

**Perkins County Commission
Regular Meeting**

Date: September 3, 2024

Present: Commissioners Carmichael, Foster, Campbell, Schweitzer, Henderson and Finance Officer Stadler

Others Present: Tracy Hafner, Cody Green, Vaughn Meyer, Lonnie Krause, Sylvia Chapman (via phone), Shane Penfield (via phone), Arlis Seim, press.

Call to Order

Chairman Carmichael called the Regular Commissioner Meeting to order at 10:00 a.m.

Pledge of Allegiance

The Pledge of Allegiance was recited by those in attendance.

Conflict of Interest

There was no Conflict of Interest to declare.

Approval of the Agenda

Carmichael moved, Henderson seconded to approve the Agenda with the addition of Public Comment, motion carried.

Approval of the Minutes

Foster moved, Schweitzer seconded to approve the Minutes for the August 13, 2024 Regular meeting with the correction as follows: "Prairie City Road – LTAP (Local Technical Assistance Program) was here to look at the Prairie City Road with Chairman Carmichael and Superintendent Green. LTAP had no definitive reason why Prairie City Road is so slippery on the north portion. It was agreed it could possibly be from the tree sap applied years ago. ~~Commissioner Foster recommended trying to chip seal it without the oil. Foster recommended doing a portion of the road with 3/8 inch rock. Foster recommended doing a portion of the road to see what difference it would make,~~" motion carried.

Monthly Reports

- Finance Officer's Account with the Deputy Finance Officer - To the Honorable Board of County Commissioners Perkins County: I hereby submit the following report of my examination of the cash and cash items in the hands of the Deputy Finance Officer of this County as of August 31, 2024, Sara Stadler, Finance Officer, Perkins County. Total amount of deposits in banks \$2,715,351.37. Total amount of actual cash \$200.00; Dakota Plains Federal Credit Union: \$108,888.14; Certificates of Deposit \$407,807.64; Total \$3,232,247.15. The total represents state, county, schools, cities and township funds, which will be transferred to each entity of government after being apportioned.
- Sheriff's Fees in the amount of \$503.72 were reviewed.
- Motor Vehicle fees for the month of August 2024 were reviewed.
- Register of Deed's fees in the amount of \$3,540.50 were reviewed.

DOE – Employee Transfer – Set Wage

Schweitzer moved, Henderson seconded to set Misty Jorgensen's wage for the Deputy Director of Equalization position at her current wage of \$18.59/hour effective 9-4-2024 and once she is certified her increase will be off the base wage of the Deputy Director of Equalization position, motion carried.

County Wide Fee Charges

Director of Equalization Hafner was in to request permission from the Commissioners to charge a fee for requests of large amounts of data. Henderson moved, Foster seconded to charge a rate of \$100 an hour with an hour minimum for any request over 20 parcels, and any special projects that are requested that require over an hour will be charged \$100/hour, motion carried.

Zoning Application Approval

Commissioner Foster updated the Commissioners on the Zoning Application that was recommended by the Planning Commission. Commissioners would like to add "Excluding

Aggregate” behind Mining. Foster moved, Campbell seconded to approve the Perkins County Zoning Permit Application Packet as presented and to approve Resolution 2024-10 “Adoption of Zoning Permits,” as presented with the addition of “Excluding Aggregate,” Roll Call: Henderson aye, Foster aye, Schweitzer aye, Campbell aye, Carmichael aye, motion carried.

Resolution 2024-10 Adoption of Zoning Permits

RESOLUTION 2024-10

ADOPTION OF ZONING PERMITS

WHEREAS, Perkins County has a Zoning Ordinance that was amended and adopted on September 1, 2024, and

WHEREAS, the Ordinance states the various use regulations that are required to have either a Building/Use Permit or a Conditional Use Permit, and

WHEREAS, in Section 9 - Fee, it states that the fees shall be set by Resolution of the County Commission,

NOW, THEREFORE BE IT RESOLVED, that the Board of Perkins County Commissioners hereby establish the following fees for Building/Use Permits and Conditional Use Permits, and

BE IT FURTHER RESOLVED, that the following fees shall become effective on September 3, 2024.

	AG DISTRICT CURRENT	RURAL DEVELOP CURRENT	APPLICATION FEE
Effective September 3, 2024			
BUP = Building Use Permit			
CUP = Conditional Use Permit			
RESIDENTIAL CATEGORIES			
Single Dwelling Units	BUP	BUP	\$25
Multi Dwelling Units	CUP	CUP	\$25 per unit max \$100
Group Living	CUP	CUP	\$150
Manufactured Home Parks	CUP	CUP	\$25 per space
Crew Housing Facilities	CUP	CUP	\$100 per structure
COMMERCIAL CATEGORIES			
Retail Sales & Service	CUP	CUP	\$100
Office	CUP	CUP	\$100
Vehicle Storage and Repair	CUP	CUP	\$100
Self Service Storage	CUP	CUP	\$100
Major Event Entertainment	CUP	CUP	\$100
Recreational Vehicle Parks	CUP	CUP	\$25 per space
Temporary Campgrounds	CUP	CUP	\$50
Agricultural Services	BUP	CUP	\$100
Adult Oriented Businesses	not allowed	CUP	\$100
Liquor Stores	not allowed	CUP	\$100
Bars	allowed	CUP	\$100
Cannabis Dispensary	CUP	CUP	\$100
INDUSTRIAL CATEGORIES			
Manufacturing and Production	CUP	CUP	\$250
Warehouse and Freight Movement	CUP	CUP	\$250
Wholesale Service	CUP	CUP	\$250
Waste Related facilities	CUP	CUP	\$250
Cannabis Manufacturing & Testing	CUP	CUP	\$250
AGRICULTURAL CATEGORIES			
Ranching & Farming	not needed	BUP	\$75

Concentrated Animal Feeding Operation	CUP	CUP	\$1 per head or follow state guidelines
Cannabis Cultivation	CUP	CUP	\$75

MINERAL EXPLORATION & EXTRACTION

Oil & Gas Exploration/Extraction Site Facility	BUP	BUP	\$250
Uranium Exploration/Extraction Site Facility	CUP	CUP	\$250
Mining (Excluding Aggregate)	CUP	CUP	\$250
Oil & Gas Exploration	CUP	CUP	\$250
Oil/Gas Support facilities	CUP	CUP	\$250

OTHER CATEGORIES

Wireless Telecomm Facilities	CUP	CUP	\$250
Wind Energy Systems	CUP	CUP	\$250 per wind tower
Solar Energy Systems	CUP	CUP	\$250 per solar panel (set)
Home Occupations	BUP	BUP	\$50
Off Premise Sign	CUP	CUP	\$50
On Premise Sign	BUP	BUP	\$50

Custodian – Letter of Resignation & Advertise for Hire – Carmichael moved, Foster seconded to accept Custodian Renita VanVactor’s resignation effective 10-15-2024 and to advertise for hire. Carmichael moved, Foster seconded to correct the previous motion to just include accepting Renita VanVactor’s resignation effective 10-15-2024, motion carried.

Highway Department

Superintendent Green presented the Commissioners with his Monthly Report for the month of August. He reported on continuing with maintenance and repairs. The crew is working on graveling 104th Street, near Lodgepole. The crew has been working on blading County roads when possible, and mowing. Superintendent Green reported that the County signage project is almost complete. He said the State will verify that the signage is done correctly and if not, the contractor will need to go back and correct whatever signage is not correct. Superintendent Green hopes to work on weed eating bridges, weather permitting, in the next month.

Vaughn Meyer – Speed Limit on Sorum Road

Vaughn Meyer would like additional signs on Sorum Road to decrease the speed limit. Discussion was had and Commissioners would like Highway Superintendent Green to put up some additional warning signs to include the cattle sign and tractor sign. Green will research into decreasing the miles per hour limit.

2025 Budget

- Henderson moved, Campbell seconded to amend the Budget to correct the Cash Applied Line to 304,229 for the General Fund and 1,417,666 for the Road & Bridge Fund and to correct the Less 5% (SDCL 7-21-18) Line to 155,373 for the General Fund and 191,074 for the Road & Bridge Fund, motion carried.
- Schweitzer moved, Foster seconded to approve Resolution 2024-09 “Adoption of Annual Budget for Perkins County, SD,” Roll Call: Schweitzer aye, Henderson aye, Campbell aye, Foster aye, Carmichael aye, motion carried.

RESOLUTION 2024-09

Adoption of Annual Budget for Perkins County, South Dakota

WHEREAS, (7-21-5 thru 13), SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all its institutions and agencies for fiscal year and,
WHEREAS, the Board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and
WHEREAS, due and legal notice has been given of the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, eliminations and additions have been made thereto.

NOW THEREFORE BE IT RESOLVED, That such Provisional Budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, SHALL BE APPROVED AND ADOPTED AS THE ANNUAL BUDGET OF THE APPROPRIATIONS AND EXPENDITURES FOR PERKINS COUNTY, South Dakota and all its institutions and agencies for calendar year beginning January 1, 2025 and ending December 31, 2025 and the same is hereby approved and adopted by the Board of County Commissioners of Perkins County, South Dakota this 3rd day of September, 2024. The Annual Budget so adopted is available for public inspection during normal business hours at the office of the county Finance Officer, Perkins County, South Dakota. The accompanying taxes are levied by Perkins County for the year January 1, 2025 through December 31, 2025.

COUNTY TAX LEVIES	LEVY IN DOLLARS	\$'s/1,000
General County Purposes	\$2,006,914	2.699
Secondary Roads	\$145,523	0.661

Finance Office – Sara Stadler

- Fire Check to Bison Fire Department – Finance Officer Stadler wanted to let the Commissioners know that she was contacted to receive a donation check for the Bison Fire Department for their assistance with the recent Harding County Fire. Stadler spoke to Legislative Auditor Bruce Hintz that we could collect it and turn around and write the Bison Fire Dept. a check. It was received through a grant and couldn't be given directly to the Bison Fire Department. Stadler received the check for \$1,250 in August and issued a check to the Bison Fire Department immediately.
- Fire Departments & Ambulance Department Rosters – Schweitzer moved, Foster seconded to approve the Fire Department rosters from Bison, Meadow, Prairie City and Lodgepole & Ambulance rosters from Bison and Lemmon for Work Comp coverage for all volunteers listed on the rosters, motion carried. All rosters are on file at the Perkins County Finance Office.
- Trees on Courthouse Lawn – Finance Officer Stadler wanted to let Commissioners know about the 2 trees that are dying on the courthouse lawn. After consulting with the NRCS office it was determined that they had died due to an overabundance of salt on the tree roots. Commissioners suggested the Highway Department remove the trees sometime this fall.
- Notice of Admission of Services – E Square Properties, Lemmon Livestock Inc, Albert Haines. States Attorney Penfield wished to let the Commissioners know that we have received Notices and Admissions of Services on behalf of E Square Properties, Lemmon Livestock Inc, and Albert Haines. Penfield stated they were to clean up some Quiet Titles and noted we had no admission of liability but wanted to keep the Commissioners informed.
- James Landgrebe Record #17525 & #13279 – Finance Officer Stadler consulted with States Attorney Penfield about the 1989 Chevrolet located on the property that the County is wishing to take for tax deed. Penfield stated the buyer would be responsible to dispose of the vehicle “as is” due to the property being sold with no warranty or guarantee of a clean title. This vehicle has a lienholder listed that cannot be reached. Schweitzer moved, Campbell seconded to authorize Finance Officer Stadler to advertise for sale record # 17525 and record #13279 and to sell by auction at the October 8th, 2024 commissioner meeting, motion carried.

Public Comment

Lonnie Krause was present to inform the Commissioners that the Bison Senior Citizens were notified by the Meals on Wheels program in Rapid City that unless they can pay \$25,000, the Bison branch will be closed October 1st, 2024. Krause reported that the Bison program delivers meals to about 9 people, they have around 20 participants and meals are available 5 days a week. Commissioners will discuss more at the next meeting.

Claims

The following claims were presented and approved for payment: August payroll: 76,040.98; IRS, FICA, 7,447.09; SD Retirement, 6,229.08; Delta Dental, ins, 1,143.75; Medico Life, ins, 135.85;

Wellmark, ins, 23,654.59; Sun Life, ins, 99.75; HRA, reimb, 3,984.68; A&B, supplies, 8.70; Chapman's, maint, 5,909.75; Connecting Point, programs, 8,985.00; Current Connection, supplies/repair/maint, 2,207.95; Dakota Feed, chemical, 250.71; Dakota Herald, publishing, 508.11; DMC, repairs/labor, 480.00; Door Security, equip, 288.00; AT&T, utilities 280.28; Grand, utilities, 1421.79; R. Hermann, chemical, 717.50; Horizon Health, prof fees, 132.00; John Deere, repairs/labor/supplies, 4,587.26; Lemmon EMT, travel, 1,049.70; McLeod's, supplies, 349.44; Meade Co, jail board, 7,980.00; Melling & Roseland, crt appt atty, 751.17; NW Farm, supplies, 48.98; Pheasantland, supplies/tools, 350.64; Prairie City Fire Dept, subsidy, 4,500.00; Rushmore Communications, equip, 4,447.20; SD Dept of Public Safety, repairs/maint, 2,340.00; SD Dev. Center, subsidy, 120.00; SDAAO, dues/reg, 75.00; Servall, supplies, 281.52; Simon, supplies/material, 660.00; Stateline Design, supplies, 44.96; Sturgis Responder, supplies, 39.95; Truenorth, supplies/material, 26,545.20; Verizon, utilities, 80.02; Visa, fees/utilities/supplies/travel/programs, 1,720.59; West Group, law books, 441.22; Western Comm, repairs/maint, 617.50; WRCTC, utilities, 1,251.29; Penfield, rent, 400.00; Town of Bison, utilities, 310.06.

Adjournment

There being no further business to come before the Board, Chairman Carmichael declared the meeting adjourned at 1:32 p.m. The next Special Meeting will be held on Tuesday, Sept 10th, 2024 at 11:00 a.m. at the Perkins County Courthouse. The next Regular meeting of the Perkins County Commission will be held on Tuesday, October 8th, 2024, at 10:00 a.m. at the Perkins County Courthouse.

ATTEST:

APPROVED:

Sara Stadler, Finance Officer

Kyle Carmichael, Chairman