Highway Superintendent	\$57,826.00/year
Bailey Escott	Highway Forman	\$21.09/hour
Joe Green	Highway Maintenance	\$22.82/hour
Cody Gruwell	Highway Maintenance	\$20.29/hour
Rick Stevens	Highway Maintenance	\$20.60/hour
Daroll Aukland	Highway Maintenance	\$20.90/hour
Clayton Lau	Highway Maintenance	\$20.00/hour
Lynn Green	Highway Maintenance	\$20.20/hour
Brenda Kari	Highway Administrative Assistant	\$17.68/hour
Jailer	Certified	\$16.00/hour
Jailer	Non-certified	\$15.00/hour
4-H Advisory Board	Board Members	\$35.00/meeting
Weed & Pest	Chairman	\$125.00/meeting
Weed & Pest	Board Members	\$100.00/meeting
Comprehensive Planning	Board Members	\$50.00/meeting

Commissioner Henderson left the meeting at 1:34 p.m.

Set Special Meeting Date – Dacotah Insurance & SDPAA Insurance Quotes – Foster moved, Campbell seconded to have a Special Meeting on Tuesday January 23rd, 2024 at 10:00 a.m, motion carried.

Finance Office – Sara Stadler

Appointments:

- Perkins County Fair Board - Foster moved, Schweitzer seconded to appoint the following Perkins County Fair Board Members: TW Schalesky, Tracy Buer, Bev Heier, Max Matthews, Julia Brixey, Tarina Kopren, Faye Schalesky, Dan Anderson, Jens Hansen, Ida Sander and Todd Campbell, Commissioner Representative, motion carried.
- Perkins County Weed Board – Campbell moved, Schweitzer seconded to appoint the following to the Perkins County Weed Board: Chuck Anderson, Kyle Kennedy, Tim Smith, Eric Sander and Rusty Foster, Commissioner Representative, motion carried.
- Perkins County LEPC Board – Campbell moved, Foster seconded to appoint the following people to the Local Emergency Planning Committee: Kelly Serr, Patty Benson, Tamara Buer, Harlan Hess, Alan McGinnis, Greg Karels, David Kopren, Keith Mutschler, Todd Campbell, Heidi Stevens and Mike Schweitzer, Commissioner Representative, motion carried.
- Perkins County Comprehensive Planning Board – Foster moved, Campbell seconded - to appoint the following to the Perkins County Comprehensive Planning Board: Robert Parker, Chauncey Jorgensen, John Paul, Dave Johnson, Vaughn Meyer, Reggie Kennedy, Chuck Anderson, Luke Clements and Rusty Foster, Commissioner Representative, motion carried.
- Mental Health Board – Schweitzer moved, Foster seconded to appoint Lacy Hoff and Patty Benson to the Mental Health Board, motion carried.
- Veteran’s Service Officer – Foster moved, Schweitzer seconded to appoint Bridget Keller as the Veteran Service Officer, motion carried.
- Appoint Legal Newspapers – Foster moved, Campbell seconded to appoint the Bison Courier & Dakota Herald as the official newspapers of the County, motion carried.

Set Fees/Rates:

- Per Diem Rate – Schweitzer moved, Campbell seconded to set the per diem rate at the State per diem rates, motion carried.

- Set Coroner Rates – Foster moved, Campbell seconded to set Coroner rates at \$75.00 plus mileage, if applicable, motion carried.
- Set Indigent Burial Rates – Schweitzer moved, Foster seconded to set the indigent burial rates at the current rate: Earth Burial -\$2,580.00 (which covers the cost of the casket, outside container and conducting a service.) Cremation - \$1,860.00 (which will include the Funeral Home providing services for Cremation, transportation, filing of the legal paperwork and conducting a memorial service.) In addition, the cost of the grave opening and closing by a local grave digger will be paid by the funeral home with a copy of the invoice provided to Perkins County for reimbursement, motion carried.
- Workers Compensation Coverage for Fire Departments/EMT & listed volunteers - Foster moved, Campbell seconded to cover Volunteer Fire Departments and EMT's, on Perkins County's Workman's Compensation, (lists are on file in the Finance Office), motion carried.

Delinquent Property Tax List – Commissioners reviewed the Delinquent Property Tax List.

Election Workers Compensation Set Minimum Wage

- Precinct Supervisors & Clerk – Campbell moved, Schweitzer seconded to set Election Official compensation per election as follows: Superintendent - \$175 per Election, \$25.00 for Election School attendance, plus mileage; Precinct Deputies - \$150.00 per Election, \$25.00 for Election School attendance, plus mileage, motion carried.
- Resolution Board, Counting Board, Absentee Precinct Worker – Foster moved, Campbell seconded to set Resolution Board, Counting Board, and Absentee Precinct Worker compensation at \$75.00 plus mileage, motion carried.
- Post Election Worker – Foster moved, Campbell seconded to set the Post Election Worker compensation at \$75.00 plus mileage, motion carried.

Sheriff: Attorney General's Drug Control Fund Grant – Foster moved, Schweitzer seconded to accept the \$10,000 grant for the purpose of the Drug Dog Control Program, motion carried.

Claims

The following claims were presented and approved for payment: Bison Food Market, supplies, 29.00; Butler, repairs, 1,440.32; G&O, 64.50; Horizon, rent, 1,680.00; Lazy Spurr, supplies, 21.16; NW Farm, supplies, 256.69; PC Conservation Dist, subsidy, 10,500.00; Pitney Bowes, postage, 473.04; SD Dev Center, subsidy, 120.00; Servall, supplies, 97.43; S. Penfield, rent, 400.00; Town of Bison, utilities, 254.88.

Adjournment

There being no further business to come before the Board, Chairman Carmichael declared the meeting adjourned at 2:14 p.m. The next Regular meeting of the Perkins County Commission will be held on Tuesday, February 13th, 2024 at 10:00 a.m.

ATTEST:

APPROVED:

Sara Stadler, Finance Officer

Kyle Carmichael, Chairman