

**Perkins County Commission
Regular Meeting**

Date: Monday, November 6, 2017

Present: Commissioners Foster, Henderson, Hopfinger and Carmichael and Finance Officer Chapman

Others present: Shane Penfield, Duane Holtgard, Corina Erickson, Rebecca Miller, and Beth Hulm, press

Absent: Commissioner Schweitzer

Call to Order

Chairman Foster called the regular November meeting to order at 10:00 a.m.

Flag Pledge

The Pledge of Allegiance was recited by those in attendance.

Approval of the Agenda

Carmichael moved, Hopfinger seconded to approve the agenda as presented, motion carried.

Minutes

Henderson moved, Hopfinger seconded to approve the minutes as presented, motion carried.

Monthly Reports

- ✓ Finance Officer's Account with the Deputy Finance Officer - To the Honorable Board of County Commissioners Perkins County: I hereby submit the following report of my examination of the cash and cash items in the hands of the Deputy Finance Officer of this County as of October 31, 2017, Sylvia Chapman, Finance Officer, Perkins County. Total amount of deposits in banks \$11,262.92, Total amount of actual cash \$200.00; Insured Money Market \$3,846,866.93; Dakota Plains Federal Credit Union membership fee \$10.04; Certificates of Deposit \$501,000.89; Total \$4,359,340.78. The total represents state, county, schools, cities and township funds, which will be transferred to each entity of government after being apportioned.
- ✓ Motor Vehicle fees for the month of October 2017 were reviewed.
- ✓ Register of Deed's fees in the amount of \$3,261.00 were reviewed.
- ✓ Sheriff fees in the amount of \$1,005.00 were reviewed
- ✓ Longevity increase of .10/hour will be realized for the following employee: J Green 11/01; K Serr 11/01; P Crow 11/14; J Kruger 11/28.

Correspondence

Raffle letters were received from Bison Library, Bison Men's Club and Pasque Lodge #214.

An email was forwarded from SDACO regarding an email from Governor Daugaard granting leave time over the Holidays. Perkins County will also grant leave for the Friday after Thanksgiving (November 24th) and the day after Christmas (December 26th).

4-H Coordinator Rebecca Miller

Perkins County 4-H Coordinator Rebecca Miller was present to update the Commission on the activities in the 4-H Office. October was the beginning of the new 4-H year and Rebecca has high hopes for another successful year.

Hwy Superintendent Duane Holtgard

- ✓ All the recall work has been completed on the motor graders.
- ✓ They are continuing to gravel on the White Hill Road.
- ✓ They are finishing a third round of mowing on the gravel roads. This has also been good way to do a check on culverts for damage.
- ✓ All the gravel crushing has been completed at the Longwood Pit, Chance Pit and Sorum Pit.
- ✓ The Bridge Inspection Report has been completed. Holtgard will bring it to the next meeting.

Liquor Licenses

- ✓ Henderson moved, Hopfinger seconded to approve the renewal of the On-Sale Liquor License # RL-7800 for Smoky's Bar & Grill, motion carried.

- ✓ Carmichael moved, Hopfinger seconded to approve the renewal of the On-Sale Liquor License #RL-4306 for K-T, motion carried.

Tax Deed

Finance Officer has filed tax deeds on behalf of Perkins County on four properties: Milwaukee Land Company 2nd Addn, Blk 34 Lot 5, City of Lemmon, Perkins County, South Dakota; Lemmon's 1st Addn Blk 10 Lot 4, City of Lemmon, Perkins County, South Dakota; Lemmon's 1st Addn Blk 10 Lot 10, City of Lemmon, Perkins County, South Dakota; Lemmon's 2nd Addn Blk 3 Lot 4, City of Lemmon, Perkins County, South Dakota.

Carmichael moved, Hopfinger seconded to approve the abatement of the 2010 thru 2016 taxes in the amount of \$746.64 on Lemmon's 1st Addn Blk 10 Lot 10, City of Lemmon, Perkins County, South Dakota, motion carried.

Hopfinger moved, Carmichael seconded to approve the abatement of the 2011 thru 2016 taxes in the amount of \$649.54 for Lemmon's 1st Addn Blk 10 Lot 4, City of Lemmon, Perkins County, South Dakota, motion carried.

Henderson moved, Hopfinger seconded to approve the abatement of the 2011 thru 2016 taxes in the amount of \$975.56 on Lemmon's 2nd Addn Blk 3 Lot 4, City of Lemmon, Perkins County, South Dakota, motion carried.

Carmichael moved, Hopfinger seconded to approve the abatement of the 2011 thru 2016 taxes in the amount of \$4,529.12 on Milwaukee Land Company's 2nd Addn Blk 34 Lot 5, City of Lemmon, Perkins County, South Dakota, motion carried.

Hopfinger moved, Carmichael seconded to declare the following real property as surplus property: Milwaukee Land Company 2nd Addn, Blk 34 Lot 5, City of Lemmon, Perkins County, South Dakota; Lemmon's 1st Addn Blk 10 Lot 4, City of Lemmon, Perkins County, South Dakota; Lemmon's 1st Addn Blk 10 Lot 10, City of Lemmon, Perkins County, South Dakota; Lemmon's 2nd Addn Blk 3 Lot 4, City of Lemmon, Perkins County, South Dakota, motion carried.

Chairman Foster appointed the following real property owners to appraise the property listed above: Mike Schweitzer, Brian Hopfinger, and Neil Pinnow.

Carmichael moved, Henderson seconded to set the Sale of Surplus Tax Deed Properties for 1:00 p.m. at the January 9, 2018 Regular Commission Meeting at the Perkins County Courthouse, motion carried.

DOE Corina Erickson

- ✓ DOE Corina Erickson would like to purchase a backup service from Vanguard. The original software is \$350. Henderson moved, Carmichael seconded to approve the purchase of the backup license and maintenance fees through 2018 and authorize Erickson as signatory on the license agreement, motion carried.
- ✓ Erickson would also like to purchase a Surface Pro Tablet for use in the field and update the front counter as you come in the office. The Commissioners visited her office to better understand the request. Erickson will get it ordered out of the current year budget.

Meeting Date

Carmichael moved, Henderson seconded to set the December Regular meeting on December 5, 2017 at 10:00 a.m. at the Perkins County Courthouse and a year end meeting on December 28, 2017 at 10:00 a.m. at the Perkins County Courthouse, motion carried.

Claims

The following claims were presented and approved for payment, October payroll: 91,326.69; IRS, fica, 7,429.06; SD Retirement, retirement, 5,785.19; Delta Dental, insurance, 1,429.96; Medico Life, insurance, 131.04; Wellmark, insurance, 22,080.26; SDPEF, insurance, 99.00; HRA Reimbursements, 2,466.43; A&B Business, supplies, 154.34; Bison Courier, publishing, 166.89; Bison Grain, fuel, 8,577.60; Bison Implement, supplies/repairs, 1,863.28; Bootz & Tire, repairs, 220.00; Burleigh County Sheriff's Dept, supplies, 43.00; Butler Machinery, repairs/supplies, 3,204.80; CAVA,

collections, 200.00; Chapman's Electronic, maintenance, 1,065.68; Current Connection, supplies/maint, 2,006.41; Dakota Auto Parts, supplies, 66.47; Dakota Farm Equipment, repairs, 49.69; Dale's Tire, maintenance, 378.60; E-911, phone sur-charge, 8,595.49; Eagle Nest Ranch, chemical rebate, 230.67; Executive Mgmt Finance, supplies, 22.44; G&O Paper, supplies, 765.35; Grand Electric, utilities/repairs, 6,459.78; Horizon Health Care, blood testing, 100.00; HR Direct, supplies, 55.69; Karen Paige Hunt, ct appt atty, 318.50; John Deere Financial, repairs, 102.13; John's Repair, maintenance, 101.25; KBJM 1400 AM, advertising, 73.61; Lar-Jo's, supplies, 612.60; Lemmon EMT, travel/vehicle subsidy, 6,602.36; Lemmon IGA, supplies, 69.04; L. Lewno, MH board, 73.50; Matheson Tri-Gas Inc, supplies, 558.13; Meade County, phone sur-charge, 172.38; Meade County Jail, jail board, 3,965.00; Jerry Muth, chemical rebate, 172.56; Neve's Uniforms, supplies, 440.91; Newman Signs, supplies, 151.87; Northern Fire & Safety, repairs, 96.00; Shane Penfield, rent, 400.00; Phil's Paint & Body, repairs, 80.00; Premier Equipment, repairs, 473.40; Ramkota Hotel, travel, 930.00; SBM, maintenance, 14.60; SD Dept of Revenue, registration, 440.00; SD Human Services Center, patient care, 611.63; SD Remittance Center, MH subsidy, 60.00; SDAAO, supplies, 50.00; Servall, supplies, 49.54; Sheehan Mack, repairs, 130.23; Shopko Pharmacy, meds, 70.78; State Animal Damage Cont, predatory animal, 5,049.86; Stateline Designs, supplies, 80.98; Tennant's Auto, maintenance, 534.48; Town of Bison, utilities, 192.42; Verizon Wireless, maintenance, 280.09; VISA, faxage, 4.50; West Group, law books, 882.75; West River Ambulance, supplies, 25.00; WR Telephone, utilities, 1,483.02; Yankton County, MH board, 118.75; Yankton County Sheriff, sheriff fees, 50.00.

Adjournment

There being no other business to come before the Commission, Chairman Foster declared the meeting adjourned at 12:10 p.m. The next regular meeting of the Perkins County Commission will be held on Tuesday, December 5 at 10:00 a.m. at the Perkins County Commissioner Room.

ATTEST:

APPROVED:

Sylvia Chapman, Finance Officer

Rusty Foster, Chairman