

**Perkins County Commission
Regular Meeting**

Date: November 7, 2024

Present: Commissioners Carmichael, Foster, Campbell, Schweitzer, Henderson and Finance Officer Stadler

Others Present: Hayden Evans, Dean Frey, Ida Sander, Martin Paul, Cody Green, Kelly Serr, Arlis Seim, press.

Call to Order

Chairman Carmichael called the Regular Commissioner Meeting to order at 10:00 a.m.

Pledge of Allegiance

The Pledge of Allegiance was recited by those in attendance.

Conflict of Interest

There was no Conflict of Interest to declare.

Approval of the Agenda

Henderson moved, Schwitzer seconded to approve the Agenda as presented, motion carried.

Approval of the Minutes

- Campbell moved, Foster seconded to approve the Minutes from October 8, 2024 Regular Meeting and the October 10, 2024 Special Teleconference Meeting as presented, motion carried.

Monthly Reports

- Finance Officer's Account with the Deputy Finance Officer - To the Honorable Board of County Commissioners Perkins County: I hereby submit the following report of my examination of the cash and cash items in the hands of the Deputy Finance Officer of this County as of October 31, 2024, Sara Stadler, Finance Officer, Perkins County. Total amount of deposits in banks \$4,810,285.61. Total amount of actual cash \$200.00; Dakota Plains Federal Credit Union: \$108,888.65; Certificates of Deposit \$407,807.64; Total \$5,327,181.90. The total represents state, county, schools, cities and township funds, which will be transferred to each entity of government after being apportioned.
- Sheriff's Fees in the amount of \$688.06 were reviewed.
- Motor Vehicle fees for the month of October 2024 were reviewed.
- Register of Deed's fees in the amount of \$3,325.00 were reviewed.
- Longevity increase of .10/hour will be realized for the following: C. Fisher 10-9, K. Serr 11-1, N. Richards 11-15, J. Green 11-1, C. Gruwell 11-28

Correspondence – Received from the Bison Men's Club for a raffle, American Rider Chapter 66 for a raffle, and from the Town of Bison for lead exposure.

Ida Sander – Wellmark Renewal

Wellmark Agent Ida Sander was in to discuss the health insurance plan for 2025. Foster moved, Schweitzer seconded to renew the current health policy, SimplyBlue 6000 for 2025, motion carried.

Martin Paul – Road Issue

Martin Paul wanted to keep the Commissioners informed of the road situation just north of White Butte, located on the North Dakota/South Dakota border. The road is marked as a minimum maintenance road and Paul has done work to maintain it. He also wanted to let Commissioners know that he will be appealing his valuation next spring.

Public Comment

Dean Frey & Hayden Evans were present to give more feedback on the road just north of White Butte.

Executive Session

Carmichael moved, Campbell seconded to declare an Executive Session per SDCL 1-25-2(1) for personnel at 11:34 a.m., motion carried. Chairman Carmichael declared the meeting out of Executive Session at 12:17 p.m.

Custodian Position

Commissioners would like Superintendent Green to have his crew clean the parking lot and sidewalks of snow. Commissioners did not hire a full-time Custodian and will need his crew's help to maintain the grounds until a replacement is made. Commissioners also asked Sheriff Serr if any deputies are available if they could help as needed as well.

- Carmichael moved, Campbell seconded to set the wages for fill in Custodian Renita VanVactor at her current hourly wage of \$16.07, effective 11-1-2024, motion carried. Carmichael moved, Foster seconded to set the wage for part-time fill in Custodian, Kristy Doty, at \$16.00/hour effective immediately, motion carried.

Highway – Cody Green

Superintendent Green presented his Monthly Project & Maintenance Report. Green reported the crew is working on maintenance and repairs on equipment as needed. Green reports that Young Guns Construction started the Foster Road Bridge on October 25th and plans to set the box on Monday. The Foster Road Bridge project should be 90% done by Thanksgiving and completed by the end of the year. The crew continues to work on blading County roads when possible. Mowing roads and weed eating around the bridges are completed for the year. Green hopes to begin mounting winter equipment as needed.

- Bridge on White Butte 53-281-151 – TS&L Report – Green gave an update on the Bridge on White Butte – there was an onsite meeting, and the updated plan is to have a cast in place culvert for an estimated cost of \$2.7 million. Perkins County's share would be 18.05%, which would cost approximately \$487,000. The plan is to make a long box culvert that is 120 feet long. Project is expected to be done in 2026.

Burn Ban

Sheriff/Emergency Manager Kelly Serr wished to let the Commissioners know that the Forest Service has lowered the fire restrictions on the Grand River but are still not allowing campfires and they have that effective through December 1st. After discussion, the Commissioners would like to keep the burn ban in place and look at it again at the December meeting.

Resolution 2024-14 Martin Plat – Foster moved, Schweitzer seconded to approve Resolution 2024-14 Plat of Lot 1 of the Martin First Addition as located in Section 14 Township 19 North, Range 15 East of the B.H.M Perkins County, South Dakota, roll call: Campbell aye, Schweitzer aye, Foster aye, Henderson aye, Carmichael aye, motion carried.

**Resolution 2024-14
Plat of Lot 1 of the Martin First Addition
As located in Section 14
Township 19 North, Range 15 East of the B.H.M
To Perkins County, South Dakota**

Be it resolved by the County Commission of Perkins County, South Dakota, that the Plat of Lot 1 of the Martin First Addition to Perkins County, South Dakota, as located in Section 14, Township 19 North, Range 15 East of the B.H.M., Perkins County, South Dakota, having been examined, is hereby approved in accordance with the provisions of South Dakota Compiled Law, Chapter 11-3, and any amendments thereof.

Commissioner Henderson left the meeting at 12:51 p.m.

Sheriff- Kelly Serr

- SD Drug Control Grant Funds Transfer – Schweitzer moved, Campbell seconded to transfer the K9 Grant received from SD Attorney General's Drug Control Fund Award of \$10,000 to be moved back into the Sheriff's budget as follows: \$4,118.49 to 101-211-426.29 for

equipment for a transport kennel, \$4,004.00 to 101-211-427 for dog camp travel expenses, and \$1,877.51 for maintenance cost to have equipment installed, motion carried.

- Byrne JAC Grant Application – Campbell moved, Foster seconded to authorize Sheriff Serr to apply for the Byrne JAG Grant to help with the cost of replacing computers, motion carried.

Resolution 2024-15 Debby Vetter Plat – Foster moved, Schweitzer seconded to approve Resolution 2024-15 Plat of Lot 1 of Spurr Subdivision in the SW1/4 of Section 8 – Township 18 North – Range 14 East of the B.H.M. County of Perkins, State of South Dakota, roll call: Henderson – not present, Foster aye, Campbell aye, Schweitzer aye, Carmichael aye, motion carried.

**Resolution 2024-15
Plat of Lot 1 of Spurr Subdivision
As located in the SW1/4 of Section 8
Township 18 North, Range 14 East of the B.H.M
To Perkins County, South Dakota**

Be it resolved by the County Commission of Perkins County, South Dakota, that the Plat of Lot 1 of Spurr Subdivision in the SW1/4 of Section 8 – Township 18 North – Range 14 East of the B.H.M. County of Perkins, State of South Dakota, having been examined, is hereby approved in accordance with the provisions of South Dakota Compiled Law, Chapter 11-3, and any amendments thereof.

Liquor License Renewal – Bison Country Club – Foster moved, Campbell seconded to renew the retail (on-sale) Liquor License Renewal for the Bison Country Club for 2025, motion carried.

Commissioner Henderson returned to the meeting at 1:00 p.m.

Finance Office

- Risty Benefits – Life Insurance Quotes – Risty Benefits visited Finance Officer Stadler about offering Ambulance Flight coverage to employees and to look for life insurance quotes. Stadler would like to get quotes from other companies to pursue options for the current \$15,000 life insurance policy. Commissioners gave Stadler permission to research options.
- Correct Resolution 2024-09 Adoption of Annual Budget for Perkins County – Department of Revenue contacted Finance Officer Stadler that the submitted budget included the TIF (Tax Increment Financing), which it should not have, so Finance Officer Stadler corrected it as below. Schweitzer moved, Foster seconded to accept the corrected Resolution 2024-09, roll call: Henderson aye, Campbell aye, Foster aye, Schweitzer aye, Carmichael aye, motion carried

CORRECTED RESOLUTION 2024-09

Adoption of Annual Budget for Perkins County, South Dakota

WHEREAS, (7-21-5 thru 13), SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all its institutions and agencies for fiscal year and,

WHEREAS, the Board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and

WHEREAS, due and legal notice has been given of the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, eliminations and additions have been made thereto.

NOW THEREFORE BE IT RESOLVED, That such Provisional Budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, SHALL BE APPROVED AND ADOPTED AS THE ANNUAL BUDGET OF THE APPROPRIATIONS AND EXPENDITURES FOR PERKINS COUNTY, South Dakota and all its institutions and agencies for calendar year beginning January 1, 2025 and ending December 31, 2025 and the same is hereby approved and adopted by the Board of County Commissioners of Perkins County, South Dakota this 3rd day of September, 2024. The Annual Budget so adopted is available for public inspection during normal business hours at the office of the County Finance Officer, Perkins County, South Dakota. The accompanying taxes are levied by Perkins County for the year January 1, 2025 through December 31, 2025.

COUNTY TAX LEVIES	LEVY IN DOLLARS	\$'s/1,000
General County Purposes	\$2,006,914	2.704
Secondary Roads	\$145,523	0.661
<ul style="list-style-type: none"> • <u>Christmas Eve Hours</u> – Henderson moved, Foster seconded to follow Governor Noem and give all employees Monday, December 23rd, Tuesday, December 24th, and Wednesday, December 25th as 8 hour paid holidays each day, motion carried. • <u>Canvas of the 2024 General Election</u> - The Canvass of the 2024 General Election was conducted. The Certificate of Election for the 2024 General Election was signed by the Commissioners and attested by the Finance Officer. <ul style="list-style-type: none"> ○ Finance Officer Stadler pulled 2 races at random to be conducted at the Post Election Audit. The 2 races pulled were the Presidential Race for precincts 4 & 8, and Measure 29 for precinct 5. 		

Executive Session

Carmichael moved, Foster seconded to declare an Executive Session per SDCL 1-25-2(1) for personnel at 1:00 p.m., motion carried. Chairman Carmichael declared the meeting out of Executive Session at 1:57 p.m.

Claims

The following claims were presented and approved for payment: October payroll, 85,140.69; IRS, FICA, 8,256.94; SD Retirement, 6,976.82; Delta Dental, ins, 1,006.50; Medico, ins, 130.00; Wellmark, ins, 20,813.21; Sun Life, ins, 91.77; A&B, maint, 54.34; A&M Transport, coroner, 485.00; A&B, supplies, 300.10; Beckman Tire, repairs, 2,530.00; Bison Courier, publishing, 2,002.56; Bison Food, supplies, 56.88; Bison Grain, repairs/supplies, 26,914.91; Bison Implement, maint/supplies, 2,282.67; Brosz, fees, 10,813.75; Butler, repairs, 1,519.14; Chapman's Electronics, supplies, 46.00; Clubhouse Hotel, travel 1,521.20; County Drug, jail meds, 44.17; Current Connection, supplies/maint, 1,561.06; Dakota Herald, publishing, 419.56; Faith Lumber, supplies, 106.08; AT&T, utilities, 280.28; Five Counties, fees, 100.00; G&O, supplies, 64.50; Grand, utilities, 1,313.27; John Deere, repairs/supplies, 3,616.00; John's Repair, maint, 613.60; L. Johnson, chemical, 45.00; K&R Auto, maint, 50.00; KBJM, publishing, 117.00; Kimball, supplies, 133.32; Kinney Law, crt. appt. atty, 9,958.97; Vermeer, maint, 38.98; IGA, supplies, 65.67; Matheson, supplies, 60.00; McLeod's, supplies, 2,076.23; Meade Co, jail board, 5,700.00; Newman, supplies, 693.71; NW Farm, supplies, 14.99; NW Pipe Fittings, supplies, 4,614.00; O. Ophiem, chemical rebate, 1,165.00; Overhead Doors, repairs, 345.80; PharmChem, supplies, 63.90; Premier, repairs, 4,011.32; RDO, repairs, 142.27; Runnings, supplies/equip, 84598; Scott Peterson Motors, repairs, 899.36; SD Dev. Center, subsidy, 120.00; SD Sheriff's Assoc, dues, 135.00; Servall, supplies, 191.91; Stenberg Farms, chemical rebate, 1,165.00; Verizon, utilities, 80.02; VISA, utilities/dues/travel, 1,025.48; West Group, law books, 882.44; WRCTC, utilities, 1,300.09, S. Penfield, rent, 400.00; Town of Bison, utilities, 330.93, General Election Salaries, 6,025.00; General Election Rent, 225.00; General Election Travel, 1,141.14.

Adjournment

There being no further business to come before the Board, Chairman Carmichael declared the meeting adjourned at 2:28 p.m. The next Regular meeting of the Perkins County Commission will be held on Tuesday, December 10th, 2024, at 10:00 a.m. at the Perkins County Courthouse.

ATTEST:

APPROVED:

Sara Stadler, Finance Officer

Kyle Carmichael, Chairman