

**Perkins County Commission
Regular Meeting**

Date: November 7, 2018

Present: Commissioners Foster, Henderson, Hopfinger and Carmichael and Finance Officer Chapman

Others Present: Duane Holtgard, Rebecca Miller, Corina Erickson, Kelly Serr, Beth Hulm, press

Absent: Commissioner Schweitzer

Call to Order

Chairman Foster called the regular meeting to order at 9:00 a.m.

Pledge of Allegiance

The Pledge of Allegiance was recited by those in attendance.

Approval of the Agenda

Carmichael moved, Henderson seconded to approve the agenda as presented, motion carried.

Minutes

Hopfinger moved, Carmichael seconded to approve the minutes of the October 9, 2018 Commission Meeting, motion carried.

Monthly Reports

- ✓ Finance Officer's Account with the Deputy Finance Officer - To the Honorable Board of County Commissioners Perkins County: I hereby submit the following report of my examination of the cash and cash items in the hands of the Deputy Finance Officer of this County as of October 31, 2018, Sylvia Chapman, Finance Officer, Perkins County. Total amount of deposits in banks 3,965,529.07, Total amount of actual cash \$200.00; Dakota Plains Federal Credit Union \$101,519.34; Certificates of Deposit \$400,000.00; Total \$4,467,248.41. The total represents state, county, schools, cities and township funds, which will be transferred to each entity of government after being apportioned.
- ✓ Sheriff's Fees in the amount of \$1,084 were reviewed.
- ✓ Motor Vehicle fees for the month of October 2018 were reviewed.
- ✓ Register of Deeds fees in the amount of \$7,608.00 were reviewed.
- ✓ Longevity Increases will be realized by the following employees: J Green 11-1, K Serr 11-1, P Crow 11-14 C Goldsmith 12-1.

Highway Superintendent

- ✓ Highway Superintendent Holtgard gave his monthly Project & Maintenance report.
- ✓ Holtgard gave an update on the Theater Road Project.
- ✓ The Highway Department could use a credit card for the purchase of gas. Holtgard will do the paperwork at the bank for a credit card.
- ✓ Holtgard would like to purchase a new mower. Carmichael moved, Hopfinger seconded to authorize Chairman Holtgard to purchase a new mower following some research, motion carried.
- ✓ Hopfinger moved, Henderson seconded to authorize Chairman Foster as signatory on the 2019 Bridge Improvement Grant for Preliminary Engineering for structure number 53-120-537, project number BRO 8053(00) 19-1 PCN 071L, motion carried.
- ✓ Discussion was held on the highway work hours. Holtgard agreed to change to five 8-hour days when it freezes up and prevents normal maintenance.

Holidays

Discussion was held on the holidays declared by the Governor. The review of the policy will be placed on the December meeting agenda.

HRA Administration

Hopfinger moved, Henderson seconded to approve changing the HRA administration from Base to Discovery Benefits, motion carried.

Flexible Spending Account

Discussion was held on the 2017 flexible spending account. Commission approved Finance Officer Chapman researching a way to pay out the 2017 flexible spending dollars.

Tax Deed Properties

Finance Officer Chapman informed the board that she had done a Treasurer's Tax Deed on three properties in Perkins County. Three real property owners will need to be appointed to appraise the property and the taxes need to be abated. Chairman Foster appointed Mike Schweitzer, Brian Hopfinger and Neal Pinnow to appraise the property.

- ✓ Milwaukee Land Co. 1st Addn, Blk 30 Lot 4, City of Lemmon, Perkins County, South Dakota. Carmichael moved, Hopfinger seconded to abate the taxes in the amount of \$511.32, motion carried.
- ✓ Milwaukee Land Co. 1st Addn, Blk 30 Lot 11, City of Lemmon, Perkins County, South Dakota. Carmichael moved, Hopfinger seconded to abate the taxes in the amount of \$1,138.26, motion carried.
- ✓ Village of White Butte, Blk 5 Lot 4 4.21 acres, White Butte Township, Perkins County, South Dakota. The taxes in the amount of \$1.43 will be paid.

Abatement Request for Bison Grain #16973

Discussion was held on the abatement request from Bison Grain. This will be placed on the December meeting agenda so the State's Attorney can be consulted.

On-Sale Liquor License Renewals

- ✓ Hopfinger moved, Henderson seconded to approve the renewal of the On-Sale Liquor License # RL-7800 for Smoky's Bar & Grill, motion carried.
- ✓ Hopfinger moved, Henderson seconded to approve the renewal of the On-Sale Liquor License #RL-4306 for K-T, motion carried.

Rebecca Miller

Rebecca Miller would like to expand her presence in the Lemmon area. She has visited with SDSU about using office space one day a week at the Regional Extension Center. They are very receptive to allowing her office space. The Commission encouraged her to spend time in the Lemmon area to expand the 4-H program.

DOE Corina Erickson

Director of Equalization Corina Erickson was present to give an Ag Task Force Update. She shared some information on the findings and announced that there would be a meeting in Pierre on Tuesday, November 13, 2018 at 10:00 a.m. if anyone was interested in attending.

Sheriff Serr

- ✓ Sheriff Serr brought the Pennington County Jail Contract for review. Carmichael moved, Hopfinger seconded to authorize Sheriff Serr as signatory on the Pennington County Jail contract, motion carried.
- ✓ The LEPC Board approved the purchase of a radio. The cost is \$3,441.47. Henderson moved, Hopfinger seconded to approve the expenditure of \$3,441.47 for a new radio, motion carried.

Carmichael left the meeting at 11:18 a.m.

- ✓ Sheriff Serr would like permission to order a new Sheriff's vehicle of the state bid. Hopfinger moved, Henderson seconded to purchase the following vehicle for the Sheriff's Office using state vehicle contract #17254: One 2019 Chevrolet Tahoe Special Service from Beck Motors of Pierre, South Dakota in the amount of \$35,689.00, motion carried.

Canvas of the 2018 General Election

The Perkins County Commission, acting as the Perkins County Canvassing Board, conducted the Canvas of the Perkins County 2018 General Election. Hopfinger moved, Henderson seconded to approve the 2018 General Election Results as canvassed, motion carried.

Claims

The following claims were presented and approved for payment, October payroll: 76,954.67; IRS, fica, 7,545.29; SD Retirement, retirement, 5,957.22; Delta Dental, insurance, 1,387.86; Medico Life, insurance, 123.12; Wellmark, insurance, 25,295.87; SDPEF, insurance, 99.00; HRA Reimbursements, 1,443.07; Avera Queen of Peace, prof fees, 122.00; Bison Courier, publishing, 649.42; Bison Food, supplies, 81.17; Bison Implement, repairs/supplies, 3,550.28; Brosz Engineering, prof fees, 19,352.50; Butler Machinery, repairs, 31.13; Chapman's Electronics, repairs, 109.85; Current Connections, supplies/maint, 1,804.85; Dakota Battery & Electric, repairs, 179.83; Dakota Herald, publishing, 1,268.43; Dakota Prairie Landscapes, repairs, 12,000.00; Dale's Tire, maintenance, 1,640.36; Deadwood Mt Grand/Holiday Inn, travel, 114.00; Joseph Ellingson, ct appt atty, 1,480.05; Election Systems & Software, supplies, 810.05; Executive Mgmt Finance Office, supplies, 18.70; Five Counties, blood testing, 300.00; G&O Paper, supplies, 234.60; Gall's LLC, supplies, 28.94; Grand Electric, utilities, 1,567.40; G Hendricks, chemical rebate, 595.20; T Hintz, travel, 41.58; HR Direct, supplies, 62.94; Karen Hunt, LLC, ct appt atty, 530.80; Rena Hymans, PC, ct appt atty, 59.67; C Jesfeld, chemical rebate, 171.60; John Deere Financial, repairs, 587.83; KBJM, publishing, 30.00; Lemmon IGA, supplies, 43.14; Matheson Tri-Gas Inc, supplies, 54.97; M Matthews, chemical rebate, 119.04; McLeod's Printing, supplies, 25.00; Meade County Jail, jail board, 455.00; R Miller, chemical rebate, 714.24; Napa/AgPro Equipment, repairs/supplies, 314.60; National Sheriffs Assn, dues, 60.00; Newman Signs, supplies, 50.99; Northern Fire & Safety, maintenance, 226.00; Northwest Farm & Home, supplies, 57.90; Perkins County ROD, supplies, 50.00; S Penfield, rent, 400.00; Pennington County Jail, transportation, 174.00; Pharmchem Inc, supplies, 121.10; Power House, repairs/equipment, 3,771.85; Premier Equipment, repairs, 2,071.64; Runnings, supplies, 631.90; Rushmore Communications, repairs, 50.00; SBM, maintenance, 23.98; SD Dept of Health, CHN qrtly, 1,545.00; SD Developmental Center, subsidy, 60.00; SDAAO, dues, 150.00; SD Assn of Co Hwy Supt, dues, 275.00; SD Sheriff's Assn, registration, 85.00; Seachange Print, supplies, 350.00; Seidel Inc, chemical rebate, 188.82; K Serr, LEPC, 349.99; Servall Linen, supplies, 104.07; Shopko Pharmacy, jail meds, 64.79; State Animal Damage Control, predatory, 5,049.86; Stateline Designs, supplies, 55.00; David Stockert, repairs, 550.00; Sturgis Regional Hospital, jail medical, 27.91; Southwest Grain, fuel, 22,657.00; Theo's Bakery, supplies, 68.50; Town of Bison, utilities, 206.61; Trans Source, repairs, 207.21; J VanVactor, supplies, 67.02; Jeff VanVactor, maintenance, 125.00; Verizon, maintenance, 280.15; VISA, supplies/travel, 442.38; VISA, utilities/travel, 1,308.13; West Group, lawbooks, 909.23; West River Telephone, utilities, 1,451.68; Election Salary, 4,742.00, Election travel, 894.81; Election rent, 210.00.

Adjournment

Foster declared the meeting adjourned at 12:06 p.m. The next meeting of the Perkins County Commission will be held on Tuesday, December 11, 2018 at 10:00 a.m. at the Perkins County Courthouse.

ATTEST:

APPROVED:

 Sylvia Chapman, Finance Officer

 Rusty Foster, Chairman