

**Perkins County Commission  
Regular Meeting**

**Date: October 12, 2021**

**Present: Commissioners Carmichael, Foster, Campbell, Schweitzer and Henderson and Finance Officer Chapman**

**Others Present: Cody Green, Corina Molnar, Erin Capp**

Call to Order

Chairman Carmichael called the October 12, 2021, Regular Commission Meeting to order at 10:00am.

Pledge of Allegiance

The Pledge of Allegiance was recited by those in attendance.

Conflict of Interest

There was no Conflict of Interest declared.

Approval of the Agenda

Campbell moved, Henderson seconded to approve the Agenda as presented, motion carried.

Approval of the Minutes

Foster moved, Campbell seconded to approve the minutes of the September 7, 2021, Regular Meeting and the September 20, 2021, Special Meeting, motion carried.

Monthly Reports

- Finance Officer's Account with the Deputy Finance Officer – To the Honorable Board of County Commissioners Perkins County: I hereby submit the following report of my examination of the cash and cash items in the hands of the Deputy Finance Officer of this County as of September 30, 2021, Sylvia Chapman, Finance Officer, Perkins County. Total amount of deposits in banks \$2,301,704.34, Total amount of actual cash \$200.00; Dakota Plains Federal Credit Union \$103,833.25; Certificates of Deposit \$400,000.00; Total \$2,805,737.59. The total represents state, county, schools, cities, and township funds, which will be transferred to each entity of government after being apportioned.
- Motor Vehicle fees for the month of September 2021 were reviewed.
- Register of Deed's fees in the amount of \$3,667.00 were reviewed.
- Sheriff's Fees in the amount of \$2,500.22 were reviewed.
- Longevity increase of .10/hour will be realized for the following: C Fisher 10-9; C Grimes 10-31.

Correspondence

- A pie raffle notification was received from the Perkins County 4-H Association.
- Notification was received from the State of South Dakota for the allocation in the amount of \$510.34 for Court Appointed Attorney and Abused & Neglected Children Expenditures .
- The 3<sup>rd</sup> Quarter Report from the Community Health Nurse was received for the Commissioners to review.

Highway Superintendent

- Highway Superintendent Green presented his Monthly Project and Maintenance Report.
  - The highway crew is currently working on mowing County and County secondary roads. Green would like to work Fridays to catch up on mowing County roads.
  - The crew is also working on weed eating bridges.
  - Mounting winter equipment has begun.
  - Superintendent Green is still waiting on LTAP for the gravel specs on the Prairie City Road.
  - Gravel testing has started on the west side of the County.
- Hwy Superintendent Green has hired Eric Fader effective October 12, 2021. Henderson moved, Foster seconded to approve a wage of \$18.49 for newly hired Eric Fader, motion carried.

- Simpson Ranch submitted an application for the installation of a cattle guard to be located on White Hill Road. Foster moved, Henderson seconded, to approve the application for a cattle guard, motion carried.
- Erin Capp requested permission to install an archway over Usta Road. A lengthy discussion was held. Foster moved, Schweitzer seconded to request that Erin Capp remove the top of the archway and install a gate a minimum of twenty-four feet, motion failed. Foster moved, Schweitzer seconded to request that Erin Capp remove the top of the archway and install of gate a minimum of twenty-eight feet, motion carried.

Resolution 2021-12 Plat of Lot 1 McCall 1<sup>st</sup> Addition

Henderson moved, Foster seconded to introduce and approve Resolution 2021-12 “Plat of Lot 1 McCall 1<sup>st</sup> Addition”, roll call vote: Henderson aye, Foster aye, Campbell aye, Schweitzer aye, Carmichael aye, motion carried.

**Resolution 2021-12  
Plat of Lot 1 of the McCall First Addition  
To Perkins County, South Dakota  
as Located in the S1/2 of Section 21  
Township 19 North, Range 12 East of the B.H.M.**

*Be it resolved by the County Commission of Perkins County, South Dakota that the Plat of Lot 1 of the McCall First Addition to Perkins County, South Dakota as located in the S1/2 of Section 21 Township 19 North, Range 19 East of the B.H.M. Perkins County, South Dakota, having been examined, is hereby approved in accordance with the provisions of South Dakota Compiled Law, Chapter 11-3, and any amendments thereof.*

DOE Corina Molnar

DOE Corina Molnar has received a Shapefile Request from SD 811 System (Call Before You Dig). This request is a yearly request. Schweitzer moved, Campbell seconded to provide the SD 811 System Shapefiles at no charge on an annual basis, motion carried.

LEMPEG Grant

Perkins County is in receipt of information on the Local Emergency Management Performance Grant. Schweitzer moved, Campbell seconded to not participate in the Local Emergency Management Performance Grant, motion carried.

Sheriff New Hire

Sheriff Serr has hired Noah Richards as a Perkins County Deputy Sheriff. Campbell moved, Foster seconded to set Noah Richards hourly wage at \$19.33 per hour, motion carried.

Executive Session – Personnel

Foster moved, Henderson seconded to declare Executive Session per SDCL 1-25-23 at 11:40 am, motion carried. Chairman Carmichael declared the meeting out of Executive Session at 11:52 am.

Schweitzer moved, Foster seconded to authorize Chairman Carmichael as signatory on an Agreement between Perkins County and Lincoln Shuck contingent on advice from legal counsel, motion carried.

Quitclaim Deed

Henderson moved, Schweitzer seconded to authorize Chairman Carmichael as signatory on the Quitclaim Deed from Perkins County to City of Lemmon for Lot H-1 located in the Southeast Quarter (SE1/4 of the Northwest Quarter (NW1/4) of Section 20, Township 23 North, Range 16 East of the Black Hills Meridian, as found in Book 7 of Plats, pages 39-41 of the Perkins County Register of Deeds, motion carried.

Vault Door – Treasurer’s Office

Discussion was held on the need for repairs to the vault door in the Treasurer’s Office. Chairman Carmichael will assess the situation.

Cyber Security Assessment for SD Counties

Finance Officer Chapman would like to participate in the Dakota State University Cyber Security Assessment for SD Cities & Counties. The Commission was in favor of participating in the assessment.

Tax Deed Properties

- Finance Officer Chapman presented six properties that Perkins County had taken for tax deed. Five of the properties are located in the City of Lemmon. A lengthy discussion was held. Henderson moved, Campbell seconded to declare the following properties surplus: Lemmon Original Blk 25, Lot 11, Milw Land Co 2<sup>nd</sup> Addn Blk 34 S 1/2 Lot 2 and all of Lot 3, Lemmon’s 2<sup>nd</sup> Addn Blk 6 Lot 3, Lemmon’s 2<sup>nd</sup> Addn Blk 6 Lot 4, NW Townsite Co 2<sup>nd</sup> Addn Blk 4 Lots 1, 2, 3, 4, 5 & 6 and Church in NENW 8-21-16 (1.16 acres), motion carried.
- Schweitzer moved, Foster seconded to approve the following abatements on the tax deed property, motion carried.

Record #	Description	Tax Abated
13257	Lemmon Original Blk 25, Lot 11	\$884.08
15403	Milw Land Co 2nd Addn Blk 34 S 1/2 Lot 2 and all of Lot 3	\$1,036.22
13554	Lemmon's 2nd Addn Blk 6 Lot 3	\$2,975.10
13555	Lemmon's 2nd Addn Blk 6 Lot 4	\$1,613.22
13876	NW Townsite Co 2nd Addn Blk 4 Lots 1, 2, 3, 4, 5 & 6	\$431.44
16036	Church in NENW 8-21-12 (1.16 acres)	\$547.66

- Chairman Carmichael appointed Neal Pinnow, Mike Schweitzer, and Todd Campbell to appraise Record # 13876 NW Townsite Co 2<sup>nd</sup> Addn Blk 4 Lots 1, 2, 3, 4, 5 & 6 and Record # 16036 Church in NENW 8-21-12.
- Schweitzer moved, Henderson seconded to quitclaim the following properties to the City of Lemmon: Record # 13257 Lemmon Original Blk 25 Lot 11, Record # 15403 Milw Land Co 2<sup>nd</sup> Addn Blk 34 S 1/2 Lot 2 and all of Lot 3, Record # 13554 Lemmon’s 2<sup>nd</sup> Addn Blk 6 Lot 3 and Record #13555 Lemmon’s 2<sup>nd</sup> Addn Blk 6 Lot 4 pursuant to SDCL 6-13-1, motion carried.
- Foster moved, Campbell seconded to advertise Record # 13876 NW Townsite Co 2<sup>nd</sup> Addn Blk 4 Lots 1, 2, 3, 4, 5 & 6 and Record # 16036 Church in NENW 8-21-12 for public auction to be held on Tuesday, December 7, 2021, motion carried.

Uncollectible Tax

Finance Officer Chapman requested 2018 payable 2019 taxes in the amount of \$12.84 on record #17081 be deemed Uncollectible. Schweitzer moved, Foster seconded to deem \$12.84 on record #17081 as Uncollectible, motion carried.

Carda Resignation

Loyson and Lori Carda have submitted their resignations to the Perkins County Weed Board. Foster moved, Schweitzer seconded to approve the resignations of Loyson and Lori Carda, motion carried. Loyson has offered to help in the interim and to train new the new applicant.

American Rescue Plan Funds

- Discussion was held on the American Rescue Plan (APR) Funding. Perkins County has already received \$278,246.50 Premium Pay is one of the eligible expenditures under the guidelines of ARP. Schweitzer moved, Campbell seconded to authorize retrospective Premium Pay for essential employees for March thru December 2020 who are currently still employed with Perkins County: \$300 – Kyle Carmichael, Rusty Foster, Mike Schweitzer, Wayne Henderson; \$1500 – Shane Penfield, Sylvia Chapman, Heidi Stevens, Renita VanVactor, Corina Molnar, Heidi Stevens, Kelly Serr, William Johnson, Gregory Karels, Matthew Giesler, Matthew Kindsvogel, Cody Green, Katie Helms, Christopher Grimes, Joseph Green, Daroll Aukland,

Matthew Butsavage, Rick Stevens; \$1425.00 Sara Stadler; \$1350 – Wendi McCall, Tamara Buer; \$1200 - Jill Olson; \$900 Amanda Larson; \$450 Carrie Fisher, Bridget Keller; \$100 Ray Huber, Kirby Chapman, John Deland, Brenda Even, Loyson Carda; Grant Administration \$1,500 - Sylvia Chapman, motion carried.

- Campbell moved, Foster seconded to allocate ARP funding as follows, motion carried.
  - Bison Fire Department - \$9,900
  - Lemmon Fire Department - \$9,900
  - Meadow Fire Department - \$2,250
  - Lodgepole Fire Department - \$2,250
  - Prairie City Fire Department - \$2,250
  - Sorum Fire Department - \$1,800
  - Lemmon Ambulance - \$10,000
  - Bison Ambulance - \$10,000
  - Faith Ambulance - \$5,000
- SDACC contacted Eide Bailly regarding Consulting Services for technical assistance with the ARP funding. Schweitzer moved, Campbell seconded to contract with Eide Bailly for Consulting Services via SDACC in the amount of \$2,000, motion carried.
- Foster moved, Schweitzer seconded to auto-supplement due to grant funds for the following American Rescue Plan (ARP) Fund (#290) budgets: 111-411 - \$1,200.00, 111-412 - \$91.80; 143-411 - \$5,775.00, 143-412 - \$441.78; 143-413 - \$166.50; 151-411 - \$1,125, 151-412 - \$86.06; 151-413 - \$67.50; 161-411 - \$1500.00, 161-412 - \$114.75, 161-413 - \$90.00; 162-411 - \$,950.00, 162-412 - \$149.17, 162-413 - \$117.00; 163-411 - \$2,400.00, 163-412 - \$183.60, 163-413 - \$144.00; 165-411 - \$450.00, 165-412 - \$34.43; 101-211-411 - \$8,950.00, 211-412 - \$684.68; 211-413 - \$561.00; 212-411 - \$200.00, 212-412 - \$15.30; 213-411 - \$100.00, 213-412 - \$7.65; 313-411 - \$10,500.00, 313-412 - \$803.25, 313-413 - \$630.00; 422-411 - \$900.00, 422-412 - \$68.85, 422-413 - \$54.00, 423-411 - \$300.00, 423-412 - \$22.95, 423-413 - \$18.00; 615-411 - \$100.00, 615-412 - \$7.65, 221-454 - \$28,350.00 424-454 - \$25,000.00; motion carried.

### Claims

The following claims were presented and approved for payment, Aug payroll: 73,672.83; IRS, fica, 7,117.26; SD Retirement, 5,487.29; Delta Dental, insurance, 1,136.70; Medico Life, insurance, 94.92; Wellmark, insurance, 17,743.62; SDPEF, insurance, 84.00; HRA Reimbursements, 7,422.50; A&B, maint, 40.83; AgPro, repairs/maint, 179.44; American Solutions, supplies, 195.76; Auto Value, repairs, 47.95; Avera Queen, prof fees, 99.00; B. Escott, supplies, 420.00; Best Western, travel, 202.00; Bison Courier, publishing, 636.61; Bison Food, supplies, 10.18; Bison Grain, supplies, 22,434.14; Bison Impl, repairs/supplies, 1,225.87; Chapman's, repairs, 414.99; Christ Stang Hydraulics, repairs, 248.44; Contractor's, supplies, 220.00; Current Connection, supplies/repairs, 1,199.60; Dakota Herald, publishing, 624.30; Dale's Tire, supplies, 4,372.22; Deere Credit, rentals, 128,483.28; Dept of Legislative, audit, 7,822.50; E-911, phone surcharge, 10,559.46, EMC, insurance, 1,288.00; Faith Lumber, repairs, 19.98; Five Counties, blood draw, 200.00; G&O, supplies, 486.30; GF&P, predator, 5,017.68; GPNA, prof. services, 195.00; Grand Electric, utilities, 1,495.53; Hamand Tire, maint, 256.50; Horizon, amb. Rent/CHN rent/prof fees, 1,900.00; John Deere Financial, repairs, 3,028.05; M. Katterhagen, MH Board, 18.00; Kimball Midwest, supplies, 314.78; Kinney Law, Crt Appt. Atty, 586.70; L. Foss, chemical rebate, 101.76; Lemmon EMT, travel, 744.85; Lewis & Clark, MH, 184.00; L. Lewno, MH Board, 176.53; Light & Siren, equip, 1,568.57; D. Lockwood, MH Board, 18.00; Matheson Tri-Gas, supplies, 45.85; Meade Co. phone surcharge, 213.50; Melling & Roseland, Crt. Appt. Atty, 1,471.63; Newman Signs, supplies, 2,325.90; Northern Tool, supplies, 984.88; NW Farm, supplies, 70.94; S. Penfield, rent, 400.00; Perkins Co. Fairboard, subsidy, 15,000.00; Pharmchem, sobriety testing, 164.00; Phil's Paint, maint, 75.00; Pitney & Bowes, maint, 473.04; Ramkota, travel, 154.00; R. Sieck, chemical rebate, 3,718.00; R. Hermann, chemical rebate, 787.06; D. Schaefer, court reporting, 36.00; SD Development, subsidy, 60.00; SD DOT, prof fees, 3,690.67; SD Federal Property, supplies, 468.50; SD Human Services, MH, 600.00; SD Public Health Lab, prof fees, 180.00; SDACC, APR consulting, 2,000.00; Servall, supplies, 117.25; Simpson Ranch, chemical rebate, 1,869.63; Swanston, repairs, 219.60; Tennant's, main/supplies, 191.97; Three Rivers, rent, 900.00; Town of Bison, utilities, 210.09; Tru, travel, 430.00; J. VanVactor, supplies, 44.44; Verizon, utilities, 281.47; VISA, supplies/travel/utilities/comp. programs/postage, 620.88; Western Comm, 98.72; W. Moss, court ordered evaluation, 2,525.00; WRCTC, utilities, 1,480.91 .

Adjournment

There being no further business to come before the Commission, Chairman Carmichael declared the meeting adjourned at 1:40 pm. The next regular meeting of the Perkins County Commission will be held on Tuesday, November 9, 2021, at 10:00 am.

ATTEST:

APPROVED:

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Sylvia Chapman, Finance Officer

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Kyle Carmichael, Chairman