

**Perkins County Commission  
Regular Meeting**

**Date: March 12, 2024**

**Present: Commissioners Carmichael, Foster, Campbell, Schweitzer, Henderson and Finance Officer Stadler**

**Others Signed In: Chris Dragoo, Kristen Seidel, Tracy Hafner, Jeannie Ericsson, Calvin Ericsson, Shauna Kopren, Kristen Miles, Keith Mutschler, Jim Straight, Ryan Halls**

**Also Present: Cody Green and Shane Penfield**

Call to Order

Chairman Carmichael called the Regular Commissioner Meeting to order at 10:00 a.m.

Pledge of Allegiance

The Pledge of Allegiance was recited by those in attendance.

Conflict of Interest

There was no Conflict of Interest to declare.

Approval of the Agenda

Campbell moved, Foster seconded to approve the Agenda, motion carried.

Approval of the Minutes

Foster moved, Schweitzer seconded to approve the Minutes for the Feb. 13, 2024 Regular meeting with the following correction of “auction” added to the motion “Record #13421 Doug Dauwen – Campbell moved, Henderson seconded to advertise record # 13421 and open bids on Tuesday, March 12<sup>th</sup> at 11:00 a.m. **by Auction.**”, motion carried.

Monthly Reports

- Finance Officer’s Account with the Deputy Finance Officer - To the Honorable Board of County Commissioners Perkins County: I hereby submit the following report of my examination of the cash and cash items in the hands of the Deputy Finance Officer of this County as of February 29, 2024, Sara Stadler, Finance Officer, Perkins County. Total amount of deposits in banks \$2,021,936.58, Total amount of actual cash \$200.00; Dakota Plains Federal Credit Union: \$106,215.52; Certificates of Deposit \$402,626.68; Total \$2,530,978.78. The total represents state, county, schools, cities and township funds, which will be transferred to each entity of government after being apportioned.
- Sheriff’s Fees in the amount of \$662.50 were reviewed.
- Motor Vehicle fees for the month of February 2024 were reviewed.
- Register of Deed’s fees in the amount of \$2,327.50 were reviewed.
- Henderson moved, Campbell seconded to give Peter Schmeling an hourly base wage increase to \$21.67 effective March 1<sup>st</sup>, as he completed the SD Law Enforcement Academy, motion carried.
- Longevity increase of .10/hour will be realized for the following: S. Stadler 3-16, W. McCall 3-31, P Schmeling 3-20.

Correspondence - Received from Center for Rural Affairs

Executive Session – Carmichael moved, Henderson seconded to declare Executive Session per SDCL 1-25-2(1) for Personnel at 10:15 a.m, motion carried. Chairman Carmichael declared the meeting out of Executive Session at 10:49 a.m.

Highway Department

Superintendent Green presented the Commissioners with his Monthly Report for the month of February. He reported on continuing with maintenance and repairs and is currently working on pulling shoulders in Duck Creek Township, rebuilding a road in Easter Township and signage. Superintendent Green wanted to let the Commissioners know that there are multiple potholes on the Summerville Road, Border States will be coming back in May to do the repairs.

- Let Bids out for Secondary Roads – Schweitzer moved, Foster seconded to let bids out for Secondary Roads, motion carried.

- County Pavement Marking Agreement – Foster moved, Henderson seconded to authorize Chairman Carmichael as signatory on the State of SD DOT Joint Powers Agreement to Provide For The Pavement Marking of County Roads within Perkins County, motion carried.
- Resignation – Clayton Lau – Schweitzer moved, Campbell seconded to accept the resignation of Clayton Lau effective 3-21-2024, motion carried.
- True North Steel – Foster moved, Campbell seconded to piggyback off the Beadle Co. Contract for culvert pricing, motion carried.
- New Hire – Foster moved, Campbell seconded to hire Cody Olson effective 3-11-2024 with an hourly base wage of \$19.50, motion carried.

11:00 a.m. Public Auction

Commissioners asked for opening bids for Record #13421 to start at \$18,000. E Square Properties was present to offer a bid of \$5,000. Schweitzer moved, Henderson seconded to accept the lone bid of \$5,000 from E Square Properties, motion carried.

11:15 a.m. Surplus Equipment Sealed Bids

Schweitzer moved, Foster seconded to authorize Chairman Carmichael to open the bids received, motion carried. Three real property owners found the value of the 2000 Ford F-250 to be \$300.00, \$500.00, \$550.00; and the value of the Monroe Sander to be \$500.00, \$600.00, and \$1000.00. The following bids were received:

	Larry Carr	Bailey Escott
2000 Ford F-250	\$488.00	\$123.45
Monroe Sander	\$28.00	

Schweitzer moved, Foster seconded to accept the bid on the 2000 Ford F250, VIN: 1FTNF21LOYEB39018, from Larry Carr for \$488.00, motion carried. Foster moved, Campbell seconded to reject the Monroe Sander bid, motion carried.

1:30 a.m. Preschool Option in Bison

Kristen Miles and Shauna Kopren wanted to update the Perkins County Commissioners with the future of a preschool in Bison. Miles and Kopren would like to start a non-profit group and would like to get some funding through the Bison Economic Development group to help pay for a lawyer to start the paperwork. If possible, they would like the Commissioners to sign a letter of support along with giving them the opportunity to request funding in the future.

11:45 a.m. GF&P – Rifle Range

Jim Straight along with Keith Mutschler and Ryan Halls were present to discuss with the Commissioners a potential Rifle Range south of Lemmon’s City Dump. GF&P (Game, Fish & Parks) would like it to be done in phases. Phase 1 would include a 50-yard, 100-yard, 200-yard range and Phase 2 would include a 300-yard and 500-yard range with potential for a shooting sports building. Currently looking at engineers to eventually let out bids. They do not want to charge membership fees and want to have set hours with rules posted – which would be the same as across the state. The lease holder would be GF&P and would most likely be on a 25-to-35-year lease.

4-H Memo of Understanding – No action taken.

Schedule Equalization Meeting

Campbell moved, Foster seconded to open the books for the Equalization meeting on Tuesday April 9<sup>th</sup>, 2024 following the Regular Commissioner Meeting scheduled for 10:00 a.m. motion carried.

Executive Session – Carmichael moved, Henderson seconded to declare Executive Session per SDCL 1-25-2(1) for Personnel at 12:28 p.m, motion carried. Chairman Carmichael declared the meeting out of Executive Session at 1:21 p.m.

WIC Contract

Finance Officer Stadler received a call and email about updates with the WIC Contract. As of today, she has not received the 2024 Contract. It was advised that as soon as we get the Contract to get it approved and submitted. Commissioners will discuss more once the Contract has been received.

#### Finance Office – Sara Stadler

- Abatement - #13394 - Foster moved, Schweitzer seconded to abate taxes for 2023 pay 2024 on record #13394 for Connie Bolte in the amount of \$338.84 due to missing the freeze assessment deadline, motion carried.
- HRA – Adoption Agreement – Campbell moved, Henderson seconded to authorize Chairman Carmichael as the signatory on the Adoption Agreement for the Wex Health Inc, Master and Prototype Health Reimbursement Arrangement for use on and after August 1, 2021, motion carried.
- Annual Report – Commissioners reviewed the 2023 Annual Report.
- Handicapped Chair Lift – Commissioner Carmichael will try to find someone to repair the current chair lift.
- Added Taxes – Previous DOE Corina Kocer had spoken to Camavision about how to assess these old schools that have been purchased. They put a taxable value of \$50,000 on it for next year’s taxes. Interim DOE Todd Lutters was asked by the Commissioners to assess the value of the portion of the building occupied by Headstart. The taxable value for that portion would be \$795.00. Commissioners decided not to pursue an added tax bill for this year.
- Easter Monday – Schweitzer moved, Campbell seconded to give all Perkins County Employees an extra paid Holiday on April 1<sup>st</sup>, 2024 for Easter Monday due to Governor Noem giving all state employees the day off, motion carried.
- Abate, Appraise, Surplus, Advertise - #17525 & #13279 – Foster moved, Henderson seconded to abate taxes, appraise the value of the house and lot as is, surplus the property and anything located on it, and advertise for sale Record #'s 17525 & 13279, motion carried. The 3 real property owners appointed by Chairman Carmichael to appraise the value will be Todd Campbell, Mike Schweitzer, and Neal Pinnow.
- Surplus – Foster moved, Schweitzer seconded to dispose of the chalkboard and wheeled stand along with a battery backup for the Finance Office as 3 real property owners found no value in them, motion carried.

#### Claims

The following claims were presented and approved for payment: February payroll, 73,305.85; IRS, FICA, 7,222.49; SD Retirement, 5,942.17; Delta Dental, ins, 1,999.67; Medico Life, ins, 130.00; Wellmark, ins, 26,864.95; SDPEF, ins, 107.73 HRA, reimb, 2,012.30; A&B, maint, 94.36; Agpro Machinery, equip, 251.07; Agpro Lemmon, supplies, 18.49; A&B, supplies, 374.54; Auto Value, supplies, 306.40; Avera, prof fees, 135.00; Bison Courier, publishing, 475.63; Bison Imp, supplies, 278.15; BL Contracting, secondary roads, 8,316.34; Bob Barker, supplies, 77.44; Butler, repairs, 20.46; Current Connection, supplies/repairs/equip, 4,795.12; Dakota Herald, publishing, 251.16; First Net, utilities, 280.28; Floyds, repairs, 44.51; G&O Paper, supplies, 486.00; Godfrey Brake Service, repairs, 201.36; Grand, utilities, 1,862.76; Holiday Inn, travel, 684.95; John Deere, 5,896.07; K&R Auto, maint, 9,556.09; Kalon’s Auto, maint, 254.60; KBJM, publishing, 58.50; Kimball Midwest, supplies, 846.56; Kinney Law, crt appt atty, 2,911.13; Lemmon EMT, travel, 1,882.73; IGA, supplies, 3.09; Matheson Tri-Gas, supplies, 333.01; Meade Co, jail board, 5,890.00; My Place, travel, 109.00; National Med, med, 174.00; Northern Truck, equip, 4,184.01; NW Tire, supplies, 4,086.16; S. Penfield, rent, 400.00; Pennington Co, transport, 236.64; Pharmchem Inc, testing, 63.90; Pitney Bowes, postage, 66.39; Print Shop, supplies, 30.00; Qualified Presort, prof serv, prof. serv; 2,364.60; Rapid Tire, repair, 3,690.74; Ray Allen Man, equip, 270.96; RDO, repair, 2,605.69; Runnings, supplies, 1,474.12; Schmeling, travel, 334.00; SD DPS, maint, 2,340.00; SD Dev. Center, MH, 120.00; SD DOT, prof. fees, 23,079.71; SD FPA, equip, 330.00; SD ML, dues, 115.00; SD PHL, prof. serv, 40.00; SDACO, reg, 200.00; SDEMA, dues/reg, 60.00; SDNOA, dues, 200.00; Servall, supplies, 97.43; Stelter, repairs, 28.14; Stippich Inc, supplies, 655.90; Sturgis Responder, supplies, 147.90; Tennent’s, maint, 247.37; Town of Bison, utilities, 304.40; Trinity, supplies, 954.63; USPS, supplies, 120.00; Vanguard, contract, 2,887.50; VanVactor, prof fees, 900.00; VISA, supplies, 2,973.08; Weed & Pest, reg, 300.00; West Group, books, 393.95; West River Welding, repairs, 1,980.00; WRCTC, utilities, 1,255.16.

Adjournment

There being no further business to come before the Board, Chairman Carmichael declared the meeting adjourned at 2:03 p.m. The next Regular meeting of the Perkins County Commission will be held on Tuesday, April 9<sup>th</sup>, 2024 at 10:00 a.m.

ATTEST:

APPROVED:

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Sara Stadler, Finance Officer

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Kyle Carmichael, Chairman