

**Perkins County Commission
Regular Meeting**

Date: March 11, 2014

Present: Commissioners Besler, Henderson, Ottman, Schweitzer and Foster and Finance Officer Chapman

Others Present: Shane Penfield, Rownea Gerbracht, Duane Holtgard, Kelly Serr, Dennis Drayton, Todd Fink, Juell Chapman, Theora Carlson, press

Call to Order

Chairman Besler called the regular meeting of the Perkins County Commission to order at 10:04 am at the Perkins County Courthouse. The Pledge of Allegiance was recited.

Approval of Agenda

Foster moved, Henderson seconded to approve the agenda, motion carried.

Minutes

Ottman moved, Foster seconded to approve the minutes of the February 11th Commission Meeting with the following corrections: *Ottman moved, Schweitzer seconded to increase the base wage of the Register of Deeds and the Director of Equalization \$4000, roll call vote: Schweitzer nay, Foster nay, Ottman aye, Besler nay, motion **failed**.* and; *I hereby submit the following report of my examination of the cash and cash items in the hands of the Deputy Finance Officer of this County as of January 31, **2014**, motion carried.*

Monthly Reports

- Finance Officer's Account with the Deputy Finance Officer - To the Honorable Board of County Commissioners Perkins County: I hereby submit the following report of my examination of the cash and cash items in the hands of the Deputy Finance Officer of this County as of February 28, 2014, Sylvia Chapman, Finance Officer, Perkins County. Total amount of deposits in banks \$103,654.76, Total amount of actual cash \$150.69; Insured Money Market \$1,942,005.45; Dakota Plains Federal Credit Union membership fee \$10.04; Certificates of Deposit \$500,099.66; South Dakota FIT \$101,495.23; Total \$2,647,415.83. The total represents state, county, schools, cities and township funds, which will be transferred to each entity of government after being apportioned.
- Sheriff's Fees in the amount of \$181.94 were reviewed.
- Sheriff car logs were reviewed.
- Motor Vehicle fees for the month of February 2014 were reviewed.
- Register of Deed's fees in the amount of \$2,870.62 were reviewed.

Correspondence

Correspondence from the Forest Service was reviewed.

GIS

Bids were received for GIS services and presented at the February 11th Commission Meeting. They were:

- GIS Workshop \$95,500 creation fees spread out over 4 years, \$12,500 yearly maintenance fees
- Sidwell \$178,507 creation fees spread out over 3 years, \$13,250 yearly maintenance fees
- Schneider \$79,879 creation fees spread out over 4 years, \$9,000 yearly maintenance fees
- District III \$100,000 creation fees spread out over 3 years, \$5,500 yearly maintenance (came in after the bid date)

Schweitzer moved, Besler seconded to accept Schneider's bid for GIS services, motion carried.

Weather Stations

Grand Electric and West River Telephone made the decision to support the weather stations from the State Climate Office at SDSU in Bison and Lemmon. The cost to Perkins County would be \$1000

per station annually. Schweitzer moved, Ottman seconded to cost share the support for the weather stations in Bison and Lemmon at a cost of \$1000 per station per year, motion carried.

Wages

Henderson moved, to give the offices deputies and secretaries a 50¢ per hour increase. Henderson withdrew his motion.

Henderson moved, Schweitzer seconded to change Patsy Crow's title to Administrative Assistant and to adjust her base wage to \$13.62 per hour effective February 26, 2014; Ottman moved to call for the question, Foster seconded, all ayes, motion carried. Besler called for a vote on the motion, all ayes, motion carried.

Schweitzer moved to adjust the base wage by 50¢ per hour for Deputy Finance Officers, Deputy Register of Deeds, Deputy Director of Equalization I & II, State's Attorney's Secretary, Sheriff's Administrative Deputy, Highway Administrative Assistant, Health Nurse Secretary and Custodian effective February 26, 2014, motion failed for lack of a second.

Foster moved, Henderson seconded to give a 50¢ per hour increase to the Deputy Finance Officers, Deputy Register of Deeds, Deputy Director of Equalization I & II, State's Attorney's Secretary, Health Nurse Secretary and Custodian with an effective date of February 26, 2014, all ayes, motion carried.

Finance Officer Chapman requested a change in title and status for the deputy on the auditor side of the Finance Office to Deputy Finance Officer 1 and a pay adjustment of 25¢ per hour. Henderson moved, Foster seconded to change Paulette Fero's title to Deputy Finance Officer I and to adjust the wage to \$14.37 per hour (includes longevity) effective February 26, 2014, motion carried.

Schweitzer moved, Henderson seconded to adjust the base wage for the Sheriff to \$47,981.58 effective March 1, 2013, motion carried.

Powder River Training Zone

Dennis Drayton was present to ask the Commission to consider publishing their resolution on their position on the Powder River Training Zone in Perkins County. Resolution 2010-16 was signed and published in 2010. Mr. Drayton will provide addresses that he would like Resolution 2010-16 to be sent.

Bids

Ottman moved, Henderson seconded to open the bids, motion carried. One road oil bid was received from Hills Material Company, Rapid City. Bids were:

MC-70	No bid
MC-800	No bid
AE-150	\$550.65 per ton
MC-3000	No bid
CRS2	\$551.63 per ton
CRS2P	\$608.15 per ton

Foster moved, Schweitzer seconded to accept the lone bid from Hills Material, Rapid City, motion carried.

One bid was received for concrete products from Cretex. Schweitzer moved, Foster seconded to accept the lone bid from Cretex, motion carried.

Highway Department

- ✓ Superintendent Holtgard shared cost estimates for Coleman Avenue. Juell Chapman, Town Board Chairman, was present and stated that they would like a signed agreement with Perkins County prior to accepting the grant from the State of SD. Ottman moved, Schweitzer seconded to enter into an agreement with the Town of Bison for the repair of Coleman Avenue with the County's share not to exceed \$125,000, motion carried.
- ✓ Ottman moved, Henderson seconded to give signatory authority to Chairman Besler upon completion of a written agreement with the Town of Bison, motion carried.
- ✓ Discussion was held on the Bixby Rd project which is currently slated for 2016. Discussion was held on reducing the number of miles to reduce costs.
- ✓ Discussion was held on the installation of the culvert on 178th Ave. Bison Township will be invited to the April meeting to discuss the agreement between Bison Township and Perkins County.
- ✓ Holtgard hired Cody Green. His wage will be the base wage of \$15.81 per hour.

- ✓ Holtgard shared his plans for blading the roads in Perkins County.
- ✓ Holtgard would like to advertise for two summer seasonal employees. Schweitzer moved, Ottman seconded to allow Holtgard to advertise for summer seasonal employees, motion carried.
- ✓ Ottman moved, Henderson seconded to authorize Chairman Besler as signatory on the Sign Retroreflectivity Assessment/Management Plan, motion carried.
- ✓ Schweitzer moved, Henderson seconded to accept the FEMA grant money in the amount of \$32,948.81 and to auto-supplement 201-313-422, motion carried.
- ✓ Commission reviewed a letter from Daryl & Geraldine Storm concerning the condition of their roads. Holtgard is aware of the situation.

Abatement

Ottman moved, Schweitzer seconded to approve the abatement for Daniel Kvale in the amount of \$3,358.10, as his property failed to get discretionary, motion carried.

County Vehicles

Foster moved, Henderson seconded to declare the 2003 Dodge Durango surplus and to gift it to the City of Lemmon, motion carried.

Henderson moved, Foster seconded to surplus the 2001 Ford Crown Victoria, motion carried.

SD Wildland Suppression Agreement

Foster moved, Henderson seconded to introduce and approve Resolution 2014-02, roll call vote: Foster, aye, Henderson aye, Ottman aye, Schweitzer aye, Besler aye, motion carried.

Resolution 2014-02

WHEREAS, the South Dakota Wildland Fire Coordinator is authorized to assist in fighting range fires through the State, and

WHEREAS, a county must formally request his assistance pursuant to SDCL 41-20-8.1;

NOW THEREFORE BE IT RESOLVED, that the Perkins County Commissioners do hereby designate the following persons with the authority to request assistance from the State Wildland Fire Coordinator in fighting range fires:

Douglas Jerde, Jerry Vliem, HL Ransom, Don Palmer, David Kopren, Allen Palmer, Harlan Hess and Chad Baumgarten.

Alcoholic Beverage Hearing

Ottman moved, Schweitzer seconded to set the Alcoholic Beverage Hearing for 10:30 am on April 8th 2014, motion carried.

County Board of Equalization

Foster moved, Ottman seconded to set April 8, 2014 at 2:00 pm as the date and time of the County Board of Equalization Meeting, motion carried.

Annual Report

The 2013 Annual Report, as prepared by the Finance Officer, was reviewed by the Commission.

Claims

The following claims were presented and approved for payment, February payroll: 73,973.58; IRS, fica, 5,658.94; SD Retirement, retirement, 4,884.61; Delta Dental, insurance, 1,207.00; Lincoln Mutual, insurance, 151.92; SDSDBF, insurance, 20,606.18; A&B Business, supplies, 377.87; A+ Repairs, repairs, 1,176.90; Automotive Co, Inc, repairs, 1,087.59; Avera Queen of Peace, prof fee, 122.80; Best Western Ramkota, travel, 419.95; BH Council of Local Govt, fees, 1,550.00; BH Family Practice, jail meds, 8.00; Bison Courier, publishing, 290.74; Bison Food Store, supplies, 12.03; Bison Implement, supplies/repairs, 889.62; Bison Senior Citizens, subsidy, 1,500.00; Butler Machinery, repairs, 260.39; Jean Carlson, ct reporting, 280.00; Contractors Supply, repairs, 741.60; Corson Co Sheriff, registration, 45.83; Country Media, publishing, 228.90; Current Connection, supplies/equipment, 2,583.40; Dakota Auto Parts, supplies, 334.76; Dakota Business Center, supplies, 210.72; Dakota Farm Equipment, repairs, 413.06; Dakota Fluid Power, repairs, 153.92;

Dakota Herald, subscription, 45.00; Dale's Tire, supplies, 5,452.40; City of Mobridge, E911, 7,308.75; G&O Paper, supplies, 306.50; Godfrey Brake Service, repairs, 236.28; Grand Electric, utilities/supplies, 1,608.78; Hamand Tire, maintenance, 87.00; John Deere Financial, repairs, 758.00; John's Repair, maintenance, 60.87; K-M Construction, repairs, 352.12; Lemmon EMT, travel, 840.69; Lemmon Senior Citizens, subsidy, 1,500.00; Lodgepole Store, propane, 5,327.75; Matheson Tri-Gas Inc, supplies, 209.52; Meade County Auditor, E911, 156.63; Meade Co Auditor, jail board, 1,045.00; NAPA Auto Parts, repairs, 187.31; Newman Signs, supplies, 871.08; Northern Fire & Safety, supplies, 469.05; NW Farm & Home Supply, supplies, 78.21; S Penfield, rent, 400.00; Pennington Co Sheriff, jail board, 2,316.80; Penor's Texaco, repairs, 1.50; Pharmchem Inc, drug testing, 126.00; Phil's Paint & Body, maintenance, 80.00; Phoenix Investigations, prof fees, 1,504.85; Postoffice-Bison, box rent, 86.00; Prairie City Fire Dept, insurance, 3,431.00; Prairie Community Health, prof fees, 428.00; Rapid Tire & Alignment, repairs, 630.98; Regional Pharmacy, jail meds, 21.13; Running's, supplies, 159.92; SBM, maintenance, 125.33; K Schumacher, travel, 431.70; SD Dept of Health, blood testing, 35.00; SDSU Extension, prof services, 10,998.00; Servall Uniform, jail supplies, 32.45; Sheehan Mack, repairs, 430.18; Shopko Pharmacy, jail meds, 363.00; Southside Repairs, repairs, 489.71; Tennant's Auto, repairs, 148.32; Town of Bison, utilities, 209.59; Trail King Industries, repairs, 105.54; J Vanvactor, supplies, 7.55; Verizon Wireless, utilities, 240.12; VISA, travel, 196.98; Dr Wessel, jail meds, 39.61; West Group, law books, 1,340.28; West River Health Serv, blood testing, 146.00; West River Telephone, utilities, 1,206.67.

Adjournment

Foster moved, Henderson seconded to adjourn the meeting at 2:20 pm, motion carried. The next regular meeting of the Perkins County Commission will be held on Tuesday, April 8, 2014 at 10:00 am at the Perkins County Courthouse.

ATTEST:

Sylvia Chapman, Finance Officer

APPROVED:

Brad W. Besler, Chairman