

**Perkins County Commission
Regular Meeting**

Date: April 7, 2020

Present: Commissioners Carmichael, Foster (in person), Hopfinger, Schweitzer, and Henderson (via Zoom) and Finance Officer Chapman (in person)

Others Present: Corina Molnar, Lincoln Shuck, Cody Green, Kelly Serr, Sara Stadler, Wendy McCall (in person), Shane Penfield, Beth Hulm, press (via Zoom)

Call to Order

Chairman Carmichael called the Regular Commission Meeting to order at 10:00 a.m.

Conflict of Interest

There was no Conflict of Interest declared.

Approval of the Agenda

Foster moved, Hopfinger seconded to add *Extension Request for Levi & Mari Beth Paulson* to the Agenda, roll call vote: all ayes, carried. Foster moved, Schweitzer seconded to approve the Agenda following the addition of Request for Levi & Mari Beth Paulson, roll call vote: all ayes, motion carried.

Approval of the Minutes

Henderson moved, Schweitzer seconded to approve the minutes of the March 10, 2020 regular meeting, and the March 20, 2020 and March 23, 2020 special meetings, roll call vote: all ayes, motion carried.

Monthly Reports

- Finance Officer's Account with the Deputy Finance Officer - To the Honorable Board of County Commissioners Perkins County: I hereby submit the following report of my examination of the cash and cash items in the hands of the Deputy Finance Officer of this County as of March 30, 2020, Sylvia Chapman, Finance Officer, Perkins County. Total amount of deposits in banks \$1,445,303.22, Total amount of actual cash \$200.00; Dakota Plains Federal Credit Union: \$102,061.54; Certificates of Deposit \$400,000.00; Total \$1,947,600.09. The total represents state, county, schools, cities and township funds, which will be transferred to each entity of government after being apportioned.
- Sheriff's Fees in the amount of \$279.26 were reviewed.
- Motor Vehicle fees for the month of February 2020 were reviewed.
- Register of Deed's fees in the amount of \$3,006.00 were reviewed.
- Longevity Increases of .10 per hour were realized by P Fero, 4-1; M Kindsvogel 4-1; J VanVactor 4-1; M Giesler, 4-26.

Correspondence

An email request was received from Levi and Mari Beth Paulson concerning an extension of time to remove the structure on Milwaukee Land Company's 1st Addition Block 30 Lot 4. Foster moved, Schweitzer seconded to give Levi and Mari Beth Paulson a six-month extension to remove the structure from Milwaukee Land Company's 1st Addition Block 30 Lot 4, roll call vote: all ayes, motion carried.

Highway Superintendent

- The highway crew has been busy pulling the shoulders on the Owen Lake Road and the Zeona Road. They will be moving to Ada Road and Arrowhead Road soon.
- The crew has been practicing social distancing. They are taking their county trucks home and traveling to the job site from there.
- Superintendent Shuck announced that the proposal for the Foster Bridge has made it through the first hurdle.
- A brief discussion was held on highway crew carrying firearms. More research will be done and the topic will be discussed at a later date.
- Discussion was held on the USDA Rural Development Grant Application. The Commission would like State's Attorney Shane Penfield review the documents prior to signature. It will be placed on the May Meeting Agenda.

10:45 Gravel Crushing Bid Opening

- Chairman Carmichael declared it was 10:45, the appointed time for the Gravel Crushing Bid Opening. Foster moved, Carmichael seconded to proceed with the opening of the three bids, roll call vote: all ayes, motion carried.
 - Fisher Sand & Gravel - \$4.96/ton (\$496,000 for 100,000 ton)
 - Rogers Construction Inc (RCI) - \$4.24/ton (\$424,000 for 100,000 ton)
 - Aggregate Construction Inc - \$3.64/ton (\$364,000 for 100,000 ton)
- Superintendent Shuck asked the Commission to accept the low bid and allow him to crush the budgeted amount of \$500,000 on gravel crushing. Foster moved, Henderson seconded to accept the low bids of \$3.64/ton from Aggregate Construction Inc for the crushing of gravel, roll call vote: all ayes, motion carried.
- Foster moved, Carmichael seconded to approve expenditure of \$500,000 on gravel crushing and royalties, roll call vote: all ayes, carried.

DOE Corina Molnar

- Director of Equalization Corina Molnar introduced Wendi McCall as the newly hired Clerk/Field Assistant. Foster moved, Schweitzer seconded to set Wendi McCall's wage at \$14.53/hour, roll call vote: all ayes, motion carried.
- DOE Molnar stated that all training, with the exception of Katie Helm's Basic Class for Certification, have been cancelled.

Liquor Licenses

Foster moved, Schweitzer seconded to approve the renewal of the Lemmon Country Club Retail On-Sale Liquor License RL-5825, roll call vote: all ayes, motion carried.

11:15 – Transfer of Smoky's Liquor Licenses

Chairman Carmichael announced that it was 11:15, the time of the Public Hearing for the transfer of Smoky's On-Sale Liquor License # RL-7800. There were no persons present to comment on the transfer of Smoky's Liquor License. Hopfinger moved, Schweitzer seconded to approve the transfer of Smoky's On-Sale Liquor License #R-L-7800 from Tract One of Lot 1 Less H1 & Lot 2 of NWNE 13-18-15 to Tract One of Lot 1 Less H1 & Lot 2 of NWNE 13-18-15 and Tract One of Lots 3 & 4 of NWNW 13-18-15, roll call vote: all ayes, motion carried.

Generator Contract

Sheriff Serr contacted DAK Generator Services concerning the contract we had signed with them in 2018. Due to change in personnel, Perkins County was overlooked on the services under the contract the last couple of years. They offered the contract at the same approximate contract yearly sum of \$385.00. Foster moved, Schweitzer seconded to authorize Carmichael as signatory on the contract with DAK Generator Services of Rapid City, SD, roll call vote: all ayes, motion carried.

Easter Holiday

South Dakota Governor Kristi Noem has granted leave to State employees for Good Friday, April 10, 2020 and the Monday after Easter, April 13, 2020. Holidays declared by the Governor are acted upon by the Commission. Foster moved, Carmichael seconded to acknowledge Friday April 10th as a 4-hour holiday as per Perkins County handbook and follow the State concerning Monday, April 13, 2020 as an 8-hour holiday, roll call vote: all ayes, motion carried.

June Commission Meeting

Due to the Primary Election on June 2, 2020, the regular June Commission meeting will need to be held the first week in June. Carmichael moved, Foster seconded to set the regular June Commission Meeting June 4, 2020 at 10:00 am, roll call vote: all ayes, motion carried.

May Commission Meeting

Foster moved, Carmichael seconded to rescind the motion made on March 10th concerning the location of the Commission Meeting due to COVID-19, roll call vote: all ayes, motion carried.

Primary Election

Discussion was held on how to handle the Primary Election during the Covid-19 Pandemic. Finance Officer Chapman would like to mail letters to all registered voters in Perkins County to encourage absentee voting. Another issue is having enough precinct workers for the polling places. Finance Officer Chapman would like to move five precincts to Bison and keep the four precincts in Lemmon. Foster moved, Carmichael seconded to allow the Finance Officer to mail letters encouraging absentee voting and to set the following precinct locations: **Lemmon: Beeler Community Center, 203 Main Avenue, Lemmon, SD:** Precinct 1 (Lemmon), Precinct 3 (Lemmon), Precinct 4 (Lemmon Rural), Precinct 5 (Lemmon Rural) and **Bison - Bentley Memorial Building, 400 West Carr Street, Bison, SD:** Precinct 2 (Lodgepole), Precinct 6 (Indian Creek), Precinct 7 (Prairie City), Precinct 8 (Faith), Precinct 9 (Zeona), Precinct 12 (Bison), roll call vote: all ayes, motion carried.

Claims

The following claims were presented and approved for payment, March payroll: 76,669.88 IRS, fica, 7,529.04; SD Retirement, retirement, 6,006.25; Delta Dental, insurance, 1,387.86; Medico Life, insurance, 115.80; Wellmark, insurance, 22,530.50; SDPEF, insurance, 99.00; HRA Reimbursements, 9,082.06; A&B Business, maint 37.12, A+ Repair, maint/repair, 460.28; Agpro, repair/supplies 286.41, American Solutions, supplies, 548.93, BPro, supplies 45.00, Bison Courier, publishing, 622.14, Bison Food, supplies, 60.28, Bison Grain, supplies, 405.30, Bison Implement, repairs/supplies, 757.00, Bluetarp, supplies, 1523.07, Bob Barker, supplies, 79.86, Butler Machinery, repairs, 419.07, Contractors Supply, supplies 83.50, Correct Rx, jail meds 47.81, County Drug, jail meds 494.12, Current Connection, repair/supplies/equipment 5,682.56, Dakota Battery, equipment 501.75, Dakota Feed & Seed, chemicals 29,489.75, Dakota Fluid, repairs 237.54, Dakota Herald, publishing 769.39, Dale's Tire, supplies 3,657.52, Deere Credit, rent 26,057.76, DMC Wear, supplies 7,409.56, EMC insurance, 1,382.00, Fedex, postage, 14.11, Five Counties, Blood testing, 100.00, G&O, supplies, 183.80, Grand Electric, utilities 3,012.84, Gregorian, repairs 193.97, Hamand tire, maint. 109.00, Horizon Health Care, rent 1,680.00, Karen Hunt, Crt Appt Atty 162.00, John Deere, repairs 544.33, Johnson controls, repairs 24.00, Katterhagen, mh board, 15.00, Kennedy, Pier, Knoff, Loftus, LLP, crt appt atty, 132.10, Kinney Law, crt appt atty, 4,972.30, Koletzky Law Office, crt appt atty, 226.10, Lemmon IGA, supplies, 32.68, Lucy Lewno, mh board, 166.50, Light & Siren, equip. 987.83, Lincoln County, mh board, 522.05, Darcy Lockwood, mh board 15.00, Matheson Tri-gas Inc. supplies, 1403.58, Mcleod's printing, 2095.89, Meade County, jail board, 2,320.00, Newman signs, supplies 6689.34, NW Farm & Home, supplies 173.37, Shane Penfield, rent 400.00, Pennington County Jail, jail board 1445.00, Perkins County Fairboard, donation 25.00, Pitney Bowes, postage 473.04, Qualified Presort Services, supplies, 1,628.34, Queen City Door, repairs 408.16, Rapid City Fire Dept, jail meds 266.46, Rapid City Regional Hospital, jail meds 25.70, Runnings, supplies 407.06, SD Dept of Revenue, registration 15.00, SD Development Center, MH Subsidy 60.00, SD Federal property agency, supplies 18.00, Servall, supplies 109.09, Stateline Design, supplies 260.84, Stippich, supplies 192.00, SW Crime Conference, dues 70.00, Swantson Equip, rental, 3757.50, Three River Mental Health, subsidy 6000.00, Town of Bison, utilities 214.72, Trans Source, repairs 5982.76, USPS, box 94.00, Verizon, utilities 560.30, Visa, travel/postage/supplies 255.15, VISA, utilities, supplies, repair 354.16, West Group, law books 964.61, West River Welding, repairs 5,322.50, WRCTC, utilities 1388.78, Yankton County, mh fees, 50.00.

Adjournment

There being no further business to come before the Commission, Chairman Carmichael declared the meeting adjourned at 12:03 pm. The next Regular Meeting of the Perkins County Commission will be held on May 12, 2020 at 10:00 am at the Perkins County Courthouse and via Zoom and Conference Bridge.

ATTEST:

APPROVED:

 Sylvia Chapman, Finance Officer

 Kyle Carmichael, Chairman