

**Perkins County Commission  
Regular Meeting**

**Date: November 10, 2022**

**Present: Commissioners Carmichael, Foster and Henderson, and Finance Officer Stadler**

**Others Present: Shane Penfield, Cody Green, Kelly Serr, Jackie VanVactor, Beth Hulm, press**

**Absent: Commissioner Schweitzer and Campbell**

Call to Order

Chairman Carmichael called the Regular October Meeting to order at 10:03 am on Thursday, November 10, 2022.

Flag Pledge

The Pledge of Allegiance was recited by those in attendance.

Conflict of Interest

No Conflict of Interest to declare.

Approval of the Agenda

Foster moved, Henderson seconded to approve the Agenda as presented, motion carried.

Approval of the Minutes

Henderson moved, Foster seconded to approve the Minutes of the October 11<sup>th</sup> Regular Meeting, motion carried.

Monthly Report

- Finance Officer's Account with the Deputy Finance Officers – to the Honorable Board of County Commissioners of Perkins County: I hereby submit the following report of my examination of the cash and cash items in the hand of the Deputy Finance Officers of this County as of October 31, 2022, Sara Stadler Finance Officer, Perkins County. Total deposits in Dacotah Bank \$3,984,029.16, Total amount of actual cash \$200.00, Dakota Plains Federal Credit Union \$104,054.51, Certificates of Deposits \$400,000.00, Total \$4,488,283.67. The total amount represents state, county, schools, cities, and township funds to be transferred to various entities of government after being apportioned.
- Register of Deed's fees in the amount of \$5,825.50 were reviewed.
- Sheriff's Fees in the amount of \$484.26 were reviewed.
- A longevity increase of 10¢ per hour will be realized by: J. Green, K. Serr, N. Richards.

Correspondence

- Received from Boss Cowman – National Finals Rodeo Calcutta fundraiser
- Received the Quarterly County Nurse Report for July, August, September 2022

Highway Department

Superintendent Green gave his Monthly Maintenance & Project Report. Green reported they completed mowing for the year. The 2003 John Deere mower tractor continues to still have electrical issues. The crew has been working on blading as needed when possible. Green reported they have completed the Athboy Road. They will not be replacing any culverts unless the weather turns warmer. They have mounted all winter equipment. If weather improves they will replace signs around the County.

- White Hill Rd - Commissioner Henderson stated he has received some complaints about White Hill Rd. Superintendent Green stated the road has been touched up but needs to be done again. It really needs moisture to be able to be bladed. If weather gets warmer Green will try to fix the roads in the NW corner. They plan to blade the road in the spring and haul gravel from the Van Slooten Pit.
- Brosz Contract - Superintendent Green reported that there are no engineers at the state. Green stated Game Fish and Parks do have engineers, but they are backed up. They suggested we continue with Brosz. Foster moved, Henderson seconded to have Superintendent Green as signatory on the Brosz Agreement, with cost this year being \$34,500, and next year being 58,775.00, motion carried.

- Mud Creek Bridge – Share for Perkins County is 5%, with a total cost of 1.2 million. Foster moved, Henderson seconded to have Chairman Carmichael as signatory on the Bid Letting Certificate for the Mud Creek Bridge, motion carried.
- Leased Motor Graders – Superintendent Green stated RDO received their leased Motor Graders back.
- Sod Mulchers – Capital I delivered the sod mulchers and installed them on two graders.
- Secondary Roads – Superintendent Green has been working on a Specifications for Blading County Secondary Roads document. He wants Commissioners to look it over.

#### 10:45 am Surplus

State’s Attorney Penfield stated we need to appoint 3 appraisers to assess the value of the following 3 pieces prior to opening a bid.

<u>Equipment</u>	<u>Serial Number:</u>
○ 1976 Flaheer Chipsreader	152
○ 1995 IH Oil Distribution Truck	1HTSCACR3SH620333
○ 1962 Etnyre 10,000-gallon tanker	D920924693

Chairman Carmichael appointed Sion Hanson, Joel Larson, and Branden Landphere to appraise all 3 pieces. Surplus Equipment bidding will be scheduled for Dec. 13<sup>th</sup>, 2022 at the regular commissioner meeting.

#### 2022 General Election Canvass

The Canvass of the 2022 General Election was conducted. The Certificate of Election for the 2022 General Election was signed by the Commissioners and attested by the Finance Officer.

#### Sheriff

- Grant - Sheriff Kelly Serr reported that the 2022 HLS Grant for in-car video and body cameras for \$40,450.34 has been approved.
- 1<sup>st</sup> Net – Sheriff Serr reported with 1<sup>st</sup> Net AT&T could put specific boosters in their vehicles, providing more connectivity for their phones and computers. Boosters in all 7 vehicles would be \$21 a month cheaper than we are currently paying. There would be an \$5,600 rebate, and bottom-line one-time cost would be approximately \$6,900.00.
- Drug Dog – discussion continues with the City of Lemmon.
- Vehicles - Sheriff Serr reported that 2 vehicles are needing to be replaced. One for the City of Lemmon and one for Perkins County. The City of Lemmon Law Enforcement Contract reimburses for one vehicle. Chairman Carmichael asked at what mileage do they replace vehicles and Sheriff Serr reported 110,000 miles roughly. Vehicles can be ordered now, but there is no guarantee if the order will be filled or not, and delivery could be a year from now. Foster moved, Henderson seconded to order the following vehicle for the Sheriff’s Office using State Vehicle Contract #17620 Addendum 6: Two 2023 Dodge Durangos from Wegner Motor Company of Pierre, South Dakota in the amount of \$82,718.00, motion carried.

#### Custodian – Jackie VanVactor

Custodian VanVactor requested the carpets be cleaned and the tiles be stripped prior to the end of this year. VanVactor reported that her and Sheriff Serr figured out square footage of the building to get an accurate quote. Chairman Carmichael authorized VanVactor to get quotes.

#### Supplement Budget

Henderson moved, Foster seconded to approve the Homeland Security Grant in the amount of \$21,262.75 and to auto supplement 101-161-422, motion carried.

#### Lights in Register of Deeds & Clerk of Courts

The Clerk of Courts does not need new lights. We will plan to ask Grand Electric for a new quote for just the Register of Deeds office and vault.

#### Resolution 2022-13 – Plat of Lot 1 of the Grand View 1<sup>st</sup> Addition

Foster moved, Henderson seconded to approve Resolution 2022-13 “Plat of Lot 1 of the Grand View 1<sup>st</sup> Addition.” Roll call vote, Henderson – aye, Foster – aye, Carmichael – aye, motion carried.

**Resolution 2022-13**  
**Plat of**  
**Lot 1 of the Grand View 1<sup>st</sup> Addition**  
**To Perkins County, South Dakota**  
**As Located in the E1/2SW1/4 of Section 20**  
**Township 21 North, Range 16 East of the B.H.M.**

Be it resolved by the County Commission of Perkins County, South Dakota that the Plat of Lot 1 of the Grand View 1<sup>st</sup> Addition to Perkins County, South Dakota, as located in the E1/2SW1/4 of Section 20, Township 21 North, Range 16 East of the B.H.M, Perkins County, South Dakota, having been examined, is hereby approved in accordance with the provisions of South Dakota Compiled Law, Chapter 11-3, and any amendments thereof.

Resolution 2022-14 – Plat of Lot 1 of the Bison Grain 1<sup>st</sup> Addition

Henderson moved, Foster seconded to approve Resolution 2022-14 “Plat of Lot 1 of the Bison Grain 1<sup>st</sup> Addition.” Roll Call vote, Foster – aye, Henderson – aye, Carmichael – aye, motion carried.

**Resolution 2022-14**  
**Plat of**  
**Lot 1 of the Bison Grain 1<sup>st</sup> Addition**  
**To Perkins County, South Dakota**  
**As Located in Govt. Lot 3 of Section 18**  
**Township 18 North, Range 14 East of the B.H.M.**

Be it resolved by the County Commission of Perkins County, South Dakota that the Plat of Lot 1 of the Bison Grain 1<sup>st</sup> Addition to Perkins County, South Dakota, as located in Govt. Lot 3 of Section 18, Township 18 North, Range 14 East of the B.H.M, Perkins County, South Dakota, having been examined, is hereby approved in accordance with the provisions of South Dakota Compiled Law, Chapter 11-3, and any amendments thereof.

Liquor License Renewals

- Foster moved, Henderson seconded to approve the renewal of Retail (on-sale) Liquor License #RL-5710 for Lemmon Country Club, motion carried.
- Henderson moved, Foster seconded to approve the renewal of Retail (on-sale) Liquor License #RL-5825 for Bison Country Club, motion carried.
- Foster moved, Henderson seconded to approve the Retail (on-sale) Liquor License #RL5306 for Lazy Spurr Restaurant Bar & C-Store, motion carried.
- Foster moved, Carmichael seconded to approve the renewal of Retail (on-off sale) Wine and Cider License #RW 26763 for Lazy Spurr Restaurant Bar & C-Store, motion carried.

Scott Burchett

Scott Burchett is partially delinquent on his delinquent tax agreement with Perkins County. After much discussion, Henderson moved, Foster seconded to apply partial payment to back taxes on record #13256, motion carried.

Doug Dauwen

The Finance Office has not heard from Doug Dauwen concerning the tax deed letter sent to him, but there is an interested party in purchasing the property through Doug Dauwen. Finance Officer Stadler was advised to contact the interested party and have them figure out their plan by the next Commissioner meeting on December 13, 2022.

Nursing Home Election Workers

Foster moved, Henderson seconded to pay election workers who went to the Nursing Home to collect ballots at a flat fee of \$75.00, plus mileage, motion carried.

Holiday Hours

Foster moved, Henderson seconded to give 4 hours holiday pay for Christmas Eve on Friday, December 23<sup>rd</sup> and to give 8 hours for Christmas Day on Monday December 26<sup>th</sup>, motion carried. Henderson moved, Foster seconded to give 8 hours holiday pay for New Year’s Day on Monday,

January 2<sup>nd</sup> 2023, motion carried. The Perkins County Courthouse will be closed Friday, December 23<sup>rd</sup>, Monday, December 26<sup>th</sup> and Monday January 2<sup>nd</sup>.

#### Christmas Bonus

Foster moved, Henderson seconded to give a Christmas bonus in the amount of \$400.00 to full-time employees, \$50.00 for jailers and Veteran Service Officer and \$200.00 for permanent part-time employees, motion carried.

#### Executive Session

Carmichael moved, Henderson seconded to declare Executive Session per SDCL 1-25-2 (1) for personnel at 1:45 pm, motion carried. Chairman Carmichael declared the meeting out of Executive Session at 2:00 pm.

#### Claims

The following claims were presented and approved for payment, Oct. payroll 76,057.71; IRS, FICA, 7,458.82; SD Retirement, 6,201.72; Delta Dental insurance, 1,132.04; Medico Life, insurance, 123.20; Wellmark, insurance, 19,576.22; SDPEF, Insurance, 87.00; HRA Reimbursements, 10,744.35; A&B business, copier maint, 44.91; AGPRO, maint, 85.52; American Solutions, supplies, 161.34; C. Archibald, chem rebate, 3,986.40; Artz, repair, 624.38; Avera, prof. fees, 112.00; Best West, travel, 182.00; Bison Courier, publishing, 220.16; Bison Economic Dev, sub, 5,000.00; Bison Grain, equip/repair, 71.32; Bison Imp, equip/maint, 1,179.17; Butler, repair/labor, 514.38; L. Carda, travel, 107.10; Central salt, supplies, 5,506.25; Christ Stang, repair/labor, 25.30; Contractor supply, supplies, 514.75; County Drug, jail meds, 108.53; Current Conn, supplies, 1,715.86; DMC wear, repair/labor, 3,274.00; ESRI, comp. programs, 400.00; G&O paper, supplies, 371.60; Grand, utilities, 1,308.10; Grossenburg Imp, repair/labor, 532.05; Horizon Health, prof. fees, 132.00; P. Jerde, chem. rebate, 2,498.52; John Deere, repair/labor, 2,009.06; K&R, maint, 50.00; KBJM, publishing, 252.00; Larson Ranch, secondary roads, 4,785.00; Lemmon EMT, travel, 458.28; Lemmon, IGA, 14.35; Matheson, maint, 46.58; Mo'Bro services, roads, 8,181.89; National Sheriffs' Assn, 71.00; Northern Fire, repair/labor, 602.50; NW Farm, supplies, 69.94; Penfield, rent, 400.00; Pennington Co, transport, 236.64; Perkins Co. Amb, LEPC grant, 1,061.33; Pomp's Tire, supplies, 1,090.29; Print Shop, supplies, 300.00; RDO, repair/labor, 532.32; SD Dev, MH sub, 60.00; SD DOT, prof fees, 454.51; SD Pub Health, prof serv, 40.00; Servall, prof fees, 172.09; Steinberg Farms, chem. rebate, 2,657.60; Town of Bison, utilities, 274.24; Trace Welding, supplies, 24.00; J. Vanvactor, supplies, 26.98; Verizon, utilities, 280.40; Visa, utilities/supplies, 3,291.92; West Group, supplies, 764.96; WRCTC, 1,353.00; Yankton Co. Treas, MH board, 255.00; General Election salaries, 6,275.00; General Election travel, 993.99; General Election rent, 225.00.

#### Adjournment

Chairman Carmichael declared the meeting adjourned at 2:00 pm. The next regular meeting of the Perkins County Commission will be held on Tuesday, December 13<sup>th</sup>, 2022 at 10:00 am at the Perkins County Courthouse.

ATTEST:

APPROVED:

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Sara Stadler, Finance Officer

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Kyle Carmichael, Chairman