

**Perkins County Commission  
Regular Meeting**

**Date: September 5, 2017**

**Present: Commissioners: Chairman Foster, Hopfinger, Schweitzer, Carmichael and Finance Officer Chapman**

**Others Present: Shane Penfield, Duane Holtgard, Corina Erickson, Kelsie Chambers, Beth Hulm, press**

**Absent: Commissioner Henderson**

Call to Order

Chairman Foster called the regular September meeting to order at 10:00 a.m. at the Perkins County Courthouse.

Pledge of Allegiance

The Pledge of Allegiance was recited by those in attendance.

Agenda

Hopfinger moved, Schweitzer seconded to approve the agenda as presented, motion carried.

Minutes

Carmichael moved, Hopfinger seconded to approve the minutes of the August 8, 2017 Commission meeting, motion carried.

Monthly Reports

- ✓ Finance Officer's Account with the Deputy Finance Officer - To the Honorable Board of County Commissioners Perkins County: I hereby submit the following report of my examination of the cash and cash items in the hands of the Deputy Finance Officer of this County as of July 31, 2017, Sylvia Chapman, Finance Officer, Perkins County. Total amount of deposits in banks \$11,725.23, Total amount of actual cash \$200.00; Insured Money Market \$1,986,493.50; Dakota Plains Federal Credit Union membership fee \$10.04; Certificates of Deposit \$500,517.58; Total \$2,498,946.35. The total represents state, county, schools, cities and township funds, which will be transferred to each entity of government after being apportioned.
- ✓ Motor Vehicle fees for the month of August 2017 were reviewed.
- ✓ Register of Deed's fees in the amount of \$8,597.00 were reviewed.
- ✓ Longevity increase of .10/hour will be realized for the following employees: S Chapman 9-21.

Weed Supervisor

Loyson Carda resigned as the Perkins County Weed Supervisor. He is willing to stay on as the Secretary for the Weed Board. Schweitzer moved, Carmichael seconded to appoint Mel Utter as the Perkins County Weed Supervisor effective September 1st at a wage of \$800 per month and to set Loyson Carda's monthly wage at \$200 per month, motion carried.

Release of Mining Rights

Hopfinger moved, Schweitzer seconded to authorize Chairman Foster as signatory on the Release of Mining Rights on Lots 1 through 8 of the Shadehill Subdivision 1 to Perkins County, South Dakota located in the NWNW of Section 20, Township 21, Range 16 EBHM, Perkins County, South Dakota, motion carried.

Highway Superintendent Holtgard

- The monthly Project and Maintenance Report was reviewed. The crew has been graveling and working on tree removal on the Owen Lake Road and Bixby Road. Holtgard hired David Stockert to remove trees in the right-of-way.
- The crew is currently working on patching and chip sealing the Prairie City Road.
- Holtgard would like to have the Commission surplus the Asphalt Zipper to pursue selling it and old bridge beams located near the fair building. Carmichael moved, Hopfinger seconded to surplus the Zipper SN:60000178 and the old bridge I-beams, motion carried.
- Holtgard would like to piggy-back off our own Perkins County Gravel Crushing bid. He has checked with legislative audit and this is permissible. Hopfinger moved, Carmichael seconded to piggy-back off the Perkins County Gravel Crushing bid price of \$3.14 per ton for up to 10,000 ton at each of the Perkins County gravel pits, motion carried.

- The Commission instructed Holtgard to dig gravel test holes at the Carmichael pit, Price-Gochenour pit and the Foster pit to determine if there is any gravel remaining. Holtgard assured the Commission that it would be done before winter.

#### BIG Grant

Schweitzer moved, Carmichael seconded to authorize Chairman Foster as signatory on the Bridge Improvement Grant – BRF 6167(00)17-1, Perkins County, PCN 06HK, motion carried.

#### Civil Unrest

Commissioners Carmichael and Schweitzer reported on the meeting with Brent Kolstad, Office of Emergency Management. Discussion was held on the need to be prepared in the event of Civil Unrest. Samples of ordinances dealing with temporary camping grounds and special event gatherings were reviewed. State’s Attorney Penfield will review the ordinances and they will be discussed at the next Commission meeting.

#### DOE Corina Erickson

DOE Corina Erickson requested a classification change from Clerk to Appraiser for Tracy Hintz. Schweitzer moved, Hopfinger seconded to approve the classification change from Clerk to Appraiser for Tracy Hintz and a wage change to \$14.22 per hour base pay effective November 1<sup>st</sup>, motion carried.

Foster declared a five-minute recess.

#### 11:00 a.m. Budget Hearing

Chairman Foster declared the budget hearing open. Kelsie Chambers was present to plead the case for the Perkins County Soil Conservation District increase from \$21,000 to \$26,000. The Commission reviewed the budget and made the following changes:

- Schweitzer moved, Carmichael seconded to increase the Government Building budget from \$91,695 to \$96,695, to allow for the installation of new lighting in the courthouse basement, motion carried.
- Hopfinger moved, Schweitzer seconded to increase the Director of Equalization budget from \$192,350 to \$196,350, motion carried.
- Carmichael moved, Hopfinger seconded to increase the Ambulance budget from \$28,000 to \$29,000 to reflect the addition of a \$1,000 subsidy for the Faith Ambulance, motion carried.
- Schweitzer moved, Carmichael seconded to increase the Mental Health budget from \$19,605 to \$20,325, motion carried.
- Carmichael moved, Schweitzer seconded to reduce Bison Economic Development from \$8,000 to \$4,000, motion carried. Carmichael moved, Foster seconded to set Lemmon Economic Development subsidy at \$35,000, motion carried. Budget line item for Economic Development was reduced from \$39,550 to \$30,550.
- Schweitzer moved, Carmichael seconded to reduce the Highway Budget 311 from \$2,036,910 to \$1,981,524, motion carried.
- Hopfinger moved, Schweitzer seconded make the following changes in means of finance: General Fund 312-319 Other Taxes from \$8,050 to \$20,050 and reduce cash applied in General Fund from 465,361 to \$455,171, and in Road & Bridge Fund to reduce cash applied in Road & Bridge from \$629,649 to \$568,348, motion carried.

#### Budget Resolution

Schweitzer moved, Carmichael seconded to approve Resolution 2017-10, “Adoption of Annual Budget for Perkins County South Dakota, all ayes, motion carried.

#### **Resolution 2017-11**

#### **ADOPTION OF ANNUAL BUDGET FOR PERKINS COUNTY SOUTH DAKOTA**

*WHEREAS, (7-21-5 THRU 13), SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all its institutions and agencies for such fiscal year and,*

*WHEREAS, the Board of County of Commissioners did prepare a Provisional Budget and cause the same to be published by law, and*

*WHEREAS, due and legal notice has been given of the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, eliminations and additions have been made thereto;*

NOW THEREFORE BE IT RESOLVED, That such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, SHALL BE APPROVED AND ADOPTED AS THE ANNUAL BUDGET OF THE APPROPRIATIONS AND EXPENDITURES FOR PERKINS COUNTY, South Dakota and its institutions and agencies for calendar year beginning January 1, 2018 and ending December 31, 2018 and the same is hereby approved and adopted by the Board of County Commissioners of Perkins County, South Dakota this 5<sup>th</sup> day of September, 2017. This Annual Budget so adopted is available for public inspection during normal business hours at the office of the County Finance Officer, Perkins County, South Dakota. The accompanying taxes are levied by Perkins County for year January 1, 2018 through December 31, 2018.

COUNTY TAX LEVIES	LEVY IN DOLLARS	\$'s/1,000
General County Purposes	\$1,628,471	2.215
Secondary Road	\$120,518	.539

### Claims

The following claims were presented and approved for payment, August payroll: 96,281.17; IRS, fica, 7,806.25; SD Retirement, retirement, 5,761.38; Delta Dental, insurance, 1,387.86; Medico Life, insurance, 131.04; Wellmark, insurance, 22,080.26; SDPEF, insurance, 96.00; HRA Reimbursements, 1,141.03; A&B Business, supplies/equipment, 979.23; C Archibald, chemical rebate, 4,412.10; Berge's Machine, repairs, 1,900.00; Bison Courier, publishing, 419.84; Bison Food, supplies, 15.73; Bison Implement, repairs/maintenance, 2,210.20; Brosz Engineering, prof fees, 330.00; Butler Machinery, repairs, 331.11; Crossroads Hotel, travel, 41.00; Current Connection, supplies/maintenance, 3,647.66; Dakota Farm Equipment, repairs, 965.04; Dakota Feed & Seed, chemical, 8,029.55; Dakota Herald, subscription, 90.00; Casey Jo Deibert, rural atty program, 4,379.76; Eagle Nest Ranch, chemical, 192.24; Evanson Jensen Funeral Home, burial, 1,525.00; Five Counties, blood testing, 100.00; G&O Paper, supplies, 295.65; Grand Electric, utilities/supplies, 1,590.58; Horizon Health Care, prof fees, 55.00; John's Repair, maintenance, 94.65; Kimball Midwest, supplies, 153.71; Lawson Products, supplies, 119.07; City of Lemmon, fuel usage, 1,724.07; Lemmon IGA, supplies, 63.06; Lodgepole Propane, utilities, 1,567.69; Matheson Tri-Gas, supplies, 17.36; Max Matthews, chemical, 119.04; MD Spraying Services, prof fees, 260.00; Meade County Sheriff, MOU services, 2,400.00; Jeff Merkel, chemical, 343.20; Randy Miller, chemical, 800.04; NAPA, repairs, 78.90; ND Sheriff's & Deputies, registration, 85.00; NW Farm & Home, supplies, 90.20; Wayne Palmer, chemical, 215.10; Shane Penfield, rent, 400.00; Pennington Co State Atty, MH atty, 215.00; Perkins Co Fairboard, subsidy, 16,500.00; Premier Equipment, repairs, 2,510.43; Print Shop, supplies, 200.00; Runnings, supplies, 18.99; RZ Motors, maintenance, 399.16; SBM, maintenance, 14.64; SD Developmental Center, MH subsidy, 60.00; SD DOT, prof fees, 5,451.45; SDSU, weather stations maint, 2,000.00; Servall Supply, supplies, 49.54; Sheehan Mack Sales, repairs, 517.44; Tim Smith, chemical, 681.60; Stateline Design, supplies, 35.98; Southwest Grain, fuel, 16,831.87; Town of Bison, utilities, 192.30; Truenorth Steel, material/supplies, 15,149.30; Verizon, maintenance, 280.07; VISA, utilities, 3.65; West Group, law books, 882.75; Western SD Senior Services, subsidy, 3,000.00; WR Telephone, utilities, 1,578.41.

### Adjournment

Chairman Foster declared the meeting adjourned at 1:17 p.m. The next regular meeting of the Perkins County Commission will be held on Tuesday, October 10, 2017 at 10:00 a.m.

ATTEST:

APPROVED:

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Sylvia Chapman, Finance Officer

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Rusty Foster, Chairman