

**Perkins County Commission  
Regular Meeting**

**Date: August 11, 2015**

**Present: Commissioners Besler, Henderson, Ottman, Schweitzer, and Foster and Finance Officer Chapman**

**Others present: Shane Penfield, Duane Holtgard, Michael Hubbard, Jeff Martin, Travis Ellison, Anthony Fike, Chad Abel, Rownea Gerbracht, Jeanette Kruger, Breann Nelson, Kelly Serr and Elizabeth Hulm, press**

Pledge of Allegiance

The Pledge of Allegiance was recited by those in attendance.

Call to Order

Chairman Besler called the regular August Commission meeting to order at 10:00 a.m. at the Perkins County Commissioner Room in Bison.

Approval of the Agenda

- ✓ Ottman moved, Foster seconded to add Breann Nelson to the agenda, motion carried.
- ✓ Schweitzer moved, Foster seconded to approve the agenda with the addition, motion carried.

Minutes

Ottman moved, Schweitzer seconded to approve the minutes of the July 7, 2015 Commission Meeting, motion carried.

Monthly Reports

- ✓ Finance Officer's Account with the Deputy Finance Officer - To the Honorable Board of County Commissioners Perkins County: I hereby submit the following report of my examination of the cash and cash items in the hands of the Deputy Finance Officer of this County as of July 31, 2015, Sylvia Chapman, Finance Officer, Perkins County. Total amount of deposits in banks \$1,979.07; Total amount of actual cash \$200.00; Insured Money Market \$2,713,147.66; Dakota Plains Federal Credit Union membership fee \$10.04; Certificates of Deposit \$500,257.72; Total \$3,215,594.49. The total represents state, county, schools, cities and township funds, which will be transferred to each entity of government after being apportioned.
- ✓ Motor Vehicle fees for the month of July 2015 were reviewed.
- ✓ Register of Deed's fees in the amount of \$4,030.50 were reviewed.
- ✓ Sheriff's Fees in the amount of \$511.91 were reviewed.
- ✓ Longevity increase of .10 per hour will be realized for the following: B Nelson, July 26; D Holtgard, August 1; T Buer August 5; C Deibert August 15; M Chandler August 25; Jill Olson August 27.

County Site Analysis Resolution

Henderson moved, Schweitzer seconded approve Resolution 2015-09, roll call vote: Ottman aye, Schweitzer aye, Foster aye, Henderson aye, Besler aye, motion carried.

**Resolution 2015-9  
Authorizing Resolution  
County Site Analysis**

**WHEREAS**, the Perkins County Board of County Commissioners is interested in the analysis of rural sites for potential development; and

**WHEREAS**, this research is based upon various infrastructure, road and land use factors; and

**WHEREAS**, the research may identify sites that are suitable for development according to a classification scale, ranging from "good" to "best"; and

**WHEREAS**, the cost of the research is being addressed by other sources, such as the South Dakota Department of Agriculture; and

**WHEREAS**, the results of the research will be made available to the County Commission and general public.

**NOW THEREFORE BE IT RESOLVED** by the Perkins County Commission that it authorizes the South Dakota Department of Agriculture and its Partner Planning and Development Districts to conduct the research on behalf of the County and other interested parties.

**BE IT ALSO RESOLVED** that Perkins County Officials will cooperate in providing any readily available data or information that may be needed in conducting the research.

#### Honey Bee Resolution

Discussion was held on addressing the location of honey bee hives. This item will be researched and brought forth at a future meeting.

#### Raffle

A raffle will be held to help offset the cost of the Hugh Glass Rendezvous event.

#### Highway Superintendent

- ✓ Holtgard has hired Rick Stevens as a temporary part-time employee to help with mowing. Schweitzer moved, Henderson seconded to set Rick Steven's wage at \$14.00 per hour, motion carried.
- ✓ The maintenance crew has been graveling in the northwest part of the county. They have needed to deviate when needed due to weather.
- ✓ Schweitzer moved, seconded to revise the application for the State Infrastructure Loan, and to authorize Chairman Besler as signatory on the application, motion carried.
- ✓ Holtgard presented a drawing of the new grocery store that is planned west of Lemmon. Discussion was held on the ownership of Theatre Road once the property is annexed.
- ✓ Holtgard has priced out new and used snow equipment. He has also been researching lease tractors for mowing.

#### Liability & Property Insurance

Travis Ellison and Anthony Fike, representing Dacotah Bank Insurance were present to offer their services as our local agent for EMC Insurance. Insurance (Lemmon Branch) will no longer have a local Agent since the agency was sold to an out-of-state company. Perkins County would like to be served by a local agent rather than someone out-of-state. Schweitzer moved, Henderson seconded to complete an Agent-Broker of Record Change for our Property, Liability and Auto Insurance through EMC making Dacotah Insurance the Perkins County Agent, motion carried.

#### Michael Hubbard – Courthouse Repairs

Michael Hubbard and Jeff Martin were present on behalf of Johnson Controls to review the Final Design-Build Performance Contracting Proposal for the Perkins County Courthouse. Ottman moved, Schweitzer seconded to publish the Notice of Intent to Award Guaranteed Energy Savings Contract before the September regular meeting, motion carried.

#### SDSU Memorandum of Understanding

A newly composed Memorandum of Understanding between SDSU Extension and Perkins County was reviewed via teleconference with Peter Neilson and Donna Bittiker from SDSU 4-H Office. Foster moved, Schweitzer seconded to approve the Memorandum of Understanding between SDSU Extension and Perkins County and authorize Chairman Besler as signatory on the MOU, motion carried.

#### Chad Abel, Five Counties Nursing Home

Chad Abel, Administrator for Five Counties Nursing Home, was present to request a subsidy of \$32,850.00 for Five Counties Nursing Home. Schweitzer moved, Henderson seconded to transfer \$20,000 from Commissioner Contingency to 101-429-454 and give the Five Counties Nursing Home a subsidy amount of \$20,000.00, motion carried.

Commission recessed at 12:40 p.m.

Commission reconvened at 1:40 p.m.

#### Executive Session

Henderson moved, Foster seconded to enter into executive session at 1:45 p.m. to discuss the performance of a public officer or employee under SDCL 1-25-2(1), motion carried. The Commission was declared out of executive session at 1:50 p.m.

#### Jeanette Kruger

Jeanette Kruger was present to let the Commission know that she has obtained full-time day care effective next week. She thanked the Commission for allowing her to work a flexible schedule. She requested permission to take an extended leave to travel to South Africa for 4-5 weeks. Following consultation with Director of Equalization Rownea Gerbracht, Schweitzer moved, Ottman seconded to grant leave without pay after vacation leave has been used, not to exceed five weeks, motion carried.

#### Breann Nelson

Breann Nelson was present to discuss her daycare situation with the Commission. Henderson moved, Foster seconded to allow Breann Nelson to work a flexible schedule of no less than 30 hours a week, due to loss of daycare, to be revisited at the January meeting, motion carried.

#### Register of Deeds New Hire

Register of Deeds Heidi Stevens was present to announce that she has hired Joy Kari as the permanent part-time Register of Deeds. Schweitzer moved, Ottman seconded to approve \$14.45 per hour for Joy Kari, motion carried.

#### Perkins County Fair Building Contract

Ottman moved, Foster seconded to approve the contract between the Town of Bison and Perkins County for the use of the Perkins County Fair Building offices and to authorize Chairman Besler as signatory on the contract, motion carried.

#### Budget

- Commission worked on the budget. Sheriff Serr visited with the Commission concerning his budget request for 2016. He would like the Commission to consider his request to add an additional deputy.
- Foster moved, Henderson seconded to budget a 2.5% increase in wages for 2016, motion carried.
- Schweitzer moved, Ottman seconded to approve and publish the 2016 Provisional Budget, motion carried.

#### Claims

The following claims were presented and approved for payment, July payroll: 91,161.02; IRS, fica, 6,136.66; SD Retirement, retirement, 4,794.78; Delta Dental, insurance, 1,284.46; Lincoln Mutual, insurance, 146.88; SDSDBF, insurance, 25,894.32; A&B Business, supplies, 429.55; Agpro Equipment Services, repair/supplies, 64.60; Avera Queen of Peace, prof fees, 61.91; Bison Courier, publishing, 246.66; Bison Food, supplies, 20.85; Bison Grain, supplies, 16,507.80; Bison Implement, repairs/supplies, 380.23; BL Contracting, supplies, 11,979.61; M Bliss, chemical rebate, 102.23; L Carda, supplies, 35.00; Chapman's Electronics, repairs, 603.94; Randal Connelly, Atty, ct appt atty, 2,404.73; Current Connection, supplies/repairs, 1,620.23; Dakota Auto Parts, repairs, 186.68; Dakota Business, supplies, 47.60; Dakota Farm Equipment, repairs, 225.80; Dakota Feed & Seed, chemical, 10,086.50; Dakota Herald, publishing, 1,312.91; Dale's Tire, repairs, 3,802.48; Door Security Products, repairs, 240.00; EMC Insurance, insurance, 440.00; Executive Mgmt Finance, supplies, 29.92; Fedex, postage, 59.47; Fisher Sand & Gravel, material, 124,281.82; Five Co Hospital, blood testing, 300.00; G&O Paper, supplies, 74.30; R Gerbracht, registration, 927.00; Goddard Repair, repairs, 725.00; Grand Electric, utilities, 1,419.41; Gregorian Inc, repairs, 295.18; R. Hermann, chemical rebate, 774.18; Hills Material, supplies, 2,394.73; Infinity Printing, supplies, 231.91; JD Financial, repairs, 51.74; J Kruger, travel, 37.57; LACED, 2015 subsidy, 15,000.00; Language Line Services, prof fees, 50.00; City of Lemmon,

mileage, 1,594.01; Lemmon EMT, mileage, 653.91; Lemmon IGA, supplies, 49.92; Lyle Signs, supplies, 116.87; McLeod's Printing, supplies, 490.08; Meade Co Auditor, jail board, 2,100.00; Neve's Uniforms, supplies, 1,462.90; Newman Signs, supplies, 1,481.27; NW Farm & Home, supplies, 4.99; S Penfield, rent, 400.00; Perkins Co Conservation Dist, 2015 subsidy, 10,500.00; PharmChem Inc, drug testing, 50.00; Phil's Paint, repairs, 412.33; Pitney Bowes, maintenance, 410.31; Prairie City Fire Dept, 2015 subsidy, 4,500.00; Robbie Rohl, Atty, ct appt atty, 2,743.50; Runnings, supplies, 95.94; SBM, maintenance, 23.36; SD Dept of Health, blood testing/CHN qtrly, 1,615.00; SD Dept of Public Safety, maintenance, 4,680.00; SD DOT, prof fees, 1,034.88; SDEMA, dues, 60.00; SD Veterans Service, dues, 50.00; Serval Uniform, supplies, 34.37; Sheehan Mack Sales, repairs, 836.75; Sorum Fire Dept, 2015 subsidy, 5,000.00; SW Grain, supplies, 10.00; Three Rivers Mental Health, 2015 subsidy, 3,000.00; Town of Bison, utilities, 202.34; Vanderpool Grading, blade work, 112.25; J VanVactor, repairs, 325.00; Verizon Wireless, maintenance, 240.08; VISA, travel/postage, 419.80; J Vliem, chemical rebate, 57.99; West Group, law books, 1,460.18; WR Telephone, utilities, 1,245.37.

#### Adjournment

Henderson moved, seconded to adjourn the meeting at 3:57 p.m., motion carried. The next regular meeting of the Perkins County Commission will be on September 1, 2015 at 10:00 am at the Perkins County Courthouse.

ATTEST:

APPROVED:

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Sylvia Chapman, Finance Officer

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Brad W. Besler, Chairman