

**Perkins County Commission
Regular Meeting**

Date: April 12, 2016

Present: Commissioners Besler, Henderson, Ottman, Schweitzer and Foster, and Finance Officer Chapman

Others present: Shane Penfield, Casey Deibert, Duane Holtgard, Rownea Gerbracht, Kelly Serr, Roger Koens, Brad Dauwen, Arlen Hatle, Eric Andress, Marc & Marlene Gustafson, Keith Carmichael, Jim Gochenour, Ida Sander, Corbin Alley, press

Pledge of Allegiance

The Pledge of Allegiance was recited by those in attendance.

Call to Order

Chairman Besler called the regular April meeting to order at 9:00 a.m.

Approval of Agenda

Ottman moved, Foster seconded to approve the agenda as presented. Motion carried.

Minutes

Schweitzer moved, Ottman seconded to approve the minutes of the March 8th Commissioner meeting, motion carried.

Monthly Reports

- Finance Officer's Account with the Deputy Finance Officer - To the Honorable Board of County Commissioners Perkins County: I hereby submit the following report of my examination of the cash and cash items in the hands of the Deputy Finance Officer of this County as of March 31, 2016, Sylvia Chapman, Finance Officer, Perkins County. Total amount of deposits in banks \$3,716.02, Total amount of actual cash \$200.00; Insured Money Market \$1,825,708.80; Dakota Plains Federal Credit Union membership fee \$10.04; Certificates of Deposit \$500,331.90.; Total \$2,329,966.76. The total represents state, county, schools, cities and township funds, which will be transferred to each entity of government after being apportioned.
- Motor Vehicle fees for the month March 2016 were reviewed.
- Register of Deed's fees in the amount of \$9,430.50 were reviewed.
- Sheriff's Fees in the amount of \$440.56 were reviewed.

Surplus Analysis Report

Ottman moved Schweitzer seconded to approve the General Fund Surplus Analysis Report dated March 31, 2016 which shows an unassigned cash balance of \$133,003.59.

Longevity

Longevity increases of 10¢ per hour will be realized by the following employees: Paulette Fero April 1st, Jeff VanVactor April 8th.

2nd Reading of Ordinance 2016-1 Beekeeping Ordinance

Eric Andress, beekeeper in Perkins County, was present to share his thoughts on the Beekeeping Ordinance. Following discussion, Chairman Besler called for a motion for the second reading of Ordinance 2016-1 Beekeeping Ordinance. There being no motion, the Ordinance died.

Black Hills Association Meeting

Perkins County will be hosting the next meeting of the Black Hills Association of County Officials. The Commission will look at their calendars prior to setting a date for the meeting. A location for the meeting will be determined and a caterer will be contacted.

Liquor License Renewals

Foster moved, Ottman seconded to approve the renewal of the Bison Country Club Retail On-Sale Liquor License RL-5825 and the Lemmon Country Club Retail On-Sale Liquor License RL-5710, motion carried.

West Nile Grant Application

Perkins County received notification that applications are available for a West Nile Grant.

Perkins County Highway Department

- Holtgard reviewed his Monthly Project & Maintenance Report. The culvert on the Bixby Road is complete and opened to traffic.
- Secondary Road Policy – Holtgard presented a draft Secondary Road Policy for review by the Perkins County Commission. Foster moved, Ottman seconded to approve the Secondary Road Policy as presented, motion carried.
- Holtgard shared the SD DOT Bixby Road Bid Letting. The bids came in \$619,229.14 (17.3%) below the estimated costs. He is attempting to contact the SDDOT concerning adding on additional road miles to the project and will bring it back to the Commission next month.
- Holtgard has hired Joseph Kvale and Deric Keough as seasonal workers. Schweitzer moved, Henderson seconded to set the following summer help wages: Joseph Kvale wage at \$12.64 per hour and Deric Keough at 12.00 per hour, motion carried.

Horizon Lease Agreement

Ottman moved, Schweitzer seconded to approve the leases with Horizon Health Care, Inc for the CHN office and ambulance bay, motion carried.

10:30 County Land Lease

The county land lease auction was held on the following properties:

- A tract of land in the SESE 18-21-16 was opened up for bids. There were no bidders.
- SE 24-174-16, 119.62 acres – Arlen Hatle bid \$5.00 per acre. Ottman moved, Foster seconded to accept the bid of \$5.00 per acre, motion carried.
- SWSW of 29-17-16 32 acres – Jim Gochenour bid \$6.00 per acre. Henderson moved, Schweitzer seconded to accept the bid of \$6.00 per acre, motion carried.
- NW of 35-27-25 161.11 acres – Marlene Gustafson from Voss Family Farm bid \$5.00 per acre. Foster moved, Henderson seconded to accept the bid of \$5.00 per acre, motion carried.
- NWSW, SWNW, SESW 4-16-61 119.39 acres – Keith Carmichael bid \$5.00. Foster moved, Henderson seconded to accept the bid of \$5.00 per acre, motion carried.

Ida Sander – 4-H Advisory Board

Ottman moved, Schweitzer seconded to keep the 4-H Advisor position open until filled, motion carried. Ottman moved, Foster seconded to compensate Dawn Donner at the current wage and to pay per diem for travel to the Bison 4-H office, motion carried.

Courthouse Building Project

Roger Koens from Johnson Controls was present to review the upcoming courthouse renovation. There were some questions on the galvanized pipe in the courthouse. There is some concern on leaving the galvanized pipe in place. Brad Dauwen stated he would evaluate the situation and get back to the Commission on his findings. There is a possibility that a change order may be needed.

ArcView GIS Software

Rownea Gerbracht represented the Perkins County officials to request the purchase of ArcView software. Henderson moved, Schweitzer seconded to do a contingency transfer to 101-170-4260 in the amount of \$1500.00 to purchase ArcView software, motion carried.

Sheriff Kelly Serr

- Sheriff Serr has hired Matt Giesler to fill the vacancy created by the resignation of Matt Schackow. April 26th will be the starting date for Matt Giesler. Ottman moved, Foster seconded to set Matt Giesler pay rate at \$16.99 per hour, motion carried.
- Sheriff Serr would like the sheriff mileage rate to reflect the increase in the state mileage rate. Schweitzer moved, Henderson seconded to set the Sheriff mileage fee at 48¢ per mile, motion carried.

Executive Session

Foster moved, Schweitzer seconded to enter into executive session to discuss legal issues at 11:50 a.m., motion carried. Chairman Besler declared the meeting out of executive session at 11:56 a.m.

Claims

The following claims were presented and approved for payment, March payroll: 95,885.27; IRS, fica, 6,508.29; SD Retirement, retirement, 5,076.71; Delta Dental, insurance, 1,345.76; Medico Life, insurance, 146.88; Wellmark, insurance, 20,910.16, SDPEF, insurance, 96.00; HRA Reimbursements - \$8,360.36; A&B Business, supplies, 144.44; A+ Repairs, repairs, 1,519.96; Avera Queen of Peace, blood testing, 64.90; Bison Courier, publishing, 868.86; Bison Food, supplies, 12.14; Bison Grain, repairs, 368.70; Bison Implement, repairs, 366.76; BH Truck & Trailer, repairs, 223.00; Black Strap, Inc, supplies, 8,462.88; Brosz Engineering, prof fees, 3,310.00; Butler Machinery, repairs, 1,028.07; Randal Connelly, ct appt atty, 2,500.50; Current Connection, supplies, 394.84; Dakota Auto Parts, maintenance, 17.27; Dakota Farm Equipment, repairs, 425.60; Dakota Feed & Seed, chemical, 13,656.00; Days Inn, travel, 143.98; EMC Insurance, insurance, 256.00; Election Systems, maintenance, 2,218.00; Executive Mgmt Finance, supplies, 22.44; Faith Lumber, supplies, 3.72; Fox, Youngberg PC, MH ct appt atty, 191.32; G & O Paper, supplies, 380.25; Grand Electric, utilities, 1,405.39; Hartford Steam Boiler, repairs, 90.00; Horizon Health Care, rent, 3,360.00; K & R Body, repairs, 168.00; Kinney Law, PC, ct appt atty, 1,540.75; Lemmon EMT, mileage, 1,110.22; Lemmon IGA, supplies, 41.31; Lincoln County Treasurer, MH board, 48.00; Matheson Tri-Gas, supplies, 299.80; Meade County Jail, jail board, 195.00; Microsoft Corp, supplies, 144.00; Mikelson Law Office, MH ct appt atty, 775.00; Miller Construction, repairs, 72,869.50; NAPA Auto Parts, supplies, 51.39; Newman Signs, supplies, 4,220.76; North Central Regional E-911, remittance, 11,820.25; Northern Fire & Safety, repairs, 529.00; Northern Truck Equipment, repairs, 353.00; NW Farm & Home, supplies, 112.49; S Penfield, rent, 400.00; Perkins Co Ambulance, mileage, 1,151.64; Pharmchem Inc, drug testing, 175.00; Phil's Paint & Body, repairs, 160.00; Ramkota Hotel, travel, 193.98; SBM, maintenance, 143.50; SD Dept of Health, CHN qtrly/blood testing, 1,615.00; SD Human Services, patient care, 1,223.26; SD Police Chiefs Assn, registration, 85.00; SDACO, registration, 350.00; Servall Uniform, supplies, 35.65; Shopko Pharmacy, jail meds, 60.30; Skillpath/nst Seminars, registration, 152.15; State of WY Dept of Revenue, registration, 350.00; SW Grain, fuel, 9,360.00; Three Rivers MH, rent, 900.00; TK Diesel, repairs, 48.00; Town of Bison, utilities, 203.13; Triple S Ind, repairs, 8,000.00; Truenorth Steel, repairs/supplies, 12,053.76; Uline, supplies, 101.24; J Vanvactor, supplies, 59.98; Verizon Wireless, maintenance, 240.08; VISA, LEPC/registration, 532.74; West Group, law books, 1,681.42; West River Health, prof fees, 100.00; West River Telephone, utilities, 1,395.14; Yankton County, sheriff

Adjournment

Foster moved, Henderson seconded to adjourn the meeting at 11:58 a.m., motion carried. The next regular meeting will be held on Tuesday May 10, 2016 at 10:00 a.m. at the Dakota Lodge in Lemmon, SD.

ATTEST:

APPROVED:

 Sylvia Chapman, Finance Officer

 Brad W. Besler, Chairman