

**Perkins County Commission
Regular Meeting**

Date: January 10, 2017

Present: Commissioners Foster, Henderson, Hopfinger, Schweitzer and Carmichael and Finance Officer Chapman

Others present: Shane Penfield, Duane Holtgard, Corina Erickson, Rownea Gerbracht, Jeanette Kruger, Anthony Fike, Beth Hulm, press

Call to Order

Finance Officer Chapman called the regular meeting to order at 10:00 a.m.

Oaths of Office

Clerk Magistrate Trish Peck conducted Oaths of Office for Brian Hopfinger, Commissioner District #2, Kyle Carmichael, Commissioner District #4 and Corina Erickson, Perkins County Director of Equalization.

Pledge of Allegiance

The Pledge of Allegiance was recited by those in attendance.

Election of Officers

- ✓ Finance Officer Chapman called for nominations for Chairman. Henderson nominated Rusty Foster. Schweitzer moved, Hopfinger seconded to cast a unanimous ballot for Foster, motion carried.
- ✓ Hopfinger nominated Wayne Henderson for Vice Chairman. Schweitzer moved, Carmichael seconded to cast a unanimous ballot for Wayne Henderson, motion carried.

Approval of the Agenda

Henderson moved, Hopfinger seconded to approve the agenda with the addition of “December 9th Special Meeting Minutes” under Approval of Minutes, motion carried.

Approval of Minutes

Henderson moved, Schweitzer seconded to approve the minutes of the December 6, 2016, December 9, 2016, December 28, 2016 and December 30, 2016 minutes, motion carried.

Correspondence

- ✓ A letter was received from the US Department of Homeland Security announcing the approval of the Perkins County Hazard Mitigation Plan.
- ✓ The Meadow Fire Department will be holding a Coyote Calling Contest with a Calcutta at Smoky’s Bar & Grill on January 20th.

Monthly Reports

- ✓ Finance Officer’s Account with the Deputy Finance Officer - To the Honorable Board of County Commissioners Perkins County: I hereby submit the following report of my examination of the cash and cash items in the hands of the Deputy Finance Officer of this County as of December 31, 2016, Sylvia Chapman, Finance Officer, Perkins County. Total amount of deposits in banks \$10,813.39, Total amount of actual cash \$200.00; Insured Money Market \$1,679,996.64.00; Dakota Plains Federal Credit Union membership fee \$10.04; Certificates of Deposit \$500,480.42; Total \$2,191,500.49. The total represents state, county, schools, cities and township funds, which will be transferred to each entity of government after being apportioned.
- ✓ Sheriff’s Fees in the amount of \$1019.32 were reviewed.
- ✓ Motor Vehicle fees for the month of December 2016 were reviewed.
- ✓ Register of Deed’s fees in the amount of \$4,229.50 were reviewed.
- ✓ Longevity increase of .10/hour will be realized for the following: Shane Penfield, 1-1-2017, Renita Van Vactor 1-2-2017, Rick Stevens 1-1-2017;

Highway Department

- ✓ Holtgard gave his monthly Project and Maintenance Report. It consisted mainly of snow removal and the issues coming from snow removal. He has rented a dozer to try to push back the snow on the roads.

Schweitzer left the meeting at 10:42 a.m.

DOE Corina Erickson

The Commission welcomed Corina Erickson, as Perkins County Director of Equalization. She began her employment by attending the Property Tax Workshop in Rapid City January 4 – 6. She felt the class was very informative. She stated that she would like to hire a third person for her office.

Insurance

Anthony Fike, Dacotah Insurance was present to review the 2017 renewal of Perkins County's General Liability, Property and Auto Insurance. It reflected a 14% increase over 2016, from \$44,045 to \$51,298. Hopfinger moved, Carmichael seconded to approve the insurance for 2017 at \$51,298.00, motion carried.

Appointments

- ✓ Henderson moved, Hopfinger seconded to appoint the following to the Perkins County 4-H Advisory Board: Ida Sander, Faye Schalesky, Sharon Anderson, Julia Brixey, Kim Anderson and Kyle Carmichael, Commissioner Representative, motion carried.
- ✓ Carmichael moved, Henderson seconded to appoint the following Perkins County Fair Board Members: TW Schalesky, Tracy Buer, Bev Heier, Max Matthews, JD Ryen, Julia Brixey, Tarina Kopren, Faye Schalesky, Khayen Vanderpool, Clyde Hafner, Dan Anderson, Gary Larson, Jens Hansen and Brian Hopfinger, Commissioner Representative, motion carried.
- ✓ Henderson moved, Hopfinger seconded to appoint the following people to the Local Emergency Planning Committee: Kelly Serr, Patty Benson, Tamara Buer, Harlan Hess, Alan McGinnis, Greg Karels, David Kopren, Keith Mutschler, Todd Campbell, Heidi Stevens, Mike Schweitzer, Commissioner Representative, motion carried.
- ✓ Henderson moved, Hopfinger seconded to appoint the following to the Perkins County Weed Board: Robert Hermann, Kevin VanSlooten, Chuck Anderson, Tim Smith, and Rusty Foster, Commissioner Representative, motion carried.
- ✓ Henderson moved, Hopfinger seconded to appoint the following to the Mental Health Board: Tim Parmley, Patty Benson and Dan Kvale, motion carried.
- ✓ Henderson moved, Carmichael seconded to appoint Loyson Carda as Veteran Service Officer for Perkins County, motion carried.

Designation of Legal Newspapers

Hopfinger moved, Henderson seconded to appoint the Bison Courier and Dakota Herald as legal newspapers for Perkins County, motion carried.

Per Diem Set

Hopfinger moved, Carmichael seconded to set the mileage per diem rate at the current state rate, motion carried.

Coroner Fees

Hopfinger moved, Henderson seconded to set the Coroner fee at \$58.00 per event, motion carried.

Annual Publication of Salaries

Henderson moved, Hopfinger seconded to do the Annual Publication of Salaries reflecting an increase to the base wage .34 per hour for hourly and salaried employees. Discussion was held. Hopfinger moved, Carmichael seconded to amend the motion to exclude the Commissioners, Deputy Christopher Goldsmith and Corina Erickson, motion carried. Chairman Foster called for the vote on the amended motion, all ayes, motion carried.

Rusty Foster	Commissioner	\$7,067.04/year
Wayne Henderson	Commissioner	\$7,067.04/year
Brian Hopfinger	Commissioner	\$7,067.04/year
Mike Schweitzer	Commissioner	\$7,067.04/year
Kyle Carmichael	Commissioner	\$7,067.04/year
Shane C. Penfield	States Attorney	\$49,718.50/year
Casey Deibert	Administrative Assistant	\$25,428.00/year
Sylvia Chapman	Finance Officer	\$54,211.83/year
Paulette Fero	Deputy Finance Officer	\$16.51/hour
Paula Kopren	Deputy Finance Officer	\$15.75/hour
Heidi Stevens	Register of Deeds	\$42,422.02/year
Paulette Ellison	Deputy Register of Deeds	\$15.15/hour
Corina Erickson	Director of Equalization	\$20.67/hour

Jeanette Kruger	Deputy Director of Equalization	\$15.55/hour
Kelly Serr	Sheriff	\$56,831.88/year
Kirby Chapman	Chief Deputy Sheriff	\$47,085.07/year
William B. Johnson III	Deputy Sheriff	\$19.42/hour
Greg Karels	Deputy Sheriff	\$18.66/hour
Antonio Garcia	Deputy Sheriff	\$18.23/hour
Matthew Giesler	Deputy Sheriff	\$17.33/hour
Christopher Goldsmith	Deputy Sheriff	\$44,000.00/year
Tamara Buer	Administrative Deputy	\$17.05/hour
Renita Van Vactor	Custodial	\$26,582.40/year
Custodian Fill-In	Custodial	\$10.20/hour
Jill Olson	Administrative Assistant	\$13.96/hour
Rebecca Miller	4-H Coordinator	\$14.95/hour
Loyson Carda	Veteran Service	\$13.57/hour
Loyson Carda	Weed Supervisor	\$1000.00/month
Duane Holtgard	Highway Superintendent	\$54,335.88/year
Patsy Crow	Secretary	\$17.44/hour
Jeff Van Vactor	Maintenance Worker	\$19.30/hour
Joseph Green	Maintenance Worker	\$18.89/hour
Daroll Aukland	Maintenance Worker	\$17.28/hour
Cody Green	Maintenance Worker	\$17.08/hour
Matthew Chandler	Maintenance Worker	\$17.08/hour
Julie Bachand	Maintenance Worker	\$17.08/hour
Matthew Drake Butsavage	Maintenance Worker	\$16.98/hour
Rick Stevens	Maintenance Worker	\$16.98/hour
Christopher Grimes	Maintenance Worker	\$16.88/hour
Certified	Part-time Jailers	\$12.64/hour
Non-Certified	Part-time Jailers	\$11.62/hour
	Extension Board	\$35.00/meeting
	Comprehensive Planning Board	\$50.00/meeting
	Weed Board Chairman	\$125.00/meeting
	Weed Board	\$100.00/meeting

Current Connection Contract

Hopfinger moved, Henderson seconded to approve the contract with Current Connection for IT Services, motion carried.

Walworth County Jail Contract

Hopfinger moved, Carmichael seconded to approve the Walworth County Jail Contract, motion carried.

Abatements

- ✓ Henderson moved, Hopfinger seconded to approve an abatement request due to tax exempt status from Turning Point Christian Center Inc on Lemmon Original Blk 10 Lots 7 & 8 in the amount of \$1337.20, motion carried.
- ✓ Carmichael moved, Hopfinger seconded to approve an abatement for the City of Lemmon due to tax exempt status on Lemmon Original Blk 15 26' of Lots 7 & 8 in the amount of \$12.53, motion carried.
- ✓ Hopfinger moved, Carmichael seconded to approve an abatement request for Christ Evangelical Lutheran Church due to tax exempt status on Wishard Addn Lot 2 W ½ of Lot 3 in the amount of \$91.14, motion carried.

Claims

The following claims were presented and approved for payment, December payroll: 109,366.29; IRS, fica, 7,691.10; SD Retirement, retirement, 6,021.15; Delta Dental, insurance, 1,219.46; Medico Life, insurance, 131.04; Wellmark, insurance, 20,562.73; SDPEF, insurance, 87.00; HRA Reimbursements, 2,572.83; Active Data Systems, repairs, 936.00; Alex Johnson Hotel, travel, 448.40; Allied Manufacturing, repairs, 170.00; Bison Courier, publishing, 191.20; Bison Food, supplies, 2.99; Bison Grain, fuel, 20,238.20; Bison Implement, repairs/supplies, 3,097.77; Butler Machinery, repairs, 699.11; Chapman's electronics, repairs, 55.00; Current Connection, supplies, 1,075.55; Dacotah Bank, box rent, 10.00; Dakota Auto Parts, supplies, 3.99; Dakota Farm Equipment, repairs, 114.17; Dakota Lodge, supplies, 35.00; Dakotabilities, subsidy, 720.00; EMC Insurance, insurance, 113.00; C Erickson, travel, 223.68; Executive Mgmt Finance, supplies, 22.44;

G&O Paper, supplies, 207.40; Grand Electric, utilities, 1,655.12; Grimms Pump, supplies, 72.36; Horizon Health, rent, 1,680.00; John Deere Financial, repairs, 1,440.27; Lemmon EMT, travel, 704.92; Lemmon IGA, supplies, 14.97; Lodgepole Store, utilities, 2,181.48; NAPA Auto Parts, repairs, 600.26; Northern Truck Equipment, repairs, 137.76; NW Farm & Home, supplies, 62.26; S Penfield, rent, 400.00; Perkins Co Conservation, subsidy, 10,500.00; Pharmchem Inc, testing, 125.00; Productivity Plus Acct, repairs, 64.01; Rapid Fire Protection, repairs, 195.00; Rosenau Enterprises, roads, 963.90; Runnings Supply, repairs, 29.99; SBM, maintenance, 12.10; Dean Schaefer, ct reporting, 30.00; SD DOT, repairs, 31,207.52; SD State Attorney, dues, 679.00; SDACC, dues, 1,397.00; SDACO, dues, 733.74; Sheehan Mack, repairs, 277.01; SW Crime Conference, dues, 70.00; Three Rivers MH, rent, 900.00; Town of Bison, utilities, 194.37; Tri-County Conservation, subsidy, 2,850.00; Verizon Wireless, maintenance, 240.06; VISA, travel, 304.45; WR Telephone, utilities, 1,513.14.

Adjournment

Henderson moved, Carmichael seconded to adjourn the meeting at 12:09 p.m. The next regular meeting of the Perkins County Commissioners will be held on Tuesday, February 7, 2017 at 10:00 a.m.

ATTEST:

APPROVED:

Sylvia Chapman, Finance Officer

Rusty Foster, Chairman